



MINUTES
CITY OF GLENWOOD SPRINGS
REGULAR CITY COUNCIL MEETING
SEPTEMBER 15, 2016
101 W. 8TH STREET
6:00 P.M.

8 Roll Call

Mayor Mike Gamba called the meeting to order at 6:10 p.m. Present: Matt Steckler, Todd Leahy, Steve Davis, Leo McKinney and Kathryn Trauger. Absent: Stephen Bershenyi

Also present were Debra Figueroa, City Manager; Karl Hanlon, City Attorney; Catherine Mythen Fletcher, City Clerk; Jill Peterson, Deputy City Clerk; Terry Wilson, Police Chief; Gretchen Ricehill, Acting Community Development Director; Tom Barnes, Parks and Recreation Director; Trent Hyatt, City Planner; Terri Partch, City Engineer; and Tanya Allen, Transportation Manager.

9 Pledge of Allegiance

Mayor Gamba led in the Pledge of Allegiance.

10 Citizens Appearing Before Council. (For items NOT on Agenda - comments limited to 3 minutes)

Floyd Diemoz addressed the Council regarding the amendment of the City's Development Code and Building Codes.

11 Agenda Changes

Mayor Gamba said there were no agenda changes.

12 Council Comments

Councilor Trauger reminded the public of the "Burgers for Badges" luncheon for law enforcement and first responders to be held on September 16 between 11:00 a.m. and 1:00 p.m. in the courtyard in front of the Garfield County jail.

She stated that the City received a plaque at the Colorado Municipal League's district meeting from Live Well Colorado for the Heal Cities and Towns campaign.

She thanked the Sixth Street Steering Committee for their efforts to date.

13 Consent Agenda:

- A. Receipt of Minutes of the August 18, 2016 Regular Meeting
- B. Appointment to VALE Board
- C. Engagement Letter with Stifel Nicolaus & Company and the City of Glenwood Springs

***Councilor McKinney moved, seconded by Councilor Trauger, to approve the Consent Agenda.
The Motion passed by those present (Bershenyi Absent)***

14 DOLA Programs/Services

Elyse Ackerman Casselberry, Regional Manager, Colorado Department of Local Affairs (DOLA), provided Council an overview on the background of DOLA and the services that DOLA provides. She explained how DOLA interfaces with residents and local government and the upper levels of government including the legislature and governor.

Ms. Casselberry provided an overview of the following:

- Technical assistance
- Grants
- Severance Tax Dollars

15 Greenplay Update

Art Thatcher, project manager and a principal with Greenplay, addressed City Council. Mr. Thatcher stated that Greenplay was employed to provide an update of the master plan for the Parks and Recreation Department. A component of the plan is the strategic business plan. They did public engagement last month on the master plan. He is here to update Council on their findings.

The purpose of the strategic plan is to align the department plans with the City's plans. Mr. Thatcher provided an overview of their research including:

- Funding
- Community membership numbers and resident and non-resident memberships
- Class registrations and class cancellations
- Rentals and use of the various facilities
- Revenue sources

He outlined some of the recommendations that have come out of their research:

- Increased marketing of the community center and programs
- Fee structure for resident versus non-resident
- Extending the season for ice rink use and associated improvements
- Organization and staffing
- Contracting for services with vendors
- Capital improvements
- Potential sites for parks
- Additional seasonal activities and athletic events

He stated he would return at the end of October with a final master plan.

16 Planning Items:

a. #20-16 Consideration of a Special Use Permit for a Retail Marijuana Establishment for the Manufacturing of Marijuana Infused Products

Applicant: Jeffrey Norvell

Owner: Mark Weller

Location: 3441 South Grand Avenue, Unit C-2

Zone: C /3 General Commercial

Trent Hyatt, City Planner, presented the item to City Council. He provided an overview of the use, manufacture of marijuana infused products (MIPS). The use falls under the retail and medical business definitions in the Code. This use will also require licensing from the City and State.

Jeffrey Norvell addressed City Council and outlined the process he will use for extraction as well as his research regarding odor mitigation.

Mayor Gamba inquired of staff as to what process will occur if there is a problem with odor.

Karl Hanlon said Council is the arbiter of that situation. As with any other use, technically there should be no odors emitting past the property line. Council would need to make a decision based on evidence available at the point an issue came before them.

There were no public comments.

Councilor McKinney moved, seconded by Councilor Trauger, to approve Planning Item #20-16, consideration of a Special Use Permit for a retail and medical marijuana establishment for the manufacture of marijuana infused products with the conditions and findings in the staff report.

The Motion passed by those present (Bershenyi Absent)

b. #21-16 Consideration of an amendment to a Major Development, Major Subdivision and PUD Development Plan

Applicant: Peter Waller

Owner: Silver Sage Preserve LLC

Location: Lot 2 Kingdom Hall Subdivision: Vicinity of Airport and Four Mile Roads

Zone: PUD

Karl Hanlon said the applicant and staff requested a continuance of the hearing as staff is working with the applicant on a couple of issues. They request a continuance to the next regular City Council meeting on October 6.

Councilor McKinney moved, seconded by Councilor Trauger, to continue the hearing to the next regular meeting on October 6, 2016.

The Motion passed by those present (Bershenyi Absent)

17 Glenwood Springs Youth Hockey Association Ice Rink Advertising for 2016-17

Tom Barnes, Director of Parks and Recreation, indicated the Parks and Recreation department has an annual contract with Glenwood Youth Hockey for the sale of dasher board ads. For Council's consideration is the advertising agreement for 2016-17. They would like approval of optional renewals for 3 years effective September 1, 2016 which coincides with their fiscal year.

They will pay \$2,000 in rental fees for ice rink advertising space per the contract year. The funds go into the Two Rivers Community foundation or the City's general fund as Council directs. In the past, it was the Two Rivers Community foundation. The City will be reimbursed for the cost of installation of the ads. The installation fees will go into the general fund. The City should retain control over the types of ads that can be sold so it is consistent with the City's philosophies. The hockey association will retain any revenues generated from 2015 and 2016 per their request.

Councilor Trauger moved, seconded by Councilor McKinney, for approval of the updated contract with Glenwood Springs Youth Hockey Association including the optional annual renewal for 3 years effective September 1, 2016, with the funds going into the Two Rivers Community foundation.

The Motion passed by those present (Bershenyi Absent)

18 Discussion on Ride Glenwood Fare Structure during Bridge Closure

Tanya Allen, Transportation Manager, said this discussion is spurred by the desire to get people out of their cars during the bridge closure. The Roaring Fork Transportation Authority (RFTA) has decided to waive fares during the bridge closure. RFTA recommends that the City do the same with Ride Glenwood..

Ms. Allen stated the impact to waiving fares is the loss of about \$30,000 in revenue for the year (\$10,000 per month). There are two options. Approve the elimination of fares for this period or maintain the fare policy. Elimination of fares sends a strong signal that mass transit is preferred. More people may use the service. It will avoid confusion that may result if RFTA has no fares but the City does.

Councilor McKinney moved, seconded by Councilor Leahy, to approve the fare policy during the Grand Avenue Bridge project as presented in the staff report.

The Motion passed by those present (Bershenyi Absent)

19 County Road and Bridge Mill Levy Share Back

Ms. Figueroa noted in 2015 the City received funds from the Garfield County Road and Bridge mill levy . In 2016, the funds were cut in half. She learned that the County is hoping to eliminate it in their 2017 budget. She is requesting approval from Council to write a letter to the County requesting that they not eliminate this disbursement; or, that a representative from the City attend the October 5 meeting to make that request. This will impact the City's budget. She has not heard back from the other municipalities.

Council directed staff to write a letter to Garfield County.

20 Council Reports on Board, Committee and Commission Meetings

Councilor McKinney said he went to the River Commission meeting. They discussed the Segway issue as there is one person that would like to see them banned. No action along that line was taken.

He said Garfield Clean Energy (GCE) Authority had a meeting with the Community Office of Resource Efficiency (CORE) board. CORE wants to be sure efforts are not being duplicated with GCE. Clean Energy Economy for the Region (CLEER) is the nexus of the two groups. He will send a notice out to City Council as there is a representative coming from the Office of Economic Development and there will be a tour of a few facilities as part of GCE economic development efforts.

Councilor Davis said the Chamber board toured the Glenwood Commons facility above the library. Colorado Mountain College has received a grant to develop that area. Construction is to start next month and will finish up in the Spring.

Councilor Davis said the tourism board is working on their budget.

Mayor Gamba said he attended the Roaring Fork Transportation (RFTA) board meeting. They discussed the Integrated Transportation Systems Plan (ITSP). They are looking at travel patterns throughout RFTA's region. One element of the ITSP is the use of a firm called Air Sage that provides anonymous cell phone data from all cell phone activity on certain dates and tracks where a phone is going.

He said the Transportation Commission looked at the ranking of the street tax projects that have been identified. They talked about the north/south shuttle including possible boards with times of next buses at the bus stops and route changes.

Councilor Trauger said the day of Council's retreat/planning session is the same date they received an invitation from the Library. She said the Rotary Club has offered to do a shade structure over the play structure in Two Rivers Park. She stated there had been a phone meeting with Post Office personnel and then a meeting with a resident of Pitkin Avenue.

Ms. Figueroa said staff will schedule a special meeting for September 22nd at the community center. She will send the document with instructions for prioritization of projects.

Ms. Figueroa said the no smoking signs have been ordered and Terri Partch and Terry Wilson will decide where to put them. She and Terri will also meet with John Stroud on site at the 14th Street pedestrian bridge.

21 Correspondence: Incoming/Outgoing

22 Adjournment

The meeting adjourned at 8:42 p.m.