



Glenwood Springs Community Development Dept.  
 101 W 8<sup>th</sup> Street  
 Glenwood Springs, CO 81601  
 970-384-6411  
<http://www.cogs.us>

Date Received	
Permit No	
Date Issued	

## Temporary Sign Permit Application

### Project Location

Project Address (Number & Street)
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### Property Owner Information

Owner Name		Primary Phone #	
Street Address			
City	State	Zip Code	Email Address

### Tenant Information

Business Name:		Business Phone #	
Business Contact Name:		Contact Phone #	
Street Address			
City	State	Zip Code	Email Address

### Sign Description (check all that apply)

<input type="checkbox"/> Banner	<input type="checkbox"/> Inflatable
<input type="checkbox"/> Attached	<input type="checkbox"/> Attached
<input type="checkbox"/> Freestanding	<input type="checkbox"/> Freestanding

### Date of Display

### Date of Removal

### Total # Days (45 MAXIMUM)

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### Required Drawings

Scaled site plan that includes the following information	Completed
North arrow and scale of drawing.	<input type="checkbox"/>
Property lines of the property where the sign is to be located	<input type="checkbox"/>
Location of public streets, alleys and driveways	<input type="checkbox"/>
Location of buildings on the property	<input type="checkbox"/>
Location of signs, existing and proposed	<input type="checkbox"/>
For freestanding signs, depict distance sign is setback from the property line.	<input type="checkbox"/>

<b>Sign Details</b>	
Dimensions (height and width) Height: _____ Width: _____	<input type="checkbox"/>
<b>Building Elevations (for attached signs)</b>	
Show location of sign on the building	<input type="checkbox"/>
Include location of existing signs on the building	<input type="checkbox"/>

**Certification**

I certify that the information provided is correct and agree to construct the sign in accordance with the plans and specifications submitted herein.	
_____	_____
Applicant (print name)	Owner (print name)
_____	_____
Applicant signature	Owner signature
Date	Date
_____	_____
Planner Signature	Date