



# City of Glenwood Springs 2018 DRAFT Budget

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# 2018 City of Glenwood Springs Budget

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October 19, 2017

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**CITY OF GLENWOOD SPRINGS - 2018 BUDGET**

Preliminary Summary of All Funds (000's)

SUMMARY OF ALL FUNDS	REVENUES	OPERATING EXPENDITURES	Excess Revenues Over (Under) Expenditures	Transfers In	Transfers Out	Excess Revenues Over (Under) Expenditures and Transfers	Principal Debt Payments	Capital Purchases	Net Budget Appropriation
<b>GOVERNMENT AND INTERNAL SERVICE FUNDS</b>									
<b>GOVERNMENTAL FUND TYPES</b>									
General Fund	\$17,346.2	\$15,804.4	\$1,541.7	\$1,517.0	(\$2,774.6)	\$284.1	(\$230.0)		\$17,292.1
Internal Service Funds	1,459.9	1,445.6	14.3	.0	(500.0)	(485.7)		(967.3)	2,912.9
Fleet Service Fund	\$1,459.9	\$1,445.6	\$14.3	\$0	(\$500.0)	(\$485.7)		(\$967.3)	\$2,912.9
Special Revenue Funds									
Tourism Promotion Fund	1,035.4	1,013.7	21.6		(50.0)	(28.4)			1,063.7
V.A.L.E. Fund	38.0	51.0	(13.0)			(13.0)			51.0
Conservation Trust Fund	110.8	179.5	(68.7)			(68.7)			179.5
Street Tax Fund	2,653.4	2,269.8	383.6			383.6	(64.3)		2,334.1
Bus Tax Fund	1,825.7	1,913.0	(87.3)			(87.3)			1,913.0
Marijuana Tax Fund	400.0	1.0	399.0		(399.0)	.0			400.0
Fire and EMS Fund	1,202.5	3,991.6	(2,789.2)	2,789.2		.0			1,202.5
<b>Total Special Revenue Funds</b>	<b>\$7,265.7</b>	<b>\$9,419.7</b>	<b>(\$2,154.0)</b>	<b>\$2,789.2</b>	<b>(\$449.0)</b>	<b>\$186.2</b>	<b>(\$64.3)</b>	<b>\$0</b>	<b>\$7,143.8</b>
Capital Projects Funds									
Capital Projects Fund	2,866.7	533.3	2,333.4		(500.0)	1,833.4		(2,257.5)	3,290.8
Acquisition & Improvement Fund	7,053.6	799.8	6,253.8	1,300.0	(1,237.0)	6,316.8	(2,668.7)	(5,192.0)	8,597.5
Fire Equipment Replacement Fund	319.8	.0	319.8	184.4		504.2		(1,410.0)	1,225.6
<b>Total Capital Projects Funds</b>	<b>\$10,240.1</b>	<b>\$1,333.1</b>	<b>\$8,907.0</b>	<b>\$1,484.4</b>	<b>(\$1,737.0)</b>	<b>\$8,654.5</b>	<b>(\$2,668.7)</b>	<b>(\$8,859.5)</b>	<b>\$13,113.9</b>
<b>ENTERPRISE FUNDS</b>									
Enterprise Funds									
Utility Enterprise Funds									
Water & Sewer System	7,193.8	6,543.7	650.1			650.1	(1,144.7)	(2,683.0)	10,371.4
Electric System	15,922.2	15,670.3	251.8			251.8		(2,210.5)	17,880.8
Airport Enterprise Fund	141.6	175.6	(34.0)			(34.0)		.0	175.6
Landfill Enterprise Fund	2,707.1	3,553.0	(845.9)	79.7		(766.1)		(1,164.0)	4,637.2
<b>Total Enterprise Funds</b>	<b>\$25,964.6</b>	<b>\$25,942.6</b>	<b>\$22.0</b>	<b>\$79.7</b>	<b>\$0</b>	<b>\$101.8</b>	<b>(\$1,144.7)</b>	<b>(\$6,057.5)</b>	<b>\$33,065.0</b>
<b>FIDUCIARY FUND TYPES</b>									
FIDUCIARY FUND TYPES									
Trust Funds									
Cemetery Reserve Fund	1.1	.0	1.1			1.1			.0
<b>Total Trust Funds</b>	<b>\$1.1</b>	<b>\$0</b>	<b>\$1.1</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1.1</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>COMPONENT UNITS</b>									
COMPONENT UNITS									
General Improvement District - 1980	42.5	38.3	4.1	.0		4.1			38.3
Downtown Development Authority	555.9	199.7	356.1	.0	(409.7)	(53.6)		(25.0)	634.5
<b>Total Component Units</b>	<b>\$598.3</b>	<b>\$238.0</b>	<b>\$360.3</b>	<b>\$0</b>	<b>(\$409.7)</b>	<b>(\$49.5)</b>	<b>\$0</b>	<b>(\$25.0)</b>	<b>\$672.8</b>
<b>TOTAL OF ALL FUND TYPES</b>									
<b>TOTAL ALL FUND TYPES</b>	<b>\$62,875.9</b>	<b>\$54,183.4</b>	<b>\$8,692.5</b>	<b>\$5,870.3</b>	<b>(\$5,870.3)</b>	<b>\$8,692.5</b>	<b>(\$4,107.7)</b>	<b>(\$15,909.3)</b>	<b>\$74,200.4</b>

General Fund expenditures include debt service (principal and interest) and capital expenditures.

Remaining City Reserves at the end of 2018 are projected to be \$78,129,905

## CITY OF GLENWOOD SPRINGS - 2018 BUDGET

Summary of General Fund Revenues, Expenditures and Fund Balance (in '000s)

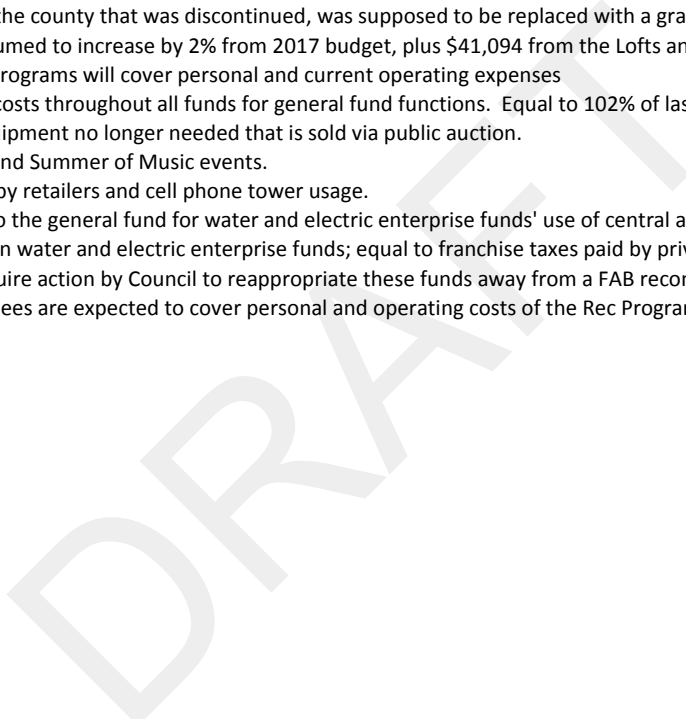
GENERAL FUND	2016 Actual	2017 Budget	2018 Budget		
			Department Request	Manager Recommend	Council Approved
<b>REVENUES</b>					
<b>REVENUES</b>					
<b>Taxes</b>					
1100 Property Taxes - General	864.2	883.1	915.0	915.0	915.0
1102 Property Taxes - Fire Bonds	255.6	250.9	250.7	250.7	250.7
1104 Property Taxes - Fire Capital Improvement	184.2	184.3	184.4	184.4	184.4
1110 Specific Ownership	63.3	88.5	90.3	90.3	90.3
1120 Special Assessment	37.1	39.3	40.1	40.1	40.1
1130 General Sales Tax	7,011.2	7,222.9	7,367.4	7,367.4	7,367.4
1140 Use Tax	184.7	136.4	439.4	439.4	439.4
1145 Audit Revenue		13.6	30.0	30.0	30.0
1150 Franchise Tax	169.9	196.9	200.9	200.9	200.9
<b>Total Taxes</b>	<b>\$8,770.2</b>	<b>\$9,016.0</b>	<b>\$9,518.2</b>	<b>\$9,518.2</b>	<b>\$9,518.2</b>
<b>Permits and Licenses</b>					
1200 Contractors Licenses	23.0	20.8	22.8	22.8	22.8
1220 Liquor Licenses	30.7	60.3	68.8	68.8	68.8
1250 Sales Tax Licenses	35.7	30.0	33.0	33.0	33.0
1230 Dog Licenses	.2	.3	.3	.3	.3
1240 Building Permits	127.2	55.0	216.2	216.2	216.2
1260 Vendor Permits	2.3	2.4	2.4	2.4	2.4
<b>Total Permits and Licenses</b>	<b>\$219.0</b>	<b>\$168.7</b>	<b>\$343.5</b>	<b>\$343.5</b>	<b>\$343.5</b>
<b>Intergovernmental</b>					
1310 Cigarette Tax	78.5	72.7	74.2	74.2	74.2
1320 County Road and Bridge	161.7				
1160 County Sales Tax	271.9	255.0	260.1	260.1	260.1
1340 Highway Use Tax	292.7	305.3	311.4	311.4	311.4
1380 Severance Tax	284.4	300.0	75.0	75.0	75.0
1391 Grants LEAF Grant - State	.6	.0	.0	.0	.0
1395 Other Grants	25.1	355.0	150.0	150.0	150.0
1396 Grants - Federal HIDTA	94.4	85.8	87.5	87.5	87.5
<b>Total Intergovernmental</b>	<b>\$1,209.3</b>	<b>\$1,373.7</b>	<b>\$958.1</b>	<b>\$958.1</b>	<b>\$958.1</b>
<b>Charges for Services</b>					
1410 Plan Check and Record Fees	62.3	60.0	70.0	70.0	70.0
1415 Planning Fees	22.1	25.0	98.6	98.6	98.6
1430 Cemetery Fees	11.6	6.0	6.0	6.0	6.0
1440 Police Fines	154.7	130.0	175.0	175.0	175.0
1445 Vehicle Inspection Fees	.9	.6	.6	.6	.6
1450 Impoundment Fees	4.3	4.5	4.5	4.5	4.5
1470 Court Fees	54.7	50.0	51.0	51.0	51.0
1480 Parking Fees and Fines	51.5	45.0	50.0	50.0	50.0
1500 Community Center Fees	1,302.4	1,271.0	1,500.0	1,500.0	1,500.0
xx01 Arts Program Fees			281.7	281.7	281.7
Legal fees			40.0	40.0	40.0
Engineering fees			40.0	30.0	30.0
3147 Park User Fees	50.7	50.0	60.0	60.0	60.0
3340 Affordable Housing and Airport Road Fees					
<b>Total Charges for Services</b>	<b>\$1,715.4</b>	<b>\$1,642.1</b>	<b>\$2,377.4</b>	<b>\$2,367.4</b>	<b>\$2,367.4</b>
<b>Other Revenue</b>					
4210 Allocated Organizational Costs - Electric	408.1	429.5	469.5	469.5	469.5
4220 Allocated Organizational Costs - Water/Sewer	164.1	180.8	185.3	185.3	185.3
4310 Interfund Franchise Fees - Electric	408.1	429.5	469.5	469.5	469.5
4320 Interfund Franchise Fees - Water/Sewer	164.1	180.8	185.3	185.3	185.3
3110 Interfund Cost of Service Allocation	2,258.4	2,364.2	2,411.5	2,411.5	2,411.5
3120 Interest	26.6	25.0	25.0	25.0	25.0
3136 Donations/Contributions	17.1	.0	60.0	60.0	60.0
3131 Miscellaneous	62.7	25.0	25.0	25.0	25.0
1460 Police Confiscated Assets	6.6	.0	.0	.0	.0
3137 Mineral Lease	.0	500.0	233.0	233.0	233.0
3138 Other Leases	48.5	50.0	55.0	55.0	55.0
3115 Reimbursement from Other Entities	69.1	47.1	30.0	30.0	30.0
3118 Insurance Reimbursement	.0	.0	.0	.0	.0
3122 Sales of Assets	.0	10.0	10.0	10.0	10.0
<b>Total Other Revenue</b>	<b>\$3,633.2</b>	<b>\$4,241.9</b>	<b>\$4,159.1</b>	<b>\$4,159.1</b>	<b>\$4,159.1</b>
<b>Total General Fund Revenue</b>	<b>\$15,547.1</b>	<b>\$16,442.4</b>	<b>\$17,356.2</b>	<b>\$17,346.2</b>	<b>\$17,346.2</b>

GENERAL FUND		2016 Actual	2017 Budget	2018 Budget		
				Department Request	Manager Recommend	Council Approved
<b>EXPENDITURES</b>						
<b>EXPENDITURES</b>						
<b>General Government</b>						
112	Administration	847.8	781.9	704.7	688.5	688.5
115	Human Resources	285.0	382.2	444.1	350.4	350.4
114	City Clerk/Elections	395.5	456.8	581.7	468.9	468.9
116	Finance/Purchasing	1,264.5	1,381.6	1,385.8	1,400.1	1,400.1
117	Information Technology	362.5	614.4	982.5	725.3	725.3
118	Judicial	211.9	252.0	227.4	246.7	246.7
119	Legal	305.9	705.0	405.0	380.0	380.0
120	Non-departmental Expenses	445.3	596.1	794.5	764.5	764.5
<b>Total General Government</b>		<b>\$4,118.5</b>	<b>\$5,170.0</b>	<b>\$5,525.8</b>	<b>\$5,024.4</b>	<b>\$5,024.4</b>
<b>Public Safety</b>						
131	Police Department	3,461.0	3,830.0	3,989.5	3,928.0	3,928.0
<b>Total Public Safety</b>		<b>\$3,461.0</b>	<b>\$3,830.0</b>	<b>\$3,989.5</b>	<b>\$3,928.0</b>	<b>\$3,928.0</b>
<b>Community Development</b>						
141	Community Development Administration/Planning	813.8	943.9	767.3	724.5	724.5
145	Building Inspection	203.4	248.0	285.2	285.3	285.3
<b>Total Community Development</b>		<b>\$1,017.2</b>	<b>\$1,192.0</b>	<b>\$1,052.5</b>	<b>\$1,009.8</b>	<b>\$1,009.8</b>
<b>Public Works</b>						
144	Engineering/Administration	598.7	680.1	626.8	629.6	629.6
153	Streets and Alleys	1,102.1	1,282.1	1,159.4	1,135.2	1,135.2
<b>Total Public Works</b>		<b>\$1,700.8</b>	<b>\$1,962.2</b>	<b>\$1,786.1</b>	<b>\$1,764.8</b>	<b>\$1,764.8</b>
<b>Parks and Recreation</b>						
154	Parks and Cemetery Maintenance	2,321.6	1,130.8	1,307.6	1,139.1	1,139.1
113	Recreation and Community Center	1,132.1	2,429.2	2,575.3	2,637.0	2,637.0
121	Facilities			170.5	170.5	170.5
122	Arts Programs			360.9	360.9	360.9
<b>Total Parks and Recreation</b>		<b>\$3,453.7</b>	<b>\$3,559.9</b>	<b>\$4,414.3</b>	<b>\$4,307.5</b>	<b>\$4,307.5</b>
<b>Total General Fund Expenditures</b>		<b>\$13,751.2</b>	<b>\$15,714.1</b>	<b>\$16,768.2</b>	<b>\$16,034.4</b>	<b>\$16,034.4</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>						
<b>Excess Revenues Over (Under) Expenditures</b>		<b>\$1,795.9</b>	<b>\$728.2</b>	<b>\$588.0</b>	<b>\$1,311.7</b>	<b>\$1,311.7</b>
<b>TRANSFERS</b>						
<b>Transfers In</b>						
559	DDA Fund - Non GAAP loan repayment	.0	30.0	30.0	30.0	30.0
5130	Acquisition & Improvement Fund for EHOP funding	80.0	80.0	80.0	100.0	100.0
5130	Acquisition & Improvement Fund for CC	1,020.0	1,158.2	1,075.3	1,137.0	1,137.0
5200	Transfer in from Tourism Fund	20.0	.0	50.0	50.0	50.0
	Marijuana Tax Fund for police officer I/Youth Education(Non-departmental)		.0	200.0	200.0	200.0
<b>Transfers (Out)</b>						
7078	To Fleet Service Fund					
	To Fire Equipment Replacement Fund	(184.2)	(184.3)	(184.4)	(184.4)	(184.4)
7043	To Fire and EMS Fund	(2,508.7)	(3,044.5)	(2,815.2)	(2,590.2)	(2,590.2)
7079	To DDA for Annual Settlement	(20.3)				
<b>Total Transfers in and (out)</b>		<b>(\$1,593.2)</b>	<b>(\$1,960.5)</b>	<b>(\$1,564.3)</b>	<b>(\$1,257.6)</b>	<b>#####</b>
<b>Excess Revenues Over (Under) Expenditures and Transfers</b>		<b>\$202.8</b>	<b>(\$1,232.3)</b>	<b>(\$976.3)</b>	<b>\$54.1</b>	<b>\$54.1</b>
<b>FUND BALANCE</b>						
<b>Fund Balance - Beginning</b>		<b>6,607.5</b>	<b>6,810.6</b>	<b>5,578.3</b>	<b>5,578.3</b>	<b>5,578.3</b>
<b>Fund Balance - Ending</b>		<b>6,810.6</b>	<b>5,578.3</b>	<b>4,602.0</b>	<b>5,632.5</b>	<b>5,632.5</b>
	Less: Non-Spendable	(589.3)	(589.3)	(589.3)	(559.3)	(559.3)
	Less: Restricted	(705.9)	(705.9)	(705.9)	(705.9)	(705.9)
	Less: Committed	(205.7)	(205.7)	(205.7)	(205.7)	(205.7)
	Less: Unassigned 20% Contingency Reserve	(1,375.1)	(3,142.8)	(3,306.1)	(3,159.4)	(3,159.4)
<b>Fund Balance - Unreserved</b>		<b>\$3,934.6</b>	<b>\$934.6</b>	<b>(\$205.0)</b>	<b>\$1,002.2</b>	<b>\$1,002.2</b>
	Available reserves	\$5,309.8	\$4,077.4	\$3,101.1	\$4,161.6	\$4,161.6
	Available reserves / expenditures	39.0%	26.7%	18.8%	26.3%	26.3%

GENERAL FUND	2016 Actual	2017 Budget	2018 Budget		
			Department Request	Manager Recommend	Council Approved

**GENERAL FUND NOTES:**

- 131 Public safety in the general fund includes Police only. City-wide public safety includes Fire and EMS fund.
- 1100 Properties are valued every other year and funds are received the following year. 2018 is a new valuation year, forecast is based on estimate received by the County on 8/21/2017.
- 1102 Mill levy established by voters for the fire department, expires in 2019, will be on the ballot in 2018 to renew.
- 1104 Mill levy established by voters for the fire department, expires in 2019, will be on the ballot in 2018 to renew.
- 1110 Specific Ownership is revenue from county vehicle registration.
- 1120 Special Assessment tax is from a special assessment district.
- 1130 General Sales Tax; forecast is based on 2% over the 2017 original budget. 2017 may miss but we believe the City will return to its established trend after the GAB project.  
Use Tax; forecast is based on 2% over the 2017 original budget. 2017 may miss but we believe the City will return to its established trend after the GAB project. Also includes two major development projects. The tax on the Loft at the Meadows is expected to be \$444,000, and \$296,000 for the Oasis project; 40.5% goes to the General Fund.
- 1145 Audit Revenue is from sales and use taxes that were due in prior periods but not paid until audited at a later date.
- 1150 Franchise Tax is assumed to be 2% over 2017 Budget.
- 1240 Building Fees are estimated to grow at a rate of 2% from the 2017 forecast, plus \$69,553 from the Lofts and \$46,600 from the Oasis project.
- 1320 This is revenue from the county that was discontinued, was supposed to be replaced with a grant award.
- 1415 Planning fees are assumed to increase by 2% from 2017 budget, plus \$41,094 from the Lofts and \$27,533 from Oasis.
- xx01 Revenues from Arts Programs will cover personal and current operating expenses
- 3110 Allocation of central costs throughout all funds for general fund functions. Equal to 102% of last year's allocation.
- 3122 Excess, low-value equipment no longer needed that is sold via public auction.
- 3136 Primarily 4th of July and Summer of Music events.
- 3138 City property rented by retailers and cell phone tower usage.
- 4210 Overhead allocated to the general fund for water and electric enterprise funds' use of central assets.
- 4310 Franchise Tax of 3% on water and electric enterprise funds; equal to franchise taxes paid by private companies like Comcast.
- 5200 Note: this would require action by Council to reappropriate these funds away from a FAB recommendation for grant funding.  
Recreation Program Fees are expected to cover personal and operating costs of the Rec Programs department budget.







## CITY OF GLENWOOD SPRINGS - 2018 BUDGET

FUNCTION	ACTIVITY	DEPARTMENT HEAD	CODE	FUND	
GENERAL GOVERNMENT	NON-DEPARTMENTAL EXPENSES	DEBRA FIGUEROA	01.120	GENERAL	
<b>SUMMARY</b>		<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2018 Budget</b>	
				<b>Department Request</b>	<b>Manager Recommend</b>
				<b>Council Approved</b>	
Personal Services					
Current Expenses		445.3	546.1	794.5	764.5
Capital Outlay					
<b>Total</b>		<b>\$445.3</b>	<b>\$546.1</b>	<b>\$794.5</b>	<b>\$764.5</b>
<b>PERSONAL SERVICES</b>					
Personnel Schedule					
Position Title	Employees				
	2017	18-D	18-M	18-C	Position Grade
<b>Total Personnel</b>	0.0	0.0	0.0	0.0	
6110 Full-Time Salaries					
6120 Overtime					
6130 Part-Time					
6210 Retirement Contribution					
6240 FICA					
6250 Worker's Compensation					
6260 Health and Life Insurance					
6270 Unemployment Insurance					
<b>Total Personal Services</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>CURRENT EXPENSES</b>					
7142 Taxes and Fees Rebates		.1	1.5	1.5	1.5
7144 Sales & Use Tax Refunds		1.1	5.0	2.0	2.0
7145 Sales Tax TIF to DDA		193.9	154.0	175.0	175.0
7160 Economic Incentive Rebate		72.4	24.0	24.0	24.0
7190 Grant Writer Professional Services		.0	15.0	.0	.0
7200 Discretionary Appropriation Pool		41.0	.0	250.0	200.0
7220 Telephone			17.8	19.0	19.0
7250 4th of July and Special Events		44.6	50.0	50.0	50.0
7310 Electricity			72.8	73.0	73.0
7320 Gas			8.1	9.0	9.0
7330 Water			5.1	6.0	6.0
7350 Trash Pickup			2.5	3.0	3.0
7540 Machinery/Equipment/Vehicle Maintenance		6.1	4.3	2.0	2.0
9999 Non-GAAP-Contribution to EHOP			80.0	80.0	100.0
xx01 Ruedi Aquatics Nuisance Program			100.0	.0	.0
xx02 Youth Educational Programming			5.0	.0	.0
				100.0	100.0
<b>Total Current Expenses</b>		<b>\$445.3</b>	<b>\$546.1</b>	<b>\$794.5</b>	<b>\$764.5</b>
<b>CAPITAL OUTLAY</b>					
<b>Total Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
		<b>Change from 2017 Budget</b>		<b>\$248.4</b>	<b>\$218.4</b>
				<b>(45.5%)</b>	<b>(40.0%)</b>
				<b>\$218.4</b>	<b>(40.0%)</b>

**NON-DEPARTMENTAL BUDGET NOTES:**

- 7142 Property tax rebates for Historic Landmarks
- 7190 Grant writer split between A&I, Capital, Fire, Water; Non-departmental and SWAT have been eliminated
- 7200 Manager contingency for unidentifiable approved expenditures
- 7220 City Hall telephones
- 7250 Includes Summer of Music, GAB events, community events
- 7250 4th of July event will be covered in "Special Events"
- xx01 Ruedi Aquatics Nuisance Program is funded in A&I with other grants beginning in 2018
- xx02 Youth programming is funded by a transfer to the General Fund from the Marijuana Tax Fund

## CITY OF GLENWOOD SPRINGS - 2018 BUDGET

FUNCTION	ACTIVITY	DEPARTMENT HEAD	CODE	FUND		
GENERAL GOVERNMENT	LEGAL	KARL HANLON	01.119	GENERAL		
<b>SUMMARY</b>		<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2018 Budget</b>		
				<b>Department Request</b>	<b>Manager Recommend</b>	<b>Council Approved</b>
Personal Services						
Current Expenses		305.9	405.0	405.0	380.0	380.0
Capital Outlay						
<b>Total</b>		<b>\$305.9</b>	<b>\$405.0</b>	<b>\$405.0</b>	<b>\$380.0</b>	<b>\$380.0</b>
<b>PERSONAL SERVICES</b>						
Personnel Schedule						
Position Title	Employees					
	2017	18-D	18-M	18-C	Position	Grade
City Attorney	0	0	0	0	1501	
Legal Assistant IV	0	0	0	0	2208	
<b>Total Personnel</b>		0.0	0.0	0.0	0.0	
6110 Full-Time Salaries						
6120 Overtime						
6130 Part-Time						
6210 Retirement Contribution						
6240 FICA						
6250 Worker's Compensation						
6260 Health and Life Insurance						
6270 Unemployment Insurance						
<b>Total Personal Services</b>		<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>
<b>CURRENT EXPENSES</b>						
7140 Legal Services-General		305.9	210.0	210.0	210.0	210.0
7140 Legal Services-Prosecuting Attorney			55.0	55.0	55.0	55.0
7150 Recording Fees						
7210 Postage/Shipping						
7220 Cell Phone						
7230 Printing and Binding						
7410 Travel and Subsistence						
7430 Training						
7530 Maintenance and Repair - Office Equipment						
7740 Lease Payment						
7810 Library						
7811 Dues and Subscriptions						
7840 Filing Fees						
7850 Useful Public Service						
8060 Office Supplies						
8090 Other Operating Expense		.1				
XX01 Special Projects		.0	100.0	100.0	75.0	75.0
XX02 Land Use Review		.0	40.0	40.0	40.0	40.0
<b>Total Current Expenses</b>		<b>\$305.9</b>	<b>\$405.0</b>	<b>\$405.0</b>	<b>\$380.0</b>	<b>\$380.0</b>
<b>CAPITAL OUTLAY</b>						
9520 Office Equipment		.0	.0	.0	.0	.0
<b>Total Capital Outlay</b>		<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>
<b>Change from 2017 Budget</b>				<b>\$0.0</b>	<b>(\$25.0)</b>	<b>(\$25.0)</b>
				(0.0%)	(6.2%)	(6.2%)

**LEGAL NOTES:**

- XX01 2018 budget includes \$25,000 reduction in special project legal counsel; any fees that can be passed through will be in General Fund revenues
- XX02 Land use review fees are passed through to the applicant beginning in 2008, as shown in the General Fund Revenue:

CITY OF GLENWOOD SPRINGS - 2018 BUDGET										
FUNCTION		ACTIVITY				DEPARTMENT HEAD		CODE	FUND	
GENERAL GOVERNMENT		HUMAN RESOURCES				DEBRA FIGUEROA		01.115	GENERAL	
SUMMARY						2016 Actual	2017 Budget	2018 Budget		
								Department Request	Manager Recommend	Council Approved
Personal Services						241.6	274.0	366.1	275.4	275.4
Current Expenses						43.4	108.2	75.0	75.0	75.0
Capital Outlay						.0	.0	3.0	.0	.0
<b>Total</b>						<b>\$285.0</b>	<b>\$382.2</b>	<b>\$444.1</b>	<b>\$350.4</b>	<b>\$350.4</b>
PERSONAL SERVICES										
Personnel Schedule										
Position Title	Employees				Position	Grade				
	2017	18-D	18-M	18-C						
HR Director	1	0	0		1601					
HR Manager	0	1	1		1602					
HR Generalist	0	1	1		1605					
Admin. Assistant I (HR)	1	1	1		2203					
HR Analyst	1	0	0		1603					
Risk Analyst (BIW22)	0	1	0							
<b>Total Personnel</b>	<b>3.0</b>	<b>4.0</b>	<b>3.0</b>	<b>0.0</b>						
6110 Full-Time Salaries						174.8	185.4	236.7	181.7	181.7
6120 Overtime						.0	.5	.0	.0	.0
6130 Part-Time						.0	.0	.0	.0	.0
6210 Retirement Contribution						9.9	13.0	16.6	12.7	12.7
6240 FICA						12.2	14.2	18.1	13.9	13.9
6250 Worker's Compensation						.3	.5	.5	.5	.5
6260 Health and Life Insurance						44.0	59.9	93.5	66.0	66.0
6270 Unemployment Insurance						.4	.6	.7	.5	.5
<b>Total Personal Services</b>						<b>\$241.6</b>	<b>\$274.0</b>	<b>\$366.1</b>	<b>\$275.4</b>	<b>\$275.4</b>
CURRENT EXPENSES										
7190 Other Professional Services						36.3	79.9	43.3	43.3	43.3
7230 Printing and Binding						.9	2.6	1.7	1.7	1.7
7280 Advertising, Publication						.6	.3	.3	.3	.3
7410 Travel and Subsistence						.8	2.3	2.3	2.3	2.3
7420 Business Conferences						.8	1.6	1.7	1.7	1.7
7540 Maintenance and Repair - Machinery/Equipment						1.3	1.8	1.8	1.8	1.8
7740 Equipment Lease						.0	.0	.5	.5	.5
7810 Subscriptions and Memberships						.5	6.6	7.2	7.2	7.2
8060 Office Supplies						.8	3.0	3.3	3.3	3.3
8090 Other Operating Expense						.2	1.8	4.6	4.6	4.6
8091 Citywide Training						.8	5.5	5.5	5.5	5.5
8094 Wellness Program						.6	2.9	3.0	3.0	3.0
<b>Total Current Expenses</b>						<b>\$43.4</b>	<b>\$108.2</b>	<b>\$75.0</b>	<b>\$75.0</b>	<b>\$75.0</b>
CAPITAL OUTLAY										
9520 Office Equipment						.0	.0	3.0	.0	.0
<b>Total Capital Outlay</b>						<b>\$0.0</b>	<b>\$0.0</b>	<b>\$3.0</b>	<b>\$0.0</b>	<b>\$0.0</b>
							<b>Change from 2017</b>	\$61.9	(\$31.8)	(\$31.8)
							<b>Budget</b>	(16.2%)	(8.3%)	(8.3%)

**HUMAN RESOURCES NOTES:**

Personal Services:

- xx01 Director left in July 2017, replaced with HR Generalist and is no longer a department head.
- 7190 Sherman and Howard legal fees, Newport Group 401(k), COBRA fees, debit card admin, Triad EAP, interpreter
  - Sherman and Howard 4,000
  - Newport Group 401(k)/(a) 23,280
  - Employment law attorney, document review 2,000
  - Discovery COBRA fees 2,020
  - Discovery Health Savings Fees 2,400
  - Discovery Health Flex Fees 2,700
  - Discovery Debit Card Admin Fees 1,100
  - Triad EAP 5,500
  - Interpreter (Spanish) 300
  - Total Professional Services=> 43,000**
- 7230 Envelopes, printing and binding employee handbooks, ID badges.
- 7280 Employment law posters.
- 7410 CEBT annual meeting, HCHRA legal updates, CML, FMLA/ADA updates, CIRSA, SHRM/EEOC updates.
- 7420 Conference fees for items in 7410.
- 7540 Maintenance on copier.
- 7740 iPad with Verizon.
- 7810 MSEC (\$5.2k), Colo Employment Law Update, HR Hero, SHRM, HCHRA.
- 8060 Includes personnel file folders, recruiting supplies, mail room, break room.
- 8090 Shipping, longevity awards, survey fees, CPR cards, open enrollment.
- 8091 Harrassment and discrimination, HIPAA, Safety Committee, violence/bullying, leadership.
- 8094 Wellness events, lunch and learn, incentives and recognition.

CITY OF GLENWOOD SPRINGS - 2018 BUDGET										
		ACTIVITY				DEPARTMENT HEAD		CODE	FUND	
GENERAL GOVERNMENT		CITY CLERK				CATHERINE FLETCHER		01.114	GENERAL	
SUMMARY						2016	2017	2018 Budget		
						Actual	Budget	Department Request	Manager Recommend	Council Approved
Personal Services						152.3	170.9	286.8	184.4	184.4
Current Expenses						243.2	282.4	291.5	281.0	281.0
Capital Outlay						.0	3.5	3.5	3.5	3.5
<b>Total</b>						<b>\$395.5</b>	<b>\$456.8</b>	<b>\$581.7</b>	<b>\$468.9</b>	<b>\$468.9</b>
PERSONAL SERVICES										
Personnel Schedule										
Position Title	Employees					Position	Grade			
	2017	18-D	18-M	18-C						
City Clerk	1	1	1			1103	80			
Deputy City Clerk	1	1	1			5104	50			
Risk Manager (BIW10)	0	1	0							
<b>Total Personnel</b>						<b>2</b>	<b>3</b>	<b>2</b>	<b>0</b>	
6110 Full-Time Salaries						120.2	128.9	204.0	139.0	139.0
6120 Overtime						.4	.5	.5	.5	.5
6130 Part-Time						.0	.0	.0	.0	.0
6210 Retirement Contribution						8.4	9.1	14.3	9.8	9.8
6240 FICA						9.0	9.9	15.6	10.7	10.7
6250 Worker's Compensation						.2	.3	.3	.3	.3
6260 Health and Life Insurance						13.8	21.8	51.3	23.7	23.7
6270 Unemployment Insurance						.3	.4	.6	.4	.4
<b>Total Personal Services</b>						<b>\$152.3</b>	<b>\$170.9</b>	<b>\$286.8</b>	<b>\$184.4</b>	<b>\$184.4</b>
CURRENT EXPENSES										
7190 Professional Services						9.4	20.0	15.0	15.0	15.0
7220 Telephone						.0	.7	.7	.7	.7
7280 Advertising, Publication						10.2	8.0	10.0	8.0	8.0
7410 Travel and Subsistence						1.7	1.5	1.5	1.5	1.5
7420 Business Conferences						1.2	1.7	1.7	1.7	1.7
7430 Training						.9	2.0	2.5	2.5	2.5
7530 Maintenance - Office Equipment						1.3	9.0	9.0	3.0	3.0
7610 Liability and Casualty Insurance						140.6	150.0	160.0	160.0	160.0
7620 Property Insurance						40.0	40.0	45.0	45.0	45.0
7640 Other Insurance						10.2	13.0	13.0	13.0	13.0
7650 Deductibles Paid						14.4	12.0	12.0	12.0	12.0
7810 Subscriptions and Memberships						.5	.5	.6	.6	.6
8060 Office Supplies						.7	2.5	2.5	1.5	1.5
8063 Election Expense						6.5	10.0	6.5	6.5	6.5
8071 Document Management & Storage						4.6	5.9	5.9	5.9	5.9
8090 Other Operating Expense						.8	5.0	5.0	3.5	3.5
8091 Recording Fees						.1	.5	.5	.5	.5
<b>Total Current Expenses</b>						<b>\$243.2</b>	<b>\$282.4</b>	<b>\$291.5</b>	<b>\$281.0</b>	<b>\$281.0</b>
CAPITAL OUTLAY										
9520 Equipment							3.5	3.5	3.5	3.5
<b>Total Capital Outlay</b>						<b>\$0</b>	<b>\$3.5</b>	<b>\$3.5</b>	<b>\$3.5</b>	<b>\$3.5</b>
						<b>Change from 2017</b>		<b>\$124.9</b>	<b>\$12.1</b>	<b>\$12.1</b>
						<b>Budget</b>		<b>(27.3%)</b>	<b>(2.7%)</b>	<b>(2.7%)</b>

**CITY CLERK DEPARTMENT NOTES:**

- 7190 Liquor licensing.
- 7220 Cell phones.
- 7280 Post Independent, agendas, ordinances, licensing, boards and commissions, special events.
- 7420 CIRSA, CMCA/IIMC, CML annual and district meetings.
- 7430 Seminars, workshops, CMCA.
- 7530 Lewan audio/video, copier/fax, online packet mgmt, code codifying.
- 7610 CIRSA premium for liability insurance.
- 7620 Property insurance portion of CIRSA.
- 7640 CIRSA - boiler and machinery, volunteer firefighter, excess crim, fiduciary liability.
- 7650 Claims under 1,000.
- 7810 Background checks, liquor and marijuana licensing.
- 8060 Includes Hart Intercivic election supplies.
- 8090 Food for Council meetings, license plates, visa, postage.
- 8091 GARCO clerk, cemetery deeds, ordinances, perm docs, vehicle registrations.
- 9520 Chairs for Council Chambers.

## CITY OF GLENWOOD SPRINGS - 2018 BUDGET

FUNCTION	ACTIVITY	DEPARTMENT HEAD	CODE	FUND			
GENERAL GOVERNMENT	INFORMATION TECHNOLOGY	ERIC ARNETTE	01.117	GENERAL			
<b>SUMMARY</b>		<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2018 Budget</b>			
				<b>Department Request</b>	<b>Manager Recommend</b>	<b>Council Approved</b>	
Personal Services		213.0	354.7	763.3	506.1	506.1	
Current Expenses		150.3	259.7	217.7	217.7	217.7	
Capital Outlay		(.9)	.0	1.5	1.5	1.5	
<b>Total</b>		<b>\$362.4</b>	<b>\$614.4</b>	<b>\$982.5</b>	<b>\$725.3</b>	<b>\$725.3</b>	
<b>PERSONAL SERVICES</b>							
Personnel Schedule							
Position Title	Employees				Position	Grade	
	2017	18-D	18-M	18-C			
IS Director	0.5	0.5	0.5		1701		
System Administrator	0	0	0		1703		
Assistant Computer Tech	1	1	1		1702		
Assistant IT Director	1	1	1				
Technical Specialist/Pub Sfty	1	1	1		1703		
Network Security Admin (BIW23)	0	1	0				
Intern (BIW23)	0	1	0				
Computer Technician (BIW23)	0	1	0				
Applications Specialist (BIW23)	0	1	1				
<b>Total Personnel</b>	<b>3.5</b>	<b>7.5</b>	<b>4.5</b>	<b>0.0</b>			
6110 Full-Time Salaries		152.8	238.1	538.8	362.9	362.9	
6120 Overtime		.3	.0	.0	.0	.0	
6130 Part-Time		.0	10.6	.0	.0	.0	
6210 Retirement Contribution		10.7	16.7	37.7	25.4	25.4	
6240 FICA		10.9	19.0	41.2	27.8	27.8	
6250 Worker's Compensation		.2	.4	.4	.3	.3	
6260 Health and Life Insurance		37.6	69.3	143.5	88.6	88.6	
6270 Unemployment Insurance		.4	.7	1.6	1.1	1.1	
<b>Total Personal Services</b>		<b>\$213.0</b>	<b>\$354.7</b>	<b>\$763.3</b>	<b>\$506.1</b>	<b>\$506.1</b>	
<b>CURRENT EXPENSES</b>							
7120 Internet Fees		37.1	56.1	57.8	57.8	57.8	
7190 Other Professional Services		17.5	82.7	25.2	25.2	25.2	
7200 Software Modifications		66.6	81.2	95.5	95.5	95.5	
7410 Travel and Subsistence		3.0	4.5	4.5	4.5	4.5	
7430 Training		9.5	14.0	14.0	14.0	14.0	
7530 Maintenance and Repair - Office Equipment		1.6	3.4	3.4	3.4	3.4	
8062 Computer Supplies		9.1	8.5	8.9	8.9	8.9	
8064 Printer Supplies		4.7	8.5	7.5	7.5	7.5	
8090 Other Operating Expense		1.2	.9	1.0	1.0	1.0	
<b>Total Current Expenses</b>		<b>\$150.3</b>	<b>\$259.7</b>	<b>\$217.7</b>	<b>\$217.7</b>	<b>\$217.7</b>	
<b>CAPITAL OUTLAY</b>							
9520 Computer Equipment City Hall Signage (BIW33)		(.9)	.0	.0 1.5	.0 1.5	.0 1.5	
<b>Total Capital Outlay</b>		<b>(\$ .9)</b>	<b>\$ .0</b>	<b>\$ 1.5</b>	<b>\$ 1.5</b>	<b>\$ 1.5</b>	
				<b>Change from 2017 Budget</b>	<b>\$368.1</b>	<b>\$110.9</b>	<b>\$110.9</b>
					(59.9%)	(18.1%)	(18.1%)

**INFORMATION TECHNOLOGY DEPARTMENT NOTES:**

- XX01 Applications specialist will support the ERP project
- 7120 Business fiber optic; guest network, kayak park, electric substations, leased fiber strands
- 7190 Spam filter, staff training, cabling contractor, website maintenance, firewall support
- 7200 SysLog, CivicPlus, Full Court, ADG, Zoll Data, Trackit, Abra, Sophos, VoIP, Fire mapping, Landfill connection, server licenses, Docusign
- 7410 Conference fees and staff travel off-site (17.5 personnel days)
- 7430 3.5 FTE at \$4,000 each, InfoSight Service renewal.
- 7530 Printer cleaning and repair, copier annual maintenance contract
- 8062 Monitors, UPS replacement, cabling, USB devices, Ergo suppliers.
- 8064 Toner and field replaceable units.
- 8090 PC recycling, misc tech and office supplies.

## CITY OF GLENWOOD SPRINGS - 2018 BUDGET

FUNCTION	ACTIVITY	DEPARTMENT HEAD	CODE	FUND			
GENERAL GOVERNMENT	FINANCE	STEVE BOYD	01.116	GENERAL			
<b>SUMMARY</b>		<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2018</b>			
				<b>Department Request</b>	<b>Manager Recommend</b>	<b>Council Approved</b>	
Personal Services		724.0	880.1	856.0	870.3	870.3	
Current Expenses		538.2	494.9	528.8	528.8	528.8	
Capital Outlay		2.3	6.6	1.0	1.0	1.0	
<b>Total</b>		<b>\$1,264.5</b>	<b>\$1,381.6</b>	<b>\$1,385.8</b>	<b>\$1,400.1</b>	<b>\$1,400.1</b>	
<b>PERSONAL SERVICES</b>							
Personnel Schedule							
Position Title	Employees					Position	Grade
	2017	18-D	18-M	18-C	Position		
Finance Director	1	1	1		1201		
Assistant Finance Director	1	1	1		1202		
Contracts Coordinator	0	1	1		1106		
Senior Accounting Tech	4	4	4		1205		
Staff Accountant	1	1	1		1211		
Purchasing Manager	1	1	1		1203		
Janitorial Staff	1	0	0		4128		
Janitorial Staff Supervisor	1	0	0		4121		
<b>Total Personnel</b>	<b>10.0</b>	<b>9.0</b>	<b>9.0</b>	<b>0.0</b>			
6110 Full-Time Salaries		506.2	594.2	613.4	625.7	625.7	
6120 Overtime		.0	.3	.3	.3	.3	
6130 Part-Time		.9					
6210 Retirement Contribution		28.6	41.6	43.0	43.8	43.8	
6240 FICA		35.1	45.5	46.9	47.9	47.9	
6250 Worker's Compensation		3.7	4.8	4.8	4.8	4.8	
6260 Health and Life Insurance		148.3	192.0	145.8	145.9	145.9	
6270 Unemployment Insurance		1.2	1.8	1.8	1.9	1.9	
<b>Total Personal Services</b>		<b>\$724.0</b>	<b>\$880.1</b>	<b>\$856.0</b>	<b>\$870.3</b>	<b>\$870.3</b>	
<b>CURRENT EXPENSES</b>							
7020 Bond Interest		26.0	20.9	20.9	20.9	20.9	
7040 Bond Principal		230.0	230.0	230.0	230.0	230.0	
7143 Treasurer's Fees		29.4	36.0	37.8	37.8	37.8	
7151 Credit Card/ACH Check Fees		3.2	3.0	3.5	3.5	3.5	
7160 Auditing/Accounting		34.7	40.1	35.0	35.0	35.0	
7190 Other Professional Services		2.0	1.0	65.0	65.0	65.0	
7210 Postage		69.5	72.0	74.0	74.0	74.0	
7230 Printing and Binding		6.8	7.9	10.0	10.0	10.0	
7260 Copying		3.7	4.2	8.0	8.0	8.0	
7410 Travel and Subsistence		.3	4.1	6.5	6.5	6.5	
7430 Training		.0	2.9	4.1	4.1	4.1	
7530 Maintenance and Repair - Office Equipment		4.3	3.0	3.0	3.0	3.0	
7740 Equipment Lease		6.0	6.4	7.5	7.5	7.5	
7810 Subscriptions and Memberships		.7	1.5	1.5	1.5	1.5	
8060 Office Supplies		2.4	3.2	2.8	2.8	2.8	
8090 Other Operating Expense		16.8	1.2	19.2	19.2	19.2	
7510 Janitorial		7.4	9.5				
7520 Maintenance and Repair - Building		95.0	48.2				
<b>Total Current Expenses</b>		<b>\$538.2</b>	<b>\$494.9</b>	<b>\$528.8</b>	<b>\$528.8</b>	<b>\$528.8</b>	
<b>CAPITAL OUTLAY</b>							
9520 Office Equipment		2.3	1.0	1.0	1.0	1.0	
9520 Copier			5.6				
<b>Total Capital Outlay</b>		<b>\$2.3</b>	<b>\$6.6</b>	<b>\$1.0</b>	<b>\$1.0</b>	<b>\$1.0</b>	
				<b>Change from 2017 Budget</b>	<b>\$4.2</b>	<b>\$18.5</b>	<b>\$18.5</b>
					<b>(0.3%)</b>	<b>(1.3%)</b>	<b>(1.3%)</b>

**FINANCE DEPARTMENT NOTES:**

- xx01 Contracts coordinator moved to Finance from City Admin in 2018
- 7020 Series 2012 advance refunding 2001 issue; matures in 2020
- 7040 Series 2012 advance refunding 2001 issue; matures in 2020
- 7143 2% of property tax collection processing with Muni Revs
- 7151 Online sales tax collection with Muni Revs
- 7160 Annual financial audit, grants, programs, sales tax audits
- 7210 Utility bills, postage machine service, PO box rental, permits, meter ink for postage machine
- 7190 Municipal Advisor fee for bond issue

- Check stock, sales tax books, utility door
- 7230 hangers, utility credit applications, payroll checks, W-2s, 1099s, sales tax envelopes
- 7260 Click rate for copier, budget book production GFOA annual (1), CGFOA annual (3), CML (1),
- 7410 online CPE, staff training, NIGP annual (1), p-card users
- 7430 Conference fees for events in 7410
- 7530 Copier and folder service contracts
- 7740 Copier and postage machine leases GFOA (2), CGFOA (3), CAMTA (2), GASB,
- 7810 NIGP (1), RMGPA (1), GFOA best practices
- 8090 Muni revs subscription

## CITY OF GLENWOOD SPRINGS - 2018 BUDGET

FUNCTION	ACTIVITY	DEPARTMENT HEAD	CODE	FUND		
GENERAL GOVERNMENT	MUNICIPAL COURT	AMANDA MAURER	01.118	GENERAL		
<b>SUMMARY</b>		<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2018 Budget</b>		
				<b>Department Request</b>	<b>Manager Recommend</b>	<b>Council Approved</b>
Personal Services		176.6	233.3	118.7	138.0	138.0
Current Expenses		35.4	63.7	108.7	108.7	108.7
Capital Outlay						
<b>Total</b>		<b>\$211.9</b>	<b>\$297.0</b>	<b>\$227.4</b>	<b>\$246.7</b>	<b>\$246.7</b>
<b>PERSONAL SERVICES</b>						
Personnel Schedule						
Position Title	Employees					
	2017	18-D	18-M	18-C	Position	Grade
Court Administrator	1	1	1		2201	
Court Clerk	1	1	1		2204	
Municipal Court Judge	0.3	0	0		304	
<b>Total Personnel</b>		<b>2.3</b>	<b>2.0</b>	<b>2.0</b>	<b>0.0</b>	
6110 Full-Time Salaries		90.4	138.8	94.6	111.2	111.2
6120 Overtime		.1	.4	.0	.0	.0
6130 Part-Time		46.4	45.0	.0	.0	.0
6210 Retirement Contribution		3.7	6.6	6.6	7.8	7.8
6240 FICA		9.8	10.7	7.2	8.5	8.5
6250 Worker's Compensation		.2	.2	.2	.2	.2
6260 Health and Life Insurance		25.5	31.3	9.8	9.9	9.9
6270 Unemployment Insurance		.4	.4	.3	.3	.3
<b>Total Personal Services</b>		<b>\$176.6</b>	<b>\$233.3</b>	<b>\$118.7</b>	<b>\$138.0</b>	<b>\$138.0</b>
<b>CURRENT EXPENSES</b>						
7140 Legal Services		2.2	5.0	5.0	5.0	5.0
7150 Credit Card Fees		2.5	2.1	2.1	2.1	2.1
7170 Court Reporters			.3	.3	.3	.3
7190 Professional Services		12.4	15.0	60.0	60.0	60.0
7193 Post-Sentence Jail Fees		.0	1.0	1.0	1.0	1.0
7230 Printing and Binding		.7	1.0	1.0	1.0	1.0
7410 Travel and Subsistence		.3	1.0	1.0	1.0	1.0
7430 Training		.0	1.5	1.5	1.5	1.5
7450 Tuition Reimbursement		.0	.1	.1	.1	.1
7530 Maintenance and Repair - Office Equipment		.0	.6	.6	.6	.6
7550 Miscellaneous Maintenance and Repair		.0	2.0	2.0	2.0	2.0
7810 Subscriptions and Memberships		.1	.3	.3	.3	.3
7850 Court Services		15.3	29.5	29.5	29.5	29.5
8020 Educational Supplies		.0	.1	.1	.1	.1
8060 Office Supplies		.6	3.0	3.0	3.0	3.0
8090 Other Operating Expense		1.4	1.2	1.2	1.2	1.2
<b>Total Current Expenses</b>		<b>\$35.4</b>	<b>\$63.7</b>	<b>\$108.7</b>	<b>\$108.7</b>	<b>\$108.7</b>
<b>CAPITAL OUTLAY</b>						
9520 Office Equipment						
<b>Total Capital Outlay</b>		<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>
				<b>Change from 2017</b>	<b>(\$69.6)</b>	<b>(\$50.3)</b>
				<b>Budget</b>	<b>(23.4%)</b>	<b>(16.9%)</b>

**MUNICIPAL COURT BUDGET NOTES:**

7190 Judge moved from salary to contract in 2017, paid from professional services; \$45,000

## CITY OF GLENWOOD SPRINGS - 2018 BUDGET

FUNCTION	ACTIVITY	DEPARTMENT HEAD	CODE	FUND		
PUBLIC SAFETY	POLICE	TERRY WILSON	01.131	GENERAL		
<b>SUMMARY</b>		<b>2016 ACTUAL</b>	<b>2017 BUDGET</b>	<b>2018 BUDGET</b>		
				<b>Department Request</b>	<b>Manager Recommend</b>	<b>Council Approved</b>
Personal Services		3,064.5	3,386.3	3,528.6	3,467.1	3,467.1
Current Expenses		396.5	443.7	459.4	459.4	459.4
Capital Outlay		.0	.0	1.5	1.5	1.5
<b>Total</b>		<b>\$3,461.0</b>	<b>\$3,830.0</b>	<b>\$3,989.5</b>	<b>\$3,928.0</b>	<b>\$3,928.0</b>
<b>PERSONAL SERVICES</b>						
Personnel Schedule						
Position Title	Employees					
	2017	18-D	18-M	18-C	Position	Grade
Chief of Police	1	1	1		2101	
Police Lieutenant	2	2	2		2104	
Patrol Sergeant	4	4	4		2106	
Detective Sergeant	1	1	1		2108	
Police Officer II	3	7	7		2112	
Police Officer I (BIW48,49)	8	8	7		2113	
Code Enforcement Officer	2	2	2		2116	
Parking Enforcement Off.	1	1	1		2118	
Police Officer III	8	5	5		2115	
Police Admin. Assist. II	1	1	1		5114	
Sr. Police Records Tech.	1	1	1		5116	
Police Records Clerk	2	2	2		5206	
<b>Total Personnel</b>	<b>34.0</b>	<b>35.0</b>	<b>34.0</b>	<b>0.0</b>		
6110 Full-Time Salaries			2,106.1	2,222.3	2,305.8	2,279.8
6120 Overtime			114.0	125.0	125.0	125.0
6121 Leaf Grant - DUI OT			.0			.0
6130 Part-Time			5.4			.0
6210 Retirement Contribution			133.0	164.3	170.2	168.3
6220 Police/Fire Retirement			168.7	176.0	182.3	180.4
6240 FICA			29.6	32.4	33.5	32.8
6250 Worker's Compensation			58.8	77.2	77.2	77.2
6260 FPPA Disability			.0	36.9	44.3	41.0
6260 Health and Life Insurance			443.0	545.2	583.0	555.4
6270 Unemployment Insurance			5.8	7.0	7.3	7.2
<b>Total Personal Services</b>			<b>\$3,064.5</b>	<b>\$3,386.3</b>	<b>\$3,528.6</b>	<b>\$3,467.1</b>
<b>CURRENT EXPENSES</b>						
7190 Other Professional Services			44.6	45.0	45.0	45.0
7220 Telephone			1.5	1.6	1.6	1.6
7230 Printing and Binding			5.1	4.0	4.0	4.0
7410 Travel and Subsistence			16.9	15.0	20.0	20.0
7430 Training			33.2	31.0	31.0	31.0
7530 Maintenance and Repair - Office Equipment			.1	.8	.8	.8
7540 Maintenance and Repair - Vehicles			41.3	30.0	30.0	30.0
7550 Maintenance and Repair - Miscellaneous			1.1	1.0	1.0	1.0
7740 Lease Payments			5.9	6.3	6.3	6.3
7810 Subscriptions and Memberships			1.6	1.5	1.5	1.5
8030 Chemical and Laboratory			8.8	9.0	11.0	11.0
8040 Uniforms			25.0	30.0	30.0	30.0
8060 Office Supplies			4.7	9.0	9.0	9.0
8080 Gas, Oil, Lubricants			37.0	35.0	35.0	35.0
8090 Other Operating Expense			15.6	15.0	15.0	15.0
8135 Youth Activities			6.7	2.0	2.0	2.0
8145 Communication			25.8	35.0	35.0	35.0
8210 Crime Prevention			.0	1.0	1.0	1.0
8220 Investigations			7.3	15.0	15.0	15.0
8310 Animal Control			14.2	25.0	25.0	25.0
8460 Confiscated Funds Expenditures			.0	10.0	10.0	10.0
8470 HIDTA Grant Operations			73.7	82.5	86.2	86.2
8480 Trident Grant Operations			10.0	11.0	11.0	11.0
8490 Firearms Program			16.2	28.0	33.0	33.0
<b>Total Current Expenses</b>			<b>\$396.5</b>	<b>\$443.7</b>	<b>\$459.4</b>	<b>\$459.4</b>



SUMMARY	2016 ACTUAL	2017 BUDGET	2018 BUDGET		
			Department Request	Manager Recommend	Council Approved
<b>CAPITAL OUTLAY</b>					
9530 Other Machinery & Equipment					
9460 Confiscated Funds Equipment					
9470 HIDTA Equipment					
9530 Other Machinery & Equipment	.0	.0	1.5	1.5	1.5
<b>Total Capital Outlay</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1.5</b>	<b>\$1.5</b>	<b>\$1.5</b>
			<b>Change from 2017</b>		
			<b>budget</b>	<b>\$159.5</b>	<b>\$97.9</b>
				<b>(4.2%)</b>	<b>(2.6%)</b>
				<b>(2.6%)</b>	<b>(2.6%)</b>

**POLICE DEPARTMENT NOTES:**

- xxxx Additional PO1 added from 2017 passage of Marijuana Excise and Sales Taxes.
- 7190 Increase in Lexipol membership dues, towing cost, background checks and pre-employment testing.
- 7220 Dedicated landline for intoxilizer.
- 7410 I-70 POST Free Training has led to an increase in travel costs.
- 7430 POST-mandated training state-wide.
- 7550 Annual recertification of radar units.
- 7740 Copiers.
- 8030 Increase in cost of blood tests from more frequent DUI charges.
- 8135 Shop with a Cop, Bike Rodeo, other youth programs.
- 8145 Cell phones, computer access from mobile devices.
- 8310 CARE annual contract for strays and impounds.
- 8460 Fully reimbursed from department asset accounts.
- 8470 Drug Task Force, 100% reimbursement.
- 8480 Member agency contribution for analyst at the Drug Task Force.
- 8490 Increasing ammunition cost and cartridges for electronic control devices.

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## CITY OF GLENWOOD SPRINGS - BUDGET 2018

FUNCTION	ACTIVITY	DEPARTMENT HEAD	CODE	FUND					
PUBLIC WORKS	ENGINEERING & ADMINISTRATION	TERRI PARTCH	01.144	GENERAL					
<b>SUMMARY</b>		<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2018 Budget</b>					
				<b>Department Request</b>	<b>Manager Recommend</b>	<b>Council Approved</b>			
Personal Services		461.9	508.4	550.5	553.3	553.3			
Current Expenses		136.8	171.7	74.8	74.8	74.8			
Capital Outlay		.0	.0	1.5	1.5	1.5			
<b>Total</b>		<b>\$598.7</b>	<b>\$680.1</b>	<b>\$626.8</b>	<b>\$629.6</b>	<b>\$629.6</b>			
<b>PERSONAL SERVICES</b>									
Personnel Schedule									
Position Title	Employees					Grade			
	2017	18-D	18-M	18-C	Position				
City Engineer	1	1	1		1401				
Assistant City Engineer	2	2	2		1404				
Transportation Manager	1	1	1		1405				
Admin Asst. II - Eng.	1	1	1		5118				
Asst. Dir. PW	0	0	0		3104				
GIS Administrator	0.5	0.5	0.5		1407				
<b>Total Personnel</b>	<b>5.5</b>	<b>5.5</b>	<b>5.5</b>	<b>0.0</b>					
6110 Full-Time Salaries					370.3	397.0	421.1	423.5	423.5
6120 Overtime					.0	.0	.0	.0	.0
6130 Part-Time					.0	.0	.0	.0	.0
6210 Retirement Contribution					14.4	27.8	29.5	29.6	29.6
6240 FICA					27.2	30.4	32.2	32.4	32.4
6250 Worker's Compensation					1.9	2.6	2.6	2.6	2.6
6260 Health and Life Insurance					47.1	49.5	64.0	64.0	64.0
6270 Unemployment Insurance					1.0	1.2	1.3	1.3	1.3
<b>Total Personal Services</b>					<b>\$461.9</b>	<b>\$508.4</b>	<b>\$550.5</b>	<b>\$553.3</b>	<b>\$553.3</b>
<b>CURRENT EXPENSES</b>									
7190 Other Professional Services					99.6	127.0	25.0	25.0	25.0
7200 Software					18.0	22.0	27.4	27.4	27.4
7220 Telephone					.0	.2	.5	.5	.5
7280 Advertising and Publications					.9	1.0	1.0	1.0	1.0
7410 Travel and Subsistence					1.9	4.0	3.0	3.0	3.0
7430 Training					2.1	4.6	3.0	3.0	3.0
7540 Maintenance and Repairs - Vehicles					1.1	1.0	1.2	1.2	1.2
8060 Office Supplies					1.1	1.5	2.0	2.0	2.0
8070 Photo and Duplicating Supplies					8.8	9.0	9.0	9.0	9.0
8080 Gas, Oil, Lubricants					.5	.5	.5	.5	.5
8090 Other Operating Expense					2.1	1.0	2.2	2.2	2.2
<b>Total Current Expenses</b>					<b>\$136.8</b>	<b>\$171.7</b>	<b>\$74.8</b>	<b>\$74.8</b>	<b>\$74.8</b>
<b>CAPITAL OUTLAY</b>									
GPS street data (BIW)					.0	.0	1.5	1.5	1.5
<b>Total Capital Outlay</b>					<b>\$0</b>	<b>\$0</b>	<b>\$1.5</b>	<b>\$1.5</b>	<b>\$1.5</b>
		<b>Change from 2017 budget</b>			<b>(\$53.3)</b>	<b>(\$50.5)</b>	<b>(\$50.5)</b>		
					<b>(7.8%)</b>	<b>(7.4%)</b>	<b>(7.4%)</b>		

**ENGINEERING DEPARTMENT NOTES:**

- 7190 Development review outsourcing \$5,000
- GIS Professional Services \$5,000
- Engineering standards - completion of 2016 contract \$15,000
- Total review outsourcing=> \$25,000
- 7200 GarCo software agreement , ArcGIS license
- 7220 Cell phones
- 7280 Project announcement
- 7430 Local GIS classes, Certified Floodplain Manager, special topics
- 7540 Engineering truck maintenance
- 8080 Fleet service and fuel
- 8090 Professional membership fees, background checks for employment, meetings expense

CITY OF GLENWOOD SPRINGS - 2018 BUDGET										
FUNCTION		ACTIVITY				DEPARTMENT HEAD		CODE	FUND	
PUBLIC WORKS		STREETS AND ALLEYS				ROBIN MILLIYARD		01.153	GENERAL	
SUMMARY						2016	2017	2018 Budget		
						Actual	Budget	Department Request	Manager Recommend	Council Approved
Personal Services						650.7	696.4	665.5	666.0	666.0
Current Expenses						451.4	585.7	493.8	469.1	469.1
Capital Outlay										
<b>Total</b>						<b>\$1,102.1</b>	<b>\$1,282.1</b>	<b>\$1,159.4</b>	<b>\$1,135.2</b>	<b>\$1,135.2</b>
PERSONAL SERVICES										
Personnel Schedule										
Position Title	Employees					Position	Grade			
	2017	18-D	18-M	18-C						
Streets Superintendent	1	1	1			3401				
Equip. Operator II - PW	3	2	2			3412				
Equip. Operator I - PW	0	1	1			3411				
Maint Worker I / St. Sweep	3	4	4			3409				
Street Crew Leader	0	1	1			3104				
Maint Worker II / St. Sweep	2	0	0			3407				
<b>Total Personnel</b>	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>	<b>0.0</b>						
6110 Full-Time Salaries						463.1	459.7	420.6	421.1	421.1
6120 Overtime						8.4	10.0	11.0	11.0	11.0
6130 Part-Time						.0	.0	.0	.0	.0
6210 Retirement Contribution						29.1	32.9	30.2	30.2	30.2
6240 FICA						32.9	35.9	33.0	33.1	33.1
6250 Worker's Compensation						17.7	24.0	24.0	24.0	24.0
6260 Health and Life Insurance						98.4	132.4	145.3	145.4	145.4
6270 Unemployment Insurance						1.2	1.4	1.3	1.3	1.3
<b>Total Personal Services</b>						<b>\$650.7</b>	<b>\$696.4</b>	<b>\$665.5</b>	<b>\$666.0</b>	<b>\$666.0</b>
CURRENT EXPENSES										
7220 Telephone						1.2	1.5	6.0	6.0	6.0
7230 Printing and Binding						.2	.3	.3	.3	.3
7280 Advertising and Publications						1.8	3.9	3.9	2.0	2.0
7310 Electricity						159.1	170.0	170.0	170.0	170.0
7320 Gas						3.3	5.3	5.4	5.4	5.4
7330 Water						1.4	1.4	1.4	1.4	1.4
7410 Travel and Subsistence						1.0	1.5	2.5	2.5	2.5
7430 Training						.3	1.4	2.5	2.5	2.5
7520 Maintenance - Building						8.3	5.0	7.5	7.5	7.5
7530 Maintenance - Office Equipment						.1	.2	.2	.2	.2
7540 Maintenance - Vehicles						115.8	110.0	115.5	115.5	115.5
7740 Equipment Rental - Snow Removal						60.2	125.0	.0	.0	.0
7810 Subscriptions and Memberships						.0	.0	.2	.2	.2
7830 Landfill Expense						40.5	50.0	50.0	50.0	50.0
8020 Educational Supplies						.0	.1	.2	.2	.2
8040 Uniforms						2.8	3.2	3.2	3.2	3.2
8060 Office Supplies						.4	.6	.6	.6	.6
8080 Gas, Oil, Lubricants						38.6	65.0	65.0	60.8	60.8
8090 Other Operating Expenses						7.5	13.0	15.1	14.0	14.0
8120 Small Tools and Equipment (BIW73)						4.1	5.0	10.0	6.0	6.0
8130 Material to Maintain Buildings						.1	.4	.4	.4	.4
8160 Other Materials						2.7	4.5	8.5	7.0	7.0
8170 Signs						2.1	18.0	25.0	13.0	13.0
8190 Flood Control/Hazardous Waste						.0	.5	.5	.5	.5
<b>Total Current Expenses</b>						<b>\$451.4</b>	<b>\$585.7</b>	<b>\$493.8</b>	<b>\$469.1</b>	<b>\$469.1</b>
CAPITAL OUTLAY										
9530 Other Machinery and Equipment										
<b>Total Capital Outlay</b>						<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
						<b>Change from '17 budget</b>	<b>(\$122.7)</b>	<b>(\$146.9)</b>	<b>(\$146.9)</b>	
							<b>(9.6%)</b>	<b>(11.5%)</b>	<b>(11.5%)</b>	

**STREETS AND ALLEYS DEPARTMENT NOTES:**

7220 Cell phone and mobile devices  
7280 Advertising for contract work  
7410 More training events scheduled  
7430 More training events scheduled  
7520 Based on past three years actual data  
7540 Assumes 5% increase in service cost  
7740 Includes BIW of \$5,000 for rental equipment, outsourced contract

7810 APWA  
7830 Increase in cost from spring clean-up  
8020 Instructional videos  
8090 Unforseen drainage and street needs  
8120 Increase due to BIW  
8170 Need to stock supplies for use with new signing equipment

CITY OF GLENWOOD SPRINGS - BUDGET 2018									
FUNCTION		ACTIVITY			DEPARTMENT HEAD		CODE	FUND	
COMMUNITY DEVELOPMENT		ADMINISTRATION AND PLANNING			JENNIFER OOTON		01.141	GENERAL	
SUMMARY					2016 Actual	2017 Budget	2018 Budget		
					Department Request	Manager Recommend	Council Approved		
Personal Services					455.5	461.1	460.0	460.1	460.1
Current Expenses					358.2	482.9	307.4	264.4	264.4
Capital Outlay					.0	.0	.0	.0	.0
<b>Total</b>					<b>\$813.8</b>	<b>\$943.9</b>	<b>\$767.3</b>	<b>\$724.5</b>	<b>\$724.5</b>
PERSONAL SERVICES									
Personnel Schedule									
Position Title	Employees					Position	Grade		
	2017	18-D	18-M	18-C					
Community Dev. Director	1	0	0			1301			
Admin Assistant I - CD	0.5	0.5	0.5			5107			
Planner II	2	1	1			1305			
Senior Planner	1	1	1			1303			
Community/Eco Dev Dir	0	0.25	0.25			1109			
Assist Community/Eco Dev Dir	0	1	1						
Planner I	0	1	1						
<b>Total Personnel</b>					<b>4.5</b>	<b>4.75</b>	<b>4.75</b>	<b>0.0</b>	
6110 Full-Time Salaries					362.0	329.7	329.1	329.2	329.2
6120 Overtime						.2			
6130 Part-Time									
6210 Retirement Contribution					23.8	23.1	23.0	23.0	23.0
6240 FICA					25.4	25.2	25.2	25.2	25.2
6250 Worker's Compensation					.6	.7	.7	.7	.7
6260 Health and Life Insurance					42.8	81.2	80.9	80.9	80.9
6270 Unemployment Insurance					1.0	1.0	1.0	1.0	1.0
<b>Total Personal Services</b>					<b>\$455.5</b>	<b>\$461.1</b>	<b>\$460.0</b>	<b>\$460.1</b>	<b>\$460.1</b>
CURRENT EXPENSES									
6272 Temporary Services					.0	1.0	1.0	1.0	1.0
7150 Credit Card Fees					3.0	3.0	3.0	3.0	3.0
7190 Other Professional Services (BIW13)					324.3	357.0	200.0	180.0	180.0
7230 Printing and Binding					.6	1.5	1.5	1.5	1.5
7280 Advertising and Publications					13.7	4.0	4.0	4.0	4.0
7410 Travel and Subsistence					.0	3.5	3.5	3.5	3.5
7420 Business Conferences					.0	3.5	3.5	1.5	1.5
7430 Training					.0	2.0	5.0	5.0	5.0
7530 Maintenance and Repair - Office Equipment					6.8	6.0	7.0	7.0	7.0
7540 Maintenance and Repair - Vehicle									
7810 Subscriptions and Memberships					2.7	3.5	3.5	3.5	3.5
8020 Educational Supplies					.2	.6	.6	.6	.6
8060 Office Supplies					2.1	4.8	4.8	4.8	4.8
8090 Other Operating Expense					4.5	15.0	15.0	15.0	15.0
8200 Historic Preservation Commission					.0	27.5	5.0	4.0	4.0
8310 CHS Grant					.2	50.0	50.0	30.0	30.0
<b>Total Current Expenses</b>					<b>\$358.2</b>	<b>\$482.9</b>	<b>\$307.4</b>	<b>\$264.4</b>	<b>\$264.4</b>
CAPITAL OUTLAY									
9520 Other Machinery and Equipment									
<b>Total Capital Outlay</b>					<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
					<b>Change from 2017 budget</b>	<b>(\$176.6)</b>	<b>(\$219.5)</b>	<b>(\$219.5)</b>	<b>(\$219.5)</b>
						<b>(18.7%)</b>	<b>(23.2%)</b>	<b>(23.2%)</b>	

**COMMUNITY DEVELOPMENT DEPARTMENT NOTES:**

- 6272 Support for ad-hoc projects
- 7150 Credit card charges for fees and permits \$40,000
- 7190 This line item has decreased by \$200,000 from 2017 from cost of land use code and EPA re-write
  - Complete redrafting of Land Use Code (2017 carryover) \$20,000
  - EPA area-wide plan (2017 carryover) \$120,000
  - Consulting for zoning implementation \$30,000
  - Annual payment to Garfield County Housing Authority \$10,000
  - \$180,000
- 7280 Display and legal notices
- 7430 To include additional costs for AICP tests and eco devo training
- 7530 Copier payment
- 8090 Support for commissions, events and special meetings
- 8200 Education, training, plaques and publications
- 8310 Downtown property surveys

## CITY OF GLENWOOD SPRINGS - BUDGET 2018

FUNCTION	ACTIVITY	DEPARTMENT HEAD	CODE	FUND					
COMMUNITY DEVELOPMENT	BUILDING INSPECTION	JENNIFER OOTON	01.145	GENERAL					
<b>SUMMARY</b>		<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2018 Budget</b>					
				<b>Department Request</b>	<b>Manager Recommend</b>	<b>Council Approved</b>			
Personal Services		185.2	218.0	233.2	233.3	233.3			
Current Expenses		18.2	30.0	52.0	52.0	52.0			
Capital Outlay									
<b>Total</b>		<b>\$203.4</b>	<b>\$248.0</b>	<b>\$285.2</b>	<b>\$285.3</b>	<b>\$285.3</b>			
<b>PERSONAL SERVICES</b>									
Personnel Schedule									
Position Title	Employees								
	2017	18-D	18-M	18-C	Position	Grade			
Building Official	1	1	1		1306				
Building Inspector I	1	0	0		1311				
Building Inspector II	0	1	1		1312				
Admin Assistant I - CD	0.5	0.5	0.5		5107				
<b>Total Personnel</b>	2.5	2.5	2.5	0.0					
6110 Full-Time Salaries					121.8	145.7	154.5	154.7	154.7
6120 Overtime					.1	.2			
6130 Part-Time									
6210 Retirement Contribution					9.0	10.2	10.8	10.8	10.8
6240 FICA					12.7	11.2	11.8	11.8	11.8
6250 Worker's Compensation					.6	.6	.6	.6	.6
6260 Health and Life Insurance					40.6	49.7	54.9	54.9	54.9
6270 Unemployment Insurance					.5	.4	.5	.5	.5
<b>Total Personal Services</b>		<b>\$185.2</b>	<b>\$218.0</b>	<b>\$233.2</b>	<b>\$233.3</b>	<b>\$233.3</b>	<b>\$233.3</b>	<b>\$233.3</b>	<b>\$233.3</b>
<b>CURRENT EXPENSES</b>									
7130 Consultant Fees (BIW11)					7.1	10.0	30.0	30.0	30.0
7230 Printing and Binding					.0	.5	.5	.5	.5
7410 Travel and Subsistence					.2	2.5	2.5	2.5	2.5
7430 Training					.7	2.0	2.0	2.0	2.0
7530 Maintenance and Repair - Office Equip					.0	.0	2.0	2.0	2.0
7540 Maintenance and Repair - Vehicles					1.5	1.5	1.5	1.5	1.5
7810 Subscriptions and Memberships					.2	1.0	1.0	1.0	1.0
8020 Educational Supplies					3.7	7.0	7.0	7.0	7.0
8060 Office Supplies					1.2	1.5	1.5	1.5	1.5
8080 Gas, Oil, Lubricants					.6	2.0	2.0	2.0	2.0
8090 Other Operating Expense					3.0	2.0	2.0	2.0	2.0
<b>Total Current Expenses</b>		<b>\$18.2</b>	<b>\$30.0</b>	<b>\$52.0</b>	<b>\$52.0</b>	<b>\$52.0</b>	<b>\$52.0</b>	<b>\$52.0</b>	<b>\$52.0</b>
<b>CAPITAL OUTLAY</b>									
9520 Other Machinery and Equipment									
<b>Total Capital Outlay</b>		<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>
				<b>Change from 2017 budget</b>		<b>\$37.1</b>	<b>\$37.3</b>	<b>\$37.3</b>	<b>\$37.3</b>
						(15.0%)	(15.0%)	(15.0%)	(15.0%)

**COMMUNITY DEVELOPMENT DEPARTMENT NOTES:**

- 7130 Consultant provides building plan review and is paid 60% of residential and 66% of commercial fees that are paid to the City by the applicant.
- 7410 Staff training (10 days), Colorado ICC chapter training
- 8020 ICC code books

**CITY OF GLENWOOD SPRINGS - 2018 BUDGET**

FUNCTION	ACTIVITY	DEPARTMENT HEAD	CODE	FUND	
PARKS AND RECREATION	RECREATION PROGRAMS	BRIAN SMITH	01.113	GENERAL	
<b>SUMMARY</b>		<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2018 Budget</b>	
				<b>Department Request</b>	<b>Manager Recommend</b>
				<b>Council Approved</b>	
Personal Services		1,622.5	1,700.7	1,917.8	1,936.2
Current Expenses		699.2	728.5	657.5	700.8
Capital Outlay		.0	.0	.0	.0
<b>Total</b>		<b>\$2,321.6</b>	<b>\$2,429.2</b>	<b>\$2,575.3</b>	<b>\$2,637.0</b>
<b>PERSONAL SERVICES</b>					
<b>Personnel Schedule</b>					
<b>Position Title</b>	<b>Employees</b>				
	<b>2017</b>	<b>18-D</b>	<b>18-M</b>	<b>18-C</b>	<b>Position Grade</b>
Parks and Recreation Dir.	1	1	1		4101
Community Rec Coord.	1	1	1		4105
Office Coordinator	1	1	1		4119
Athletics/Fitness Coord.	1	1	1		4117
Ice Rink/Programs Coord.	1	0	0		4116
Facility Coordinator	1	1	1		5108
Building Maint. Foreman	1	0	0		4109
Aquatics Coordinator	0	1	1		4120
Recreation Supervisor	0	1	1		4102
CSRII	2	2	2		4125
Bldg Mtn I/Janitorial Staff	2	1	1		4129
Building Maint II	1	2	2		4127
Pool Manager	1	0	0		4120
Janitorial Staff	0	0	0		4121
Facility Maint Supt	0	1	1		4100
Building Maint III	0	1	1		4131
<b>Personnel</b>	<b>13.0</b>	<b>14.0</b>	<b>14.0</b>	<b>0.0</b>	
6110 Full-Time Salaries		641.9	685.6	768.5	784.4
6120 Overtime		1.4	2.9	2.9	2.9
6130 Part-Time (BIW59)		663.0	651.5	701.5	701.5
6210 Retirement Contribution		39.8	48.2	54.0	55.1
6240 FICA		98.4	102.5	112.7	113.9
6250 Worker's Compensation		38.8	46.6	42.4	42.4
6260 Health and Life Insurance		135.5	159.3	231.4	231.5
6270 Unemployment Insurance		3.6	4.0	4.4	4.5
<b>Total Personal Services</b>		<b>\$1,622.5</b>	<b>\$1,700.7</b>	<b>\$1,917.8</b>	<b>\$1,936.2</b>
<b>CURRENT EXPENSES</b>					
<b>Operating Expenses</b>					
7190 Professional Services		32.0	24.0	36.0	35.0
7220 Telephone		7.4	7.0	7.4	8.5
7221 Postage		.1	.2	.2	.2
7230 Printing and Binding		5.0	5.1	5.1	5.1
7280 Advertising		8.2	9.0	5.2	9.0
7310 Electrical		130.0	149.0	120.0	130.0
7320 Natural Gas		77.9	100.0	80.0	80.0
7330 Water and Sewer		35.3	34.6	34.6	36.0
7350 Disposal Costs		7.2	8.0	7.0	7.5
7410 Travel and Subsistence		.0	2.0	.2	2.0
7430 Training		8.6	8.5	7.0	10.0
7520 Maintenance - Building		118.8	110.0	110.0	130.0
7530 Maintenance - Ice Rink		30.4	38.0	36.1	33.0
7540 Maintenance and Repair - Vehicles		19.0	14.0	13.3	14.0
7740 Equipment Rent/Lease		4.6	5.6	4.8	5.0
7750 Security		1.4	1.0	.2	.0
7810 Subscriptions and Memberships		4.2	4.2	3.8	4.2
7840 Bank Services		41.5	36.4	36.4	40.0
7960 Sale and Rental Items		18.2	17.0	16.2	17.0
7964 Food Items		.8	1.1	1.2	2.0
8040 Uniforms		2.6	4.0	1.4	3.8
8060 Office Supplies		4.2	5.7	5.0	5.0
8061 Background checks/Ads/Drug Test		6.6	7.6	7.6	8.0
8063 Recreation Program Supplies		23.4	19.7	10.0	12.0
8064 Fitness/Enrichment programs		9.4	8.0	8.0	8.0
8067 Community Rooms		3.0	5.0	6.0	2.0
8068 Subcontractor Programs		10.0	14.0	10.0	10.0
8080 Gas, Oil Lubricants		2.1	3.5	3.0	3.0
8090 Other Operating Expense		6.1	6.0	8.0	6.0
8152 Maintenance Supply		.0			.0
8263 Pool Maintenance Equipment & Supply		50.2	35.2	35.2	38.0
<b>Total Operating Expenses</b>		<b>\$668.5</b>	<b>\$683.3</b>	<b>\$618.8</b>	<b>\$664.3</b>

CITY OF GLENWOOD SPRINGS - 2018 BUDGET						
FUNCTION	ACTIVITY	DEPARTMENT HEAD		CODE	FUND	
PARKS AND RECREATION	RECREATION PROGRAMS	BRIAN SMITH		01.113	GENERAL	
SUMMARY		2016 Actual	2017 Budget	2018 Budget		
				Department Request	Manager Recommend	Council Approved
<b>Youth Programs</b>						
8103 Kid Kamp - Summer		12.5	19.0	18.9	13.0	13.0
8109 Scholarships		.8	1.5	1.5	1.5	1.5
<b>Sports</b>						
8200 Adult Leagues		5.0	7.2	3.0	7.0	7.0
8210 Youth Leagues		6.8	9.6	3.0	6.5	6.5
8240 Tennis		.9	.9	5.3	1.0	1.0
<b>Adults and Seniors</b>						
8310 Senior Programming		.0	.5	.5	.5	.5
8320 Special Events		4.6	6.5	6.5	7.0	7.0
<b>Total Current Expenses</b>		<b>\$699.2</b>	<b>\$728.5</b>	<b>\$657.5</b>	<b>\$700.8</b>	<b>\$700.8</b>
CAPITAL OUTLAY						
9530 Equipment						
<b>Total Capital Outlay</b>		<b>\$ .0</b>	<b>\$ .0</b>	<b>\$ .0</b>	<b>\$ .0</b>	<b>\$ .0</b>
		<b>Change from 2017 Budget</b>		<b>\$146.1</b>	<b>\$207.8</b>	<b>\$207.8</b>
				<b>(6.0%)</b>	<b>(8.6%)</b>	<b>(8.6%)</b>

**RECREATION PROGRAM DEPARTMENT NOTES:**

- xx01 Janitorial staff and supervisor were relocated here from finance in 2018.
- 6130 Part time forecast is 2% over 2017 forecast plus \$50,000 for 2 part time porters (BIW59)
- 7190 Vermont Systems \$6500; Cleaning Service for Ice Rink \$16000
- 7220 CenturyLink and department issued cell phones
- 7221 USPS, UPS, FedEx and other shipping
- 7230 Unilink color copy charges and brochures
- 7280 Broadband \$840, Promo Materials \$3000, Newspaper, Hotels, Chamber
- 7310 Decrease with system efficiencies
- 7320 Decrease with system efficiencies
- 7330 Includes ice rink and refill of pools after repairs and maintenance
- 7350 Bear resistant dumpsters and recycling collection
- 7410 Meals during training and travel beyond range of city vehicle use
- 7430 Ice Rink \$1800, CPR \$1000, CPRA \$1500, Camp Asso. \$1000, Youth Programs \$1500, Fitness Certs, Supervisor Training
- 7510 Backup contractor for vacation and sick day staff shortages
- 7520 Custodial/Maintenance Supplies \$65000; HVAC \$25000; Plumbing \$11000; Landscaping \$2000; Surveillance \$12500, Interior imprvmnts \$20000.
- 7530 HVAC \$8000; Becker \$6000, Custodial \$5000, Plumbing \$5000
- 7540 Includes 2 vans, Zamboni, p/u truck, SUV, groundskeeping mower
- 7740 Ricoh color copier
- 7750 APEX monitoring system
- 7810 DirecTV \$1600, Music License \$1500, CPRA, NRPA, NARCE, NYSCA, ACA
- 7840 Charge Card fees \$34500, Plug-n-Pay
- 7960 Ice rink \$8500; Pro shop \$6500; Meeting rooms \$2000
- 7964 Authorized Commission or staff events/meetings
- 8040 Staff clothing, including FT/PT aquatics, fitness, rink and maintenance, shirts/guard outfits
- 8061 HR related costs associated with hiring for Parks/Recreation
- 8063 Ice rink \$1000, climbing wall \$1000, Pre-School \$7500, Fitness \$4000
- 8064 Wellness programs and fitness equipment repairs (bikes, cardio, dance, TRX, etc;)
- 8067 Replacement sound equipment, lecterns, screens, projectors, card tables/folding chairs
- 8068 Tennis, Scuba
- 8080 Petroleum products \$3000, fleet service charges \$500
- 8090 1st Aid supplies, AED, membership supplies, furniture repair, vandalism
- 8103 RFSB Transportation \$5000, License fee \$500, t-shirts \$1000, trips, supplies
- 8109 Program and membership awards based on income level and need
- 8200 Sports supplies \$4000; awards \$3200
- 8210 Sports supplies \$2400; t-shirts and awards \$7200
- 8240 Replacement nets, supplies, signs
- 8263 Chemicals \$18000, Plumbing \$10000, HVAC \$6000
- 8310 Program assistance, does not include facility charges or supplies
- 8320 Halloween Party, Daddy/Daughter Dance, City staff/volunteer recognition events

CITY OF GLENWOOD SPRINGS - 2018 BUDGET											
FUNCTION		ACTIVITY				DEPARTMENT HEAD		CODE	FUND		
GENERAL GOVERNMENT		ARTS PROGRAMS				BRIAN SMITH		01.122	GENERAL		
SUMMARY						2016 Actual	2017 Budget	2018 Budget			
						Department Request	Manager Recommend	Council Approved			
Personal Services								199.0	199.0	199.0	
Current Expenses								82.7	82.7	82.7	
Capital Outlay								79.2	79.2	79.2	
<b>Total</b>						<b>\$0</b>	<b>\$0</b>	<b>\$360.9</b>	<b>\$360.9</b>	<b>\$360.9</b>	
PERSONAL SERVICES											
Personnel Schedule											
Position Title	Employees					Position	Grade				
	2017	18-D	18-M	18-C							
Event Coordinator (BIW67)	0.0	1.0	1.0								
<b>Total Personnel</b>						<b>0.0</b>	<b>1.0</b>	<b>1.0</b>	<b>0.0</b>		
6110 Full-Time Salaries								58.6	58.6	58.6	
6120 Overtime											
6130 Part-Time								96.0	96.0	96.0	
6210 Retirement Contribution								4.1	4.1	4.1	
6240 FICA								11.8	11.8	11.8	
6250 Worker's Compensation								.4	.4	.4	
6260 Health and Life Insurance								27.6	27.6	27.6	
6270 Unemployment Insurance								.5	.5	.5	
<b>Total Personal Services</b>						<b>\$0</b>	<b>\$0</b>	<b>\$199.0</b>	<b>\$199.0</b>	<b>\$199.0</b>	
CURRENT EXPENSES											
7190 Professional Services								6.0	6.0	6.0	
7220 Telephone								.6	.6	.6	
7230 Printing and Binding								.1	.1	.1	
7280 Advertising								2.5	2.5	2.5	
7310 Electrical								2.0	2.0	2.0	
7320 Natural Gas								1.2	1.2	1.2	
7330 Water and Sewer											
7350 Disposal Costs											
7410 Travel and Subsistence								.5	.5	.5	
7430 Training								1.5	1.5	1.5	
7520 Maintenance and Repair - Building								20.0	20.0	20.0	
7540 Maintenance and Repair - Vehicles								2.5	2.5	2.5	
7740 Equipment Rent/Lease								5.6	5.6	5.6	
7810 Subscriptions and Memberships								.5	.5	.5	
7840 Bank Services								5.0	5.0	5.0	
7960 Sale and Rental Items								1.5	1.5	1.5	
7964 Food Items								.5	.5	.5	
8010 Landscaping								.5	.5	.5	
8040 Uniforms								.5	.5	.5	
8060 Office Supplies								.7	.7	.7	
8061 Background Checks/Ads/Drug Tests								1.0	1.0	1.0	
8063 Program Supplies								25.0	25.0	25.0	
8067 Facility Rental Expense								2.0	2.0	2.0	
8090 Other Operating Expense								3.0	3.0	3.0	
<b>Total Current Expenses</b>						<b>\$0</b>	<b>\$0</b>	<b>\$82.7</b>	<b>\$82.7</b>	<b>\$82.7</b>	
CAPITAL OUTLAY											
Furnishings and Equipment								79.2	79.2	79.2	
<b>Total Capital Outlay</b>						<b>\$0</b>	<b>\$0</b>	<b>\$79.2</b>	<b>\$79.2</b>	<b>\$79.2</b>	
						<b>Change from 2017 Budget</b>		<b>Not Applicable</b>			

**RECREATION PROGRAMS DEPARTMENT NOTES:**

6130 Building maintenance \$76,000, Program Instructors \$20,000

Furnishings and Equipment:

Kiln	2,000	Dance Bars	1,400
Wheels	8,000	Sound System	3,500
Tools	500	Office Furniture	1,500
Easels	1,000	Floor	26,000
Paint Supplies	1,000	Facility Improvements	20,000
Tables	1,800	Studio Lighting	10,000
Chairs	1,500	<b>Total Furnings and Equipment</b>	<b>79,200</b>
Mirrors	1,000		



**CITY OF GLENWOOD SPRINGS - 2018 BUDGET**

FUNCTION		ACTIVITY				DEPARTMENT HEAD		CODE	FUND		
GENERAL ADMINISTRATION		FACILITIES				BRIAN SMITH		01.121	GENERAL		
SUMMARY						2016 Actual	2017 Budget	2018 Budget			
								Department Request	Manager Recommend	Council Approved	
Personal Services								135.0	135.0	135.0	
Current Expenses								35.6	35.6	35.6	
Capital Outlay								.0	.0	.0	
<b>Total</b>						<b>\$0</b>	<b>\$0</b>	<b>\$170.5</b>	<b>\$170.5</b>	<b>\$170.5</b>	
PERSONAL SERVICES											
Personnel Schedule											
Position Title	Employees						Position	Grade			
	2017	18-D	18-M	18-C							
Janitorial Staff Supervisor	0.0	1.0	1.0			4121	20				
Janitorial Staff	0.0	1.0	1.0			4129	25				
						0.0	2.0	2.0	0.0		
6110	Full-Time Salaries							81.2	81.2	81.2	
6120	Overtime										
6130	Part-Time										
6210	Retirement Contribution							5.7	5.7	5.7	
6240	FICA							6.2	6.2	6.2	
6250	Worker's Compensation							4.2	4.2	4.2	
6260	Health and Life Insurance							37.5	37.5	37.5	
6270	Unemployment Insurance							.2	.2	.2	
<b>Total Personal Services</b>						<b>\$0</b>	<b>\$0</b>	<b>\$135.0</b>	<b>\$135.0</b>	<b>\$135.0</b>	
CURRENT EXPENSES											
7510	City Hall Janitorial Supplies							8.5	8.5	8.5	
7520	City Hall Building Maintenance							27.1	27.1	27.1	
<b>Total Current Expenses</b>						<b>\$0</b>	<b>\$0</b>	<b>\$35.6</b>	<b>\$35.6</b>	<b>\$35.6</b>	
CAPITAL OUTLAY											
9530	Other Equipment										
<b>Total Capital Outlay</b>						<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
							<b>Change from 2017 Budget</b>	<b>Not Applicable</b>			

**FACILITIES DEPARTMENT NOTES:**

Personnel: Custodial staff for City Hall was managed in the Finance Department budget prior to 2018 when the maintenance responsibility was moved to a newly created Facilities Department managed by the Recreation Department. Two full-time positions were moved here.

7520	Building Maintenance				
	Maint/repair - building	7,000	Sprinkler test - annually	700	
	Maint/repair - equipment	0	Alarm monitoring - quarterly	1,200	
	Elevator service - monthly	2,620	HVAC maint - bi-annually	3,000	
	Elevator inspection - annually	170	Building maintenance supplies	2,000	
	Pest control - monthly	1,176	Filters fo GVAC units #1 and #2	500	
	Carpet cleaning - commonarea only	3,500	Equipment tools	0	
	Window cleaning - interior - annually	1,750	Medicine cabinet/respond first aid	500	
	Window cleaning - exterior - annually	1,750	West RTU Repair	0	
	Fire alarm inspection - annually	700	Library monitoring	0	
	Suppression test - annually	500	Library sprinkler tests	0	
			Total Building Maintenance=>	27,066	

CITY OF GLENWOOD SPRINGS - 2018 BUDGET										
FUNCTION		ACTIVITY				DEPARTMENT HEAD		CODE	FUND	
PARKS AND RECREATION		PARKS AND CEMETERY				BRIAN SMITH		01.154	GENERAL	
SUMMARY						2016 Actual	2017 Budget	2018 Budget		
								Department Request	Manager Recommend	Council Approved
Personal Services						695.5	752.2	946.3	751.4	751.4
Current Expenses						436.6	378.6	361.3	387.7	387.7
Capital Outlay										
<b>Total</b>						<b>\$1,132.1</b>	<b>\$1,130.8</b>	<b>\$1,307.6</b>	<b>\$1,139.1</b>	<b>\$1,139.1</b>
PERSONAL SERVICES										
Personnel Schedule										
Position Title	Employees									
	2017	18-D	18-M	18-C	Position	Grade				
Parks/Cemetery Superint.	1	1	1		4103					
Maint. Worker II - Parks	3	3	3		4112					
Maint. Worker I - Parks	3	3	3		4111					
Crew Lead	1	1	1		4130					
PT Seasonal Maint. Wrkr I	4.17	4.17	4.17		0098					
Staff Project Manager (BIW47)	0	1	0							
Staff Landscaper (BIW35)	0	1	0							
<b>Total Personnel</b>	<b>12.2</b>	<b>14.2</b>	<b>12.2</b>	<b>0.0</b>						
6110 Full-Time Salaries						382.1	389.9	504.6	382.8	382.8
6120 Overtime						.2	2.0	2.0	2.0	2.0
6130 Part-Time						116.4	140.0	140.0	140.0	140.0
6210 Retirement Contribution						23.6	27.4	35.5	26.9	26.9
6240 FICA						36.6	40.7	49.5	40.2	40.2
6250 Worker's Compensation						28.1	32.7	32.7	32.7	32.7
6260 Health and Life Insurance						107.2	117.9	180.3	125.3	125.3
6270 Unemployment Insurance						1.3	1.6	1.9	1.6	1.6
<b>Total Personal Services</b>						<b>\$695.5</b>	<b>\$752.2</b>	<b>\$946.3</b>	<b>\$751.4</b>	<b>\$751.4</b>
CURRENT EXPENSES										
7190 Professional Services - Spraying Contract						98.7	58.0	35.0	60.0	60.0
7220 Telephone						2.3	2.7	5.0	5.0	5.0
7310 Electricity						14.6	16.6	15.8	15.5	15.5
7320 Gas						3.4	6.7	6.4	5.0	5.0
7330 Water						114.6	106.0	115.0	115.0	115.0
7350 Trash Pickup						11.7	8.4	7.5	12.0	12.0
7410 Travel and Subsistence						1.1	.7	.7	1.2	1.2
7430 Training						4.0	3.8	3.0	4.0	4.0
7520 Maintenance of Building						.7	.0	.0	.0	.0
7540 Maintenance and Repair - Vehicles						58.1	50.4	45.0	50.0	50.0
7560 Maintenance - Trails						8.7	8.5	7.8	8.0	8.0
7710 Land Rent/Lease						.6	.7	.6	.7	.7
7740 Equipment Rental						12.6	16.5	13.0	13.0	13.0
7810 Subscriptions and Memberships						.3	.3	.3	.3	.3
7830 Landfill Expense						2.6	1.0	1.0	1.5	1.5
8010 Agricultural and Horticultural Supplies						30.9	16.5	29.5	20.0	20.0
8040 Uniforms						2.8	3.8	3.5	3.8	3.8
8060 Office Supplies						.0	.1	.4	.3	.3
8080 Gas, Oil Lubricants						16.1	24.0	19.0	20.0	20.0
8090 Other Operating Expense						27.6	29.0	27.5	28.0	28.0
8120 Small Tools and Equipment						3.9	4.0	3.0	3.5	3.5
8130 Material to Maintain Buildings						19.9	21.0	20.0	20.0	20.0
8160 Other Materials and Supplies						.3		2.1		
8600 Repurchase Cemetery Lots						1.3		.3	1.0	1.0
<b>Total Current Expenses</b>						<b>\$436.6</b>	<b>\$378.6</b>	<b>\$361.3</b>	<b>\$387.7</b>	<b>\$387.7</b>
						<b>Change from '17 budget</b>		<b>\$176.8</b>	<b>\$8.4</b>	<b>\$8.4</b>
								<b>(15.6%)</b>	<b>(0.7%)</b>	<b>(0.7%)</b>

**PARKS AND CEMETERIES DEPARTMENT NOTES:**

- 7190 Tree Maintenance \$40,000; Mosquito Control \$5,000
- 7220 Includes smartphone technology and 5 phones
- 7310 4% increase for consumption and rate
- 7320 Parks and buildings, excludes Community Center, 3% rate increase, usage decrease
- 7330 Water/Sewer charges to parks and buildings, excludes Community Center, 4% rate increase
- 7350 Contracted trash services for park sites, excludes downtown, Community Center, 6th street
- 7410 Meals during training and travel beyond city vehicle use
- 7430 Weed spraying, backflow prevention, tree care, playground safety, horticulture, safety
- 7540 Groundskeeping equipment, trucks, utility vehicles, skid steers
- 7560 Dog litter bags \$4500, fencing materials, sign posts, signs, trail patching material
- 7710 Union Pacific RR \$600, Glenwood Springs Golf Club
- 7740 Porta-Potties \$14,000+, excludes downtown business district
- 7810 Arbor Day Society, Weed Association, Arborist Association, CPRA
- 7830 Concrete, branches, rubble, waste and South Canyon trash
- 8010 Landscape material \$5000; Fertilizer \$4500, Compost \$2500, Irrigation repair supplies \$2000
- 8040 \$350/pp for 8 employees, t-shirts and protective eyewear, earplugs, other safety apparel
- 8080 Fleet charges \$6000; Gas and oil products \$18000
- 8090 Includes athletic field supplies \$10000; Construction \$9000; Signage \$3500; Janitorial \$4000
- 8120 Hand and power tools
- 8130 Janitorial \$10000; MOC \$4000; plumbing supplies (not irrigation)
- 8600 Transferred from Trust Fund 52.287.8600

## CITY OF GLENWOOD SPRINGS - 2018 BUDGET

Summary of Revenues, Expenditures and Fund Balance (000's)

TOURISM PROMOTION FUND	2016 Actual	2017 Budget	2018 Budget		
			Department Request	Manager Recommend	Council Approved
<b>REVENUES</b>					
<b>REVENUES</b>					
1130 Accommodations Tax	1,033.0	984.8	1,034.1	1,034.1	1,034.1
3120 Interest Income	1.4	1.0	1.3	1.3	1.3
3130 Miscellaneous Income					
<b>Total Revenues</b>	<b>\$1,034.4</b>	<b>\$985.8</b>	<b>\$1,035.4</b>	<b>\$1,035.4</b>	<b>\$1,035.4</b>
<b>EXPENDITURES</b>					
<b>EXPENDITURES</b>					
7190 Salary - Marketing Director	77.3	78.8	81.2	81.2	81.2
7193 Marketing Project Manager	56.6	57.8	59.5	59.5	59.5
7194 Payroll Tax & Benefits	29.5	30.0	30.9	30.9	30.9
7196 Visitor Services	100.0	100.0	115.0	115.0	115.0
7220 Public Relations	39.9	40.0	44.0	44.0	44.0
7230 Printing/Distribution (Brochures, etc.)	36.0	37.3	27.0	27.0	27.0
7280 Advertising (Print/Online/Radio/TV/Agency Fees/Creative)	439.4	460.0	481.0	481.0	481.0
7282 Hosting (Website/Video/Domains/Email/Booking Engine)	17.5	24.7	36.4	36.4	36.4
7283 Internet Management	2.5	10.0	10.0	10.0	10.0
7285 Direct Mail and Fulfillment	12.7	14.0	11.5	11.5	11.5
7286 Trade Shows	6.2	6.1	7.8	7.8	7.8
7287 Organizations & Education	6.4	8.3	9.1	9.1	9.1
7289 Miscellaneous Expense	73.4	2.0	2.5	2.5	2.5
7291 Travel	16.1	19.2	18.9	18.9	18.9
7292 Group and International Marketing	23.2	14.9	23.1	23.1	23.1
7415 Research and Tracking	57.5	.0		.0	.0
7420 Bookkeeping Services	9.0	9.0	10.4	10.4	10.4
7900 Interfund Cost of Service	12.0	10.5	10.7	10.7	10.7
8090 Other Expenses	2.2	.0	.0	.0	.0
8200 Consultants	9.2	8.0	5.0	5.0	5.0
8400 Community Promotion	50.2	79.8	29.8	29.8	29.8
9800 Contingency					
<b>Total Expenditures</b>	<b>\$1,076.8</b>	<b>\$1,010.2</b>	<b>\$1,013.7</b>	<b>\$1,013.7</b>	<b>\$1,013.7</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>					
<b>Excess Revenue Over (Under) Expenditures</b>	<b>(\$42.4)</b>	<b>(\$24.4)</b>	<b>\$21.6</b>	<b>\$21.6</b>	<b>\$21.6</b>
<b>TRANSFERS</b>					
<b>Transfers In (Out):</b>					
General Fund for community events	(20.0)	.0	(50.0)	(50.0)	(50.0)
DDA	(5.5)				
<b>Excess Revenues Over (Under) Expenditures &amp; Transfers</b>	<b>(\$67.9)</b>	<b>(\$24.4)</b>	<b>(\$28.4)</b>	<b>(\$28.4)</b>	<b>(\$28.4)</b>
<b>FUND BALANCE</b>					
<b>Fund Balance - Beginning</b>	<b>\$672.1</b>	<b>\$604.2</b>	<b>\$579.8</b>	<b>\$579.8</b>	<b>\$579.8</b>
<b>Fund Balance - Ending</b>	604.2	579.8	501.4	501.4	501.4
Less: Restricted - Tabor Reserve	(31.0)	(29.6)	(31.1)	(31.1)	(31.1)
Less: Committed 15% - Resolution #2012-24	(155.2)	(147.9)	(155.3)	(155.3)	(155.3)
<b>Fund Balance - Unreserved</b>	<b>\$418.0</b>	<b>\$402.3</b>	<b>\$315.1</b>	<b>\$315.1</b>	<b>\$315.1</b>

8400 Community promotion funds are a transfer to the General Fund for advertisement, promotion and development of tourism in the City. The amount budgeted is 7.5% of the Accommodations Tax received between Sept 1 and Aug 31. Previously these funds were awarded to external not-for-profit organizations via recommendation from FAB. In 2018 \$50,000 was allocated to City special events and funded in the General Fund.

## CITY OF GLENWOOD SPRINGS - 2018 BUDGET

Summary of Revenues, Expenditures and Fund Balance (000's)

Victims Assistance and Law Enforcement (V.A.L.E.) Fund	2016 Actual	2017 Budget	2018 Budget		
			Department Request	Manager Recommend	Council Approved
<b>REVENUES</b>					
<b>REVENUES</b>					
V.A.L.E. Assessment	42.7	37.0	37.0	37.0	37.0
Interest	.9	1.0	1.0	1.0	1.0
Miscellaneous Income					
<b>Total Revenues</b>	<b>\$43.5</b>	<b>\$38.0</b>	<b>\$38.0</b>	<b>\$38.0</b>	<b>\$38.0</b>
<b>EXPENDITURES</b>					
<b>EXPENDITURES</b>					
7190 Professional Fees		.5	.5	.5	.5
7194 Victim/Witness Assistance	42.8	45.0	45.0	45.0	45.0
7411 Board Expense					
7430 Training					
7900 Interfund Cost of Service					
8060 Office Supplies	.1	.5	.5	.5	.5
9530 Police Equipment	.0	5.0	5.0	5.0	5.0
<b>Total Expenditures</b>	<b>\$42.9</b>	<b>\$51.0</b>	<b>\$51.0</b>	<b>\$51.0</b>	<b>\$51.0</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>					
<b>Excess Revenues Over (Under) Expenditures</b>	<b>\$ .7</b>	<b>(\$13.0)</b>	<b>(\$13.0)</b>	<b>(\$13.0)</b>	<b>(\$13.0)</b>
<b>FUND BALANCE</b>					
<b>Fund Balance - Beginning</b>	<b>\$62.1</b>	<b>\$62.8</b>	<b>\$49.8</b>	<b>\$49.8</b>	<b>\$49.8</b>
<b>Fund Balance - Ending</b>	62.8	49.8	36.8	36.8	36.8
Less: Restricted - Tabor Reserve	(1.3)	(1.1)	(1.1)	(1.1)	(1.1)
<b>Fund Balance - Unreserved</b>	<b>\$61.5</b>	<b>\$48.7</b>	<b>\$35.7</b>	<b>\$35.7</b>	<b>\$35.7</b>

## CITY OF GLENWOOD SPRINGS - 2018 BUDGET

Summary of Revenues, Expenditures and Fund Balance (000's)

CONSERVATION TRUST FUND	2016 Actual	2017 Budget	2018 Budget		
			Department Request	Manager Recommend	Council Approved
<b>REVENUES</b>					
<b>REVENUES</b>					
1391 Colorado State Lottery	110.0	95.0	110.0	110.0	110.0
3120 Interest Income	.9	.4	.8	.8	.8
3130 Other Income	2.5		.0	.0	.0
<b>Total Revenues</b>	<b>\$113.3</b>	<b>\$95.4</b>	<b>\$110.8</b>	<b>\$110.8</b>	<b>\$110.8</b>
<b>EXPENDITURES</b>					
<b>EXPENDITURES</b>					
0 Unallocated - 48.500.0000	13.0	12.5			
9400 Parks and Recreation Master Plan 48.154.9400	20.0	.0			
9437 WhiteWater Park - 48.154.9437	.0	5.0	5.0	5.0	5.0
9445 Ice Rink mechanical and structural	.0	25.0	25.0	25.0	25.0
9445 Pool mechanical and structural	.0	30.0			
9530 Park Improvements and Equipment - 48.154.9530	13.1	23.0	23.0	23.0	23.0
xx01 Playground resurfacing (BIW36)			23.5	23.5	23.5
xx02 Roaring Fork Mtn Bike - South Canyon Trails		30.0	60.0	60.0	.0
xx03 ADA Compliant Water Fountains (BIW44)			13.4	4.5	4.5
Park Signage (BIW45)			8.5	8.5	8.5
Water slide restoration (BIW66)			10.0	10.0	10.0
Veltus Park Restoration			80.0	80.0	80.0
<b>Total Expenditures</b>	<b>\$46.1</b>	<b>\$125.5</b>	<b>\$248.4</b>	<b>\$239.5</b>	<b>\$179.5</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>					
<b>Excess Revenues Over (Under) Expenditures</b>	<b>\$67.2</b>	<b>(\$30.1)</b>	<b>(\$137.7)</b>	<b>(\$128.7)</b>	<b>(\$68.7)</b>
<b>FUND BALANCE</b>					
<b>Fund Balance - Beginning</b>	<b>\$344.8</b>	<b>\$412.0</b>	<b>\$381.9</b>	<b>\$381.9</b>	<b>\$381.9</b>
<b>Fund Balance - Ending</b>	412.0	381.9	244.3	253.2	253.2
Less: Restricted - Tabor Reserve	(3.4)	(2.9)	(3.3)	(3.3)	(3.3)
Less: 25% Contingency Reserve	(11.5)	(31.4)	(62.1)	(59.9)	(59.9)
<b>Fund Balance - Unreserved</b>	<b>\$397.1</b>	<b>\$347.7</b>	<b>\$178.8</b>	<b>\$190.0</b>	<b>\$190.0</b>

- 0 Funds spent in 2017 on pool mechanical and structural 240.9      249.9      249.9
- 9445 Ice rink mechanical and structural was pushed to 2018
- xx01 Remove existing playground safety material and replace with engineered fiber at Gregory, Sayre and Veltus Parks. Existing Two Rivers Park engineered fiber material would be refreshed with 3" new material.
- XX02 This item is paid for from the Parkland reserve in the Capital Projects Fund
- xx03 Water fountains will be replaced over three years; \$13,400 total.

## CITY OF GLENWOOD SPRINGS - 2018 BUDGET

Summary of Revenues, Expenditures and Fund Balance (000's)

BUS TAX FUND	2016 Actual	2017 Budget	2018 Budget		
			Department Request	Manager Recommend	Council Approved
<b>REVENUES</b>					
<b>REVENUES</b>					
1130 Sales Tax	934.8	963.0	982.2	982.2	982.2
1140 Use Tax	24.6	19.0	19.4	19.4	19.4
1145 Audit Revenue	4.3	1.5	2.0	2.0	2.0
1390 Grants	249.6	1,129.8	711.3	711.3	711.3
1510 Bus Fares	104.0	82.8	100.0	100.0	100.0
1500 Advertising Fees	9.1	9.1	9.0	9.0	9.0
3120 Interest Income	1.0	.8	.8	.8	.8
3122 Sale of Assets					
3130/40 Miscellaneous Income	.7	10.0	1.0	1.0	1.0
<b>Total Revenues</b>	<b>\$1,328.2</b>	<b>\$2,216.0</b>	<b>\$1,825.7</b>	<b>\$1,825.7</b>	<b>\$1,825.7</b>
<b>EXPENDITURES</b>					
<b>EXPENDITURES</b>					
6310 Fixed Labor Costs	340.7	352.1	372.1	372.1	372.1
6410 Direct Labor Costs	347.6	375.5	386.9	386.9	386.9
7144 Sales & Use Tax Refund	.0	.5	1.0	1.0	1.0
7145 Sales Tax TIF to DDA	25.9	26.4	24.6	24.6	24.6
7150 Audit Fees	1.0	1.0	1.0	1.0	1.0
7151 Credit Card/ACH Fees	.4	.2	.4	.4	.4
7160 Economic Incentive Rebate	9.7	9.0	9.0	9.0	9.0
7190 Other Professional Services	4.4	4.5	11.0	11.0	11.0
7210 Employee Bus Passes	1.0	1.0	1.5	1.5	1.5
7270 TDM Program	3.2	5.0	7.5	7.5	7.5
7410 Direct Mileage Costs	193.1	222.3	199.2	199.2	199.2
7430 Allocated Training	58.0	47.1	71.4	71.4	71.4
7540 City Van Pool expense (Van Maintenance)	.0	10.0	10.0	10.0	10.0
7560 Para-Transit Service	30.0	30.0	30.0	30.0	30.0
7620 Property Insurance	6.3	6.8	6.9	6.9	6.9
7870 Transit Operations Plan	.0	40.0	.0	.0	.0
7900 Interfund Cost of Service	113.8	121.6	125.3	125.3	125.3
8090 Other Operating Expense	19.8	12.3	15.9	15.9	15.9
9430 Allocated Capital	49.6	62.2	56.5	56.5	56.5
9540 Bus Wraps	.0	10.0	10.0	10.0	10.0
9541 Grant Costs/Ride Glenwood Buses	.0	1,064.5	573.0	573.0	573.0
<b>Total Expenditures</b>	<b>\$1,204.3</b>	<b>\$2,402.1</b>	<b>\$1,913.0</b>	<b>\$1,913.0</b>	<b>\$1,913.0</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>					
<b>Excess Revenues Over (Under) Expenditures</b>	<b>\$123.8</b>	<b>(\$186.1)</b>	<b>(\$87.3)</b>	<b>(\$87.3)</b>	<b>(\$87.3)</b>
<b>TRANSFERS</b>					
<b>TRANSFERS</b>					
Transfer to DDA Fund for Annual Settlement	(2.7)				
<b>Excess Revenues Over (Under) Expenditures and Transfers</b>	<b>\$121.1</b>	<b>(\$186.1)</b>	<b>(\$87.3)</b>	<b>(\$87.3)</b>	<b>(\$87.3)</b>
<b>FUND BALANCE</b>					
<b>Fund Balance - Beginning</b>	<b>\$579.6</b>	<b>\$700.7</b>	<b>\$514.7</b>	<b>\$514.7</b>	<b>\$514.7</b>
<b>Fund Balance - Ending</b>	700.7	514.7	427.3	427.3	427.3
Less: Non-Spendable - Prepaid RFTA passes	(2.1)	(2.1)	(2.1)	(2.1)	(2.1)
Less: Restricted - Tabor Reserve	(32.6)	(32.6)	(33.4)	(33.4)	(33.4)
Less: 25% Contingency Reserve	.0	(600.5)	(478.3)	(478.3)	(478.3)
<b>Fund Balance - Unreserved</b>	<b>\$666.1</b>	<b>(\$120.5)</b>	<b>(\$86.4)</b>	<b>(\$86.4)</b>	<b>(\$86.4)</b>
Available reserves==>	666.1	480.0	391.8	391.8	391.8

- 1390 Grant revenue is not certain until the grant is awarded and collected; it is included here because staff believes the likelihood of award is high.
- 3130 Includes credit card convenience charges.

## CITY OF GLENWOOD SPRINGS - 2018 BUDGET

Summary of Revenues, Expenditures and Fund Balance (000's)

MARIJUANA TAX FUND	2016 Actual	2017 Budget	2018 Budget		
			Department Request	Manager Recommend	Council Approved
<b>REVENUES</b>					
<b>REVENUES</b>					
1130 Sales Tax		133.0	266.0	266.0	266.0
1140 Excise Tax		67.0	134.0	134.0	134.0
1145 Audit Revenue					
3120 Interest Income					
3130 Miscellaneous Income					
<b>Total Revenues</b>		<b>\$200.0</b>	<b>\$400.0</b>	<b>\$400.0</b>	<b>\$400.0</b>
<b>EXPENDITURES</b>					
<b>EXPENDITURES</b>					
7144 Sales & Use Tax Refund					
7145 Sales Tax TIF to DDA					
7150 Audit Fees					
7151 Credit Card/ACH Fees			1.0	1.0	1.0
7160 Economic Incentive Rebate					
7190 Other Professional Services					
7900 Interfund Cost of Service					
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1.0</b>	<b>\$1.0</b>	<b>\$1.0</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>					
<b>Excess Revenues Over (Under) Expenditures</b>	<b>\$0</b>	<b>\$200.0</b>	<b>\$399.0</b>	<b>\$399.0</b>	<b>\$399.0</b>
<b>TRANSFERS</b>					
<b>TRANSFERS IN (OUT)</b>					
xx01 Transfer to Gen Fund for Educational Programming		(50.0)	(100.0)	(100.0)	(100.0)
xx02 Transfer to Fire and EMS for public safety		(100.0)	(199.0)	(199.0)	(199.0)
xx03 Transfer to General Fund for Police for public safety		(50.0)	(100.0)	(100.0)	(100.0)
<b>Excess Revenues Over (Under) Expenditures and Transfers</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>FUND BALANCE</b>					
<b>Fund Balance - Beginning</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Fund Balance - Ending</b> Less: Unallocated 10% Contingency Reserve					
<b>Fund Balance - Unreserved</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Marijuana Tax Fund was created via ballot initiative and imposed on July 1, 2017

xx01 General Fund; Non-departmental expense

## CITY OF GLENWOOD SPRINGS - 2018 BUDGET

Summary of Revenues, Expenditures and Fund Balance (000's)

FIRE AND EMS FUND	2016 Actual	2017 Budget	2018 Budget		
			Department Request	Manager Recommend	Council Approved
<b>REVENUES</b>					
<b>REVENUES</b>					
<b>SERVICE CHARGES</b>					
1500    Glenwood Springs Rural Fire Protection District	615.4	616.7	781.3	781.3	781.3
1425    Medicare/Medicaid adjustments					
<b>OTHER INCOME</b>					
3120    Interest	.2	.0	.1	.1	.1
3130    Miscellaneous Income	2.1	1.5	1.0	1.0	1.0
1390    Grants	83.9	10.0			
1420    Ambulance Fees (Net of Insurance Adjustments)	397.2	350.0	400.0	400.0	400.0
3115    Reimbursement - Others					
1530    Fire Permit Fees	17.4	10.0	10.0	10.0	10.0
3139    Bad Debt Recovery	12.4	10.0	10.0	10.0	10.0
3136    Donations		.1	.1	.1	.1
<b>Total Revenues</b>	<b>\$1,128.5</b>	<b>\$998.3</b>	<b>\$1,202.5</b>	<b>\$1,202.5</b>	<b>\$1,202.5</b>
<b>EXPENDITURES</b>					
<b>EXPENDITURES</b>					
xx01    Fire and EMS Operational Costs	3,515.9	3,922.3	4,216.6	3,991.6	3,991.6
<b>Total Expenditures</b>	<b>\$3,515.9</b>	<b>\$3,922.3</b>	<b>\$4,216.6</b>	<b>\$3,991.6</b>	<b>\$3,991.6</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>					
Excess Revenues Over (Under) Expenditures	(\$2,387.4)	(\$2,924.0)	(\$3,014.2)	(\$2,789.2)	#####
<b>ANSFERS</b>					
<b>TRANSFERS</b>					
From City of Glenwood Springs General Fund per IGA					
5140    Amount from five year 2 mills for Fire & EMS Operations	426.1	428.5	458.3	458.3	458.3
5140    Balance from General Fund revenues	2,082.6	2,616.0	2,356.9	2,131.9	2,131.9
xx02    From Marijuana Fund for public safety			199.0	199.0	199.0
<b>Excess Revenues Over (Under) Expenditures &amp; Transfers</b>	<b>\$121.3</b>	<b>\$120.5</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>FUND BALANCE</b>					
<b>Fund Balance - Beginning</b>	(\$71.2)	\$50.1	\$170.5	\$170.5	\$170.5
<b>Fund Balance - Ending</b>	50.1	170.5	170.5	170.5	170.5
Less: Restricted - Tabor and Grant Proceeds	(33.9)	(29.9)	(36.1)	(36.1)	(36.1)
Less: Unassigned - Negative Residual	(16.2)	(140.6)	(134.5)	(134.5)	(134.5)
<b>Fund Balance - Unreserved</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

(16.2)      (140.6)      (134.5)      (134.5)      (134.5)

xx01 Represents the total cost of personal services, operating expenses and capital expenditures in the Fire and EMS Fund on the following page

5140 These two line items together match the amount of the subsidy from the General Fund indicated in the transfer



## CITY OF GLENWOOD SPRINGS - 2018 BUDGET

FUNCTION		ACTIVITY		DEPARTMENT HEAD		FUND		
SPECIAL REVENUE		FIRE & EMS		GARY TILLOTSON		43.133	FIRE & EMS	
<b>SUMMARY</b>				<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2018 Budget</b>		
						<b>Department Request</b>	<b>Manager Recommend</b>	<b>Council Approved</b>
Personal Services				2,681.4	2,979.8	3,327.5	3,102.5	3,102.5
Current Expenses				801.4	912.5	889.1	889.1	889.1
Capital Outlay				33.1	30.0	.0	.0	.0
<b>Total</b>				<b>\$3,515.9</b>	<b>\$3,922.3</b>	<b>\$4,216.6</b>	<b>\$3,991.6</b>	<b>#####</b>
<b>PERSONAL SERVICES</b>								
Personnel Schedule								
Position Title	Employees							
	2017	18-D	18-M	18-C	Position	Grade		
Fire Chief	1.0	1.0	1.0				112	
Fire Battalion Chief	3.0	3.0	3.0				33	
Fire Lieutenant	3.0	3.0	3.0				30	
Fire Marshal	1.0	1.0	1.0				29	
Firefighter II/Engineer	6.0	5.0	5.0				26	
Firefighter II/EMT-P	8.0	7.0	7.0				28	
Firefighter II/EMT-B	1.0	3.0	3.0				24	
Firefighter I/EMT-B	3.0	1.0	1.0				20	
Firefighter I/EMT-P	0.0	2.0	2.0				27	
PT Reserve Firefighters	3.7	3.7	3.7				99	
Admin Assistant I - Fire	0.0	0.0	0.0				37	
Admin Assistant II - Fire	1.0	1.0	1.0				81	
Fire Inspector (BIW83)	0.0	1.0						
Assistant Fire Chief (BIW84)	0.0	1.0						
<b>Total Personnel</b>	<b>30.7</b>	<b>32.7</b>	<b>30.7</b>	<b>0.0</b>				
6110 Total Base Salaries				1,613.4	1,736.5	1,951.5	1,877.0	1,877.0
6120 Overtime				166.0	162.6	162.6	102.6	102.6
6130 Part-Time				158.8	190.0	190.0	190.0	190.0
6210 Retirement Contribution				112.4	132.9	148.0	138.6	138.6
6220 Police/Fire Retirement				135.6	142.4	158.6	148.5	148.5
6240 FICA				37.6	42.1	45.2	43.2	43.2
6250 Worker's Compensation				78.3	103.0	114.3	103.0	103.0
6260 FPPA Disability				.0	42.2	48.3	45.5	45.5
6260 Health and Life Insurance				374.2	421.9	502.2	447.1	447.1
6270 Unemployment Insurance				5.1	6.3	6.9	6.9	6.9
<b>Total Personal Services</b>				<b>\$2,681.4</b>	<b>\$2,979.8</b>	<b>\$3,327.5</b>	<b>\$3,102.5</b>	<b>#####</b>
<b>CURRENT EXPENSES</b>								
6280 Other Pensions - Volunteer Fire				33.1	30.0	33.0	33.0	33.0
7060 Bad Debts				131.5	200.0	175.0	175.0	175.0
7190 Other Professional Services				19.6	43.0	30.5	30.5	30.5
7195 Collection Expense				23.0	25.0	25.0	25.0	25.0
7220 Telephone				9.6	14.0	14.6	14.6	14.6
7310 Electric				16.1	19.0	19.0	19.0	19.0
7320 Gas				11.6	21.0	15.0	15.0	15.0
7330 Water				3.0	3.0	3.0	3.0	3.0
7410 Travel and Subsistence				7.9	13.5	14.2	14.2	14.2
7430 Training				22.2	26.0	26.5	26.5	26.5
7520 Maintenance and Repair - Building				31.5	21.0	23.5	23.5	23.5
7540 Maintenance and Repair - Vehicles				50.7	75.0	75.0	75.0	75.0
7550 Maintenance and Repair - Equipment				14.3	14.0	16.5	16.5	16.5
7910 Liability and Casualty Insurance				27.2	29.6	29.6	29.6	29.6
7620 Property Insurance				4.8	6.0	6.0	6.0	6.0
7810 Subscriptions and Memberships				3.6	4.3	4.3	4.3	4.3
7900 Interfund Cost of Service				185.8	200.6	204.6	204.6	204.6
8020 Educational Supplies				1.9	3.8	3.9	3.9	3.9
8030 Chemicals				.3	3.0	3.0	3.0	3.0
8040 Uniforms				15.2	20.0	20.0	20.0	20.0
8045 Personal Protective Equipment				18.3	22.0	22.0	22.0	22.0
8050 Medical Supplies				26.5	28.7	30.4	30.4	30.4
8060 Office Supplies				3.1	4.6	4.6	4.6	4.6
8080 Gas, Oil, Lubricants				19.4	28.0	26.0	26.0	26.0
8090 Other Operating Expense				8.2	15.0	15.0	15.0	15.0
8120 Small Tools and Equipment				3.4	4.0	9.0	9.0	9.0
8140 Communications Equipment/Repair				1.0	18.0	18.0	18.0	18.0
8160 Miscellaneous Maintenance Supplies				10.3	10.5	12.0	12.0	12.0
8470 Grant Costs				98.1	10.0	10.0	10.0	10.0
<b>Total Current Expenses</b>				<b>\$801.4</b>	<b>\$912.5</b>	<b>\$889.1</b>	<b>\$889.1</b>	<b>\$889.1</b>
<b>CAPITAL OUTLAY</b>								
9530 Equipment				33.1	30.0			
Replacement Fire Hose/Misc Equipment				.0	.0			
<b>Total Capital Outlay</b>				<b>\$33.1</b>	<b>\$30.0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## CITY OF GLENWOOD SPRINGS - 2018 BUDGET

FUNCTION	ACTIVITY	DEPARTMENT HEAD	FUND
SPECIAL REVENUE	FIRE & EMS	GARY TILLOTSON	43.133

7060	Bad debt has been declining in recent years, 2018 forecast represents that trend.		
7190	This line used to have \$15k in grantwriting expense; was split over 6 funds including Non-dept and Fire, now split among 4: Electric, Water, A&I, SWAT.		
	Physician Advisor Fees	7,000	
	Pre-employment testing	7,500	
	Staffing for shared wildland engine	10,000	
	Other consulting	<u>6,000</u>	
		30,500	
7195	LifeQuest Billing		
7220	Cell phones and service for apparatus and officers		
7430	<u>Training:</u>		
	Colo Div of Fire Safety- Tests and Certifications	2,000	
	CMC classes	2,000	
	IAFC Conferences	2,000	
	Colo State Chiefs Conferences and Trainings	2,500	
	EMSAC Training Conference	1,000	
	Colorado Wildfire and Incident Management Academy	2,000	
	Professional EMS Education	2,500	
	Training Facility Rental	2,500	
	Training Props	1,000	
	Misc Training and Instruction	1,000	
	EMS Billing Conference	500	
	Paramedic classes	<u>7,500</u>	
		26,500	
7540	Includes \$65k in shop charges		
7900	2% increase from 2017 budget		
8045	Structural and wildland protective gear		
9530	<u>Equipment:</u>		
	Replacement hose	10,000	
	Rescue and hazmat equipment	10,000	
	Misc; fans, saws, etc.	<u>10,000</u>	
		30,000	

## CITY OF GLENWOOD SPRINGS - 2018 BUDGET

Summary of Revenues, Expenditures and Fund Balance (000's)

CEMETERY TRUST FUND	2016 Actual	2017 Budget	2018 Budget		
			Department Request	Manager Recommend	Council Approved
<b>REVENUES</b>					
Perpetual Care Fees	2.3	1.0	1.0	1.0	1.0
Interest Income	.0	.1	.1	.1	.1
Miscellaneous Income					
<b>Total Revenues</b>	<b>\$2.3</b>	<b>\$1.1</b>	<b>\$1.1</b>	<b>\$1.1</b>	<b>\$1.1</b>
<b>EXPENDITURES</b>					
Repurchase Cemetery Lots	.0	1.0	.0	.0	.0
Capital Outlay - Mower					
<b>Total Expenditures</b>	<b>\$0.0</b>	<b>\$1.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>
<b>Excess Revenues Over (Under) Expenditures</b>	<b>\$2.3</b>	<b>\$0.1</b>	<b>\$1.1</b>	<b>\$1.1</b>	<b>\$1.1</b>
<b>FUND BALANCE</b>					
<b>Fund Balance - Beginning</b>	<b>\$37.2</b>	<b>\$39.5</b>	<b>\$39.5</b>	<b>\$39.5</b>	<b>\$39.5</b>
<b>Fund Balance - Ending</b>	<b>\$39.5</b>	<b>\$39.5</b>	<b>\$40.6</b>	<b>\$40.6</b>	<b>\$40.6</b>

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## CITY OF GLENWOOD SPRINGS - 2018 BUDGET

Summary of Revenues, Expenditures and Fund Balance (000's)

GENERAL IMPROVEMENT DISTRICT 1980 FUND	2016 Actual	2017 Budget	2018 budget		
			Department Request	Manager Recommend	Council Approved
<b>REVENUES</b>					
<b>REVENUES</b>					
1100 Property Taxes	38.0	38.9	40.3	40.3	40.3
1110 Specific Ownership Tax	1.9	2.0	2.0	2.0	2.0
Grants	.0	25.0	.0	.0	.0
3120 Interest Income	.2	.1	.2	.2	.2
3130 Miscellaneous Income					
<b>Total Revenues</b>	<b>\$40.0</b>	<b>\$66.0</b>	<b>\$42.5</b>	<b>\$42.5</b>	<b>\$42.5</b>
<b>EXPENDITURES</b>					
<b>EXPENDITURES</b>					
7143 Treasurer's Fees	.8	.8	.8	.8	.8
7210 Downtown Area Plan	.0	.0	.0	.0	.0
8090 Other Expense/Comprehensive Parking Study	27.1	50.0	.0	.0	.0
Downtown Lights			25.0	25.0	25.0
7900 Interfund Cost of Service	12.0	.0	12.5	12.5	12.5
<b>Total Expenditures</b>	<b>\$39.8</b>	<b>\$50.8</b>	<b>\$38.3</b>	<b>\$38.3</b>	<b>\$38.3</b>
<b>EXCESS REVENUES</b>					
Excess Revenues Over (Under) Expenditures	\$.2	\$15.2	\$4.1	\$4.1	\$4.1
<b>FUND BALANCE</b>					
Fund Balance - Beginning	(\$2.3)	(\$2.1)	\$13.1	\$13.1	\$13.1
Fund Balance - Ending	(\$2.1)	\$13.1	\$17.2	\$17.2	\$17.2

## CITY OF GLENWOOD SPRINGS - 2018 BUDGET

Summary of Revenues, Expenditures and Retained Earnings Balance (000's)

DOWNTOWN DEVELOPMENT AUTHORITY FUND	2016 Actual	2017 Budget	2018 Budget		
			Department Request	Manager Recommend	Council Approved
<b>Revenues</b>					
1120 TIF Property Taxes	53.1	53.8	55.7	55.7	55.7
1130 TIF Sales Taxes	478.3	487.9	497.6	497.6	497.6
1395 Grants	25.0	.0	.0	.0	.0
3120 Interest	5.5	5.1	2.5	2.5	2.5
3130 Other Income					
4100 Financing Proceeds					
5160 Transfer from Other Funds (Tourism Grant DDA Flowerpots)	5.5				
<b>Total Revenues</b>	<b>\$567.4</b>	<b>\$546.7</b>	<b>\$555.9</b>	<b>\$555.9</b>	<b>\$555.9</b>
<b>EXPENSES</b>					
<b>Expenditures</b>					
Administration	.0	.0	.0	.0	.0
Operations	203.8	219.5	199.7	199.7	199.7
Capital Outlay	881.9	380.0	25.0	25.0	25.0
<b>Total Expenditures</b>	<b>\$1,085.7</b>	<b>\$599.5</b>	<b>\$224.7</b>	<b>\$224.7</b>	<b>\$224.7</b>
<b>EXCESS REVENUES</b>					
<b>Excess Revenues Over (Under) Expenditures</b>	<b>(\$518.3)</b>	<b>(\$52.8)</b>	<b>\$331.1</b>	<b>\$331.1</b>	<b>\$331.1</b>
<b>TRANSFERS</b>					
<b>Other Additions (Deductions)</b>					
Transfers In - Annual Settlement	55.5	.0	.0	.0	.0
Transfer Out - To General Fund for loan payment	(30.0)	(30.0)	(30.0)	(30.0)	(30.0)
Transfer Out - To Landfill Fund for 917 Cooper Loan payment - Principal	(28.5)	(29.3)	(29.3)	(29.3)	(29.3)
Transfer Out - To Landfill Fund for 5 year Loan payment - Principal	(101.0)	(102.0)	.0	.0	.0
Transfer Out - To Landfill Fund for 10 year Loan payment - Principal	(48.5)	(49.4)	(50.4)	(50.4)	(50.4)
Transfer Out - To Fleet Serv. Fund for 15 year Loan payment - Principal	(58.7)	(60.5)	.0	.0	.0
Transfer Out - To A&I for Downtown Improvements	.0	.0	(300.0)	(300.0)	(300.0)
<b>Excess Revenues Over (Under) Expenditures and Transfers</b>	<b>(\$729.5)</b>	<b>(\$324.0)</b>	<b>(\$78.6)</b>	<b>(\$78.6)</b>	<b>(\$78.6)</b>
<b>FUND BALANCE</b>					
<b>Fund Balance - Beginning</b>	<b>(\$457.7)</b>	<b>(\$920.5)</b>	<b>(\$973.3)</b>	<b>(\$973.3)</b>	<b>(\$973.3)</b>
<b>Fund Balance - Before Non-GAAP Adjustments</b>	<b>(\$1,187.1)</b>	<b>(\$1,244.5)</b>	<b>(\$1,051.9)</b>	<b>(\$1,051.9)</b>	<b>(\$1,051.9)</b>
<b>Non-GAAP Adjustments:</b>					
Transfer Out - To General Fund for a Loan payment - Principal	30.0	30.0	30.0	30.0	30.0
Transfer Out - To Landfill Fund for a Loan payments - Principal	177.9	180.8	79.7	79.7	79.7
Transfer Out - To Fleet Serv. Fund for a Loan payment - Principal	58.7	60.5	.0	.0	.0
Transfer Out - To A&I Fund for Downtown Improvements					
<b>Fund Balance After Non-GAAP Adjustments</b>	<b>(\$920.5)</b>	<b>(\$973.3)</b>	<b>(\$942.1)</b>	<b>(\$942.1)</b>	<b>(\$942.1)</b>
Less: Restricted - Tabor Reserve	(17.0)	(16.4)	(16.7)	(16.7)	(16.7)
Less: Assigned - Future Years	.0	.0	.0	.0	.0
Add: Unassigned - Negative Residual	937.5	989.7	958.8	958.8	958.8
<b>Fund Balance - Assigned</b>	<b>(0)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**CITY OF GLENWOOD SPRINGS - 2018 BUDGET**

FUNCTION	ACTIVITY			CODE	FUND
DDA	DOWNTOWN DEVELOPMENT AUTHORITY			86.110	DDA
<b>DOWNTOWN DEVELOPMENT AUTHORITY FUND</b>		<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2018 Budget</b>	
				<b>Department Request</b>	<b>Manager Recommend</b>
					<b>Council Approved</b>
Personal Services		.0	.0	.0	.0
Current Expenses		203.8	219.5	199.7	199.7
Capital Outlay		881.9	380.0	25.0	25.0
<b>Total</b>		<b>\$1,085.7</b>	<b>\$599.5</b>	<b>\$224.7</b>	<b>\$224.7</b>
<b>CURRENT EXPENSES</b>					
7030 Interest		42.6	38.0	12.5	12.5
7143 Treasurer's Fees		1.0	1.1	1.1	1.1
7160 Auditing/Accounting		.0			
7190 Other Professional Services		133.6	160.0	160.0	160.0
7210 Postage					
7220 Telephone					
7260 Copying		1.6		1.0	1.0
7280 Advertising					
7290 Design					
7410 Travel and Subsistence		2.3		2.3	2.3
7430 Training					
7530 Maintenance - Office Equipment					
7540 Maintenance - Machinery and Equipment					
7430 Training		.0			
7610 Liability and Casualty Insurance		1.3		1.3	1.3
7810 Subscriptions and Memberships		.5			
7900 Interfund Cost of Service		20.5	20.5	21.1	21.1
8060 Office Supplies		.5		.5	.5
<b>Total Current Expenses</b>		<b>\$203.8</b>	<b>\$219.5</b>	<b>\$199.7</b>	<b>\$199.7</b>
<b>CAPITAL OUTLAY</b>					
9601 7th Streetscape Project		.9	155.0		
Grand Ave. Bridge Monuements			50.0		
Grand Ave Bridge Restrooms			50.0		
Trash Compactor Sites (2)			50.0		
Façade Fund Grants			25.0	25.0	25.0
6th and Laurel			50.0		
9603 Design Choices					
9604 8th Street Connection					
9605 Cooper Streetscape					
9607 700 block alley; Grand to Colorado					
9608 Wayfinding Implementation					
9609 Banners at 9th & Cooper parking structure					
9611 7th Street Promenade		159.6			
9612 Cooper - 7th to 8th					
9613 GAB Wing Street					
9614 GAB 6th and Laurel		.2			
9615 GAB Restrooms		.0			
9616 Grand Ave. Bridge On-site Improvements		.9			
9630 Façade Improvements		9.5			
9631 Cross alley redevelopment, east of Grand to Cooper, 7th to 8th					
9632 7th Street Plaza Engineering		.0			
9633 Landscaping of the 6th and Laurel and 116 exit underpass					
9634 Grand Ave racer lighting on buildings					
9635 County parking lot public parking sign					
9636 Cooper at 10th improvements, design, and construction					
9637 Pressure washing downtown sidewalks - Spring 2016					
9638 Grand Ave Flower Pots		84.3			
9639 Grand Ave Plater Refacing		94.1			
9639 Kiosks		16.3			
9641 Property Acquisition		516.1			
<b>Total Capital Outlay</b>		<b>\$881.9</b>	<b>\$380.0</b>	<b>\$25.0</b>	<b>\$25.0</b>

In 2007 the landfill loaned the DDA \$435,767 to buy the 9th and Cooper property; currently paying 3% interest through 2025.

7030 The landfill loaned an additional \$1,000,000 with half having a term of 5 years at 1% and the other having a 10 year term at 2%.  
The Fleet Fund loaned the DDA \$1,000,000 at 3% for 15 years in 2013; this loan was forgiven in 2017.

## CITY OF GLENWOOD SPRINGS - 2018 BUDGET

Summary of Revenues, Expenditures and Fund Balance (000's)

STREET TAX FUND	2016 Actual	2017 Budget	2018 Budget		
			Initial Request	Manager Recommend	Council Approved
<b>REVENUES</b>					
<b>REVENUES</b>					
1130 Sales Tax	2,337.0	2,407.6	2,455.8	2,455.8	2,455.8
1140 Use Tax	61.6	47.6	148.7	148.7	148.7
1145 Audit Revenue	.0	5.0	5.0	5.0	5.0
1390 Grants	612.0				
1400 Traffic Impact Fees		25.0	25.0	25.0	25.0
3110 Cost Reimbursement		3.0	3.0	3.0	3.0
3120 Interest Income	25.5	16.0	16.0	16.0	16.0
3130 Miscellaneous Income	71.1				
4100 Bond Proceeds					
<b>Total Revenues</b>	<b>\$3,107.1</b>	<b>\$2,504.2</b>	<b>\$2,653.4</b>	<b>\$2,653.4</b>	<b>\$2,653.4</b>
<b>EXPENDITURES</b>					
<b>EXPENDITURES</b>					
7145 Sales Tax TIF to DDA	64.6	65.9	67.2	67.2	67.2
7150 Audit Fees	2.5	2.5	2.5	2.5	2.5
7160 Economic Incentive Rebate	24.1	16.0	20.0	20.0	20.0
7900 Interfund Cost of Service	171.7	280.5	286.1	286.1	286.1
Street Projects:					
Pavement Mgmt Software and Data Collection		50.0			
22nd Street		350.0			
3620 Grand Avenue Bridge	2,001.5	1,000.0			
3572 Crack seal/patching - city-wide as needed	60.3	82.0	75.0	50.0	50.0
3579 Street Maintenance - city-wide as needed	114.1	164.0	1,000.0	825.0	825.0
3582 8th Street Connection	251.5	500.0	500.0	500.0	500.0
3591 Street Striping	56.0	89.0	50.0	75.0	75.0
3601 Safe Routes to Schools Improvements		25.0	25.0	25.0	25.0
3622 Sidewalk or ADA ramp replacement		10.0	10.0	10.0	10.0
3623 GAB 7th Street Port-a-potties	4.5	5.0	5.0	4.0	4.0
3700 Maintenance - Traffic Signals	1.9	7.5	10.0	7.5	7.5
XX01 Downtown alley reconstruction project		250.0	300.0		
XX02 Equipment Rental/Snow Removal			130.0	130.0	130.0
XX03 Chip Seal Donegan and Devereaux Roads		200.0	15.0	12.5	12.5
Debt Service					
2015 Sales & Use Tax Bond - I	255.0	255.0	255.0	255.0	255.0
2016 Sales & Use Tax Bond - P	65.9	65.9	64.3	64.3	64.3
<b>Total Expenditures</b>	<b>\$6,961.8</b>	<b>\$3,418.3</b>	<b>\$2,815.1</b>	<b>\$2,334.1</b>	<b>\$2,334.1</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>					
<b>Excess Revenues Over (Under) Expenditures</b>	<b>(\$3,854.7)</b>	<b>(\$914.1)</b>	<b>(\$161.7)</b>	<b>\$319.3</b>	<b>\$319.3</b>
<b>TRANSFERS</b>					
Transfers In (Out)					
Transfer from Capital Projects Fund	768.0				
Transfer to A&I for Downtown Improvements					
Transfer to DDA Fund for Annual Settlement	(6.8)				
<b>Total Transfers In and Out</b>	<b>\$761.2</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES AND TRANSFERS</b>					
<b>Excess Revenues Over (Under) Expenditures and Transfers</b>	<b>(\$3,093.4)</b>	<b>(\$914.1)</b>	<b>(\$161.7)</b>	<b>\$319.3</b>	<b>\$319.3</b>

STREET TAX FUND	2016 Actual	2017 Budget	2018 Budget		
			Initial Request	Manager Recommend	Council Approved
<b>FUND BALANCE</b>					
<b>Fund Balance - Beginning</b>	<b>\$5,980.5</b>	<b>\$2,887.1</b>	<b>\$1,973.0</b>	<b>\$1,973.0</b>	<b>\$1,973.0</b>
<b>Fund Balance - Ending</b>	2,887.1	1,973.0	1,811.3	2,292.3	2,292.3
XX04 Less: Restricted - Tabor Reserve	(74.9)	(75.1)	(79.6)	(79.6)	(79.6)
XX05 Less: Restricted - Bond Proceeds	(3,003.8)	(2,503.8)	(2,003.8)	(2,003.8)	(2,003.8)
XX06 Less: Committed - Various	(145.4)	(145.4)	(206.8)	(206.8)	(206.8)
XX07 Less: Contingency Reserve (25%)	(1,740.4)	(854.6)	(703.8)	(583.5)	(583.5)
<b>Fund Balance - Unallocated</b>	<b>(\$2,077.3)</b>	<b>(\$1,605.8)</b>	<b>(\$1,182.6)</b>	<b>(\$581.4)</b>	<b>(\$581.4)</b>
XX08 Reserves Available to Council=>	(336.9)	(751.2)	(478.8)	2.2	2.2

**STREET TAX FUND NOTES:**

- This year's Street Tax Fund allocates \$950,000 to street maintenance (3572, 3579, 3591)
- 1130 Sales tax is estimated to be 2% over 2017 budget.
- 1140 Use tax is estimated to be 2% above 2017 Budget, plus the Street Tax Fund's portion (13.5%) of the Lofts at the Meadows (\$444,000) and Oasis (\$297,480).
- 7900 Cost of service allocation is based on a 2% increase from 2017 budget. The methodology to reimburse the General Fund for City-wide operational costs will be updated in 2018 for the 2019 budget.
- 3572 Ongoing maintenance expense.
- 3579 Routine street maintenance. Any additional funds can contribute to a street improvement campaign.
- 3582 Bond reserve beginning balance \$2,503,750; reduced by \$500,000 to cover this cost in 2018.
- 3591 Ongoing maintenance expense.
- 3601 Safe Routes to Schools may be eligible for partial grant award.
- 3623 2018 is the last year this cost is expected to be incurred.
- 3700 Ongoing maintenance expense.
- XX01 Downtown alley reconstruction project has been rolled into the Street Maintenance line item (3579)
- XX02 Snow removal from City streets is moved to the Street Tax Fund beginning in 2018 from the Streets Department operating budget.
- XX04 Tabor Reserve is 3% of Budgeted Revenues.
- XX05 Restricted 8th Street funds result from bond issue of Dec 2015 related to 1) 8th Street Connection from Midland to Downtown, 2) relocation of Highway 82, and/or 3) constructing South Bridge project over the Roaring Fork River.
- XX06 Committed Reserves are for: Springridge Traffic Fees (\$181,752) and Developer Contribution (\$25,000).
- XX07 Contingency Reserve is 25% of Street Tax Fund budgeted expenses.
- XX08 Reserves available to Council include unallocated fund balance and the contingency reserve.



**CITY OF GLENWOOD SPRINGS - 2018 BUDGET**

Summary of Revenues, Expenditures and Equipment (000's)

CAPITAL PROJECTS FUND	2016 Actual	2017 Budget	Initial Request	Manager Recommend	Council Approved	Five-Year Projection				
						2018				
						2019 Estimate	2020 Estimate	2021 Estimate	2022 Estimate	2023 Estimate
<b>REVENUES</b>										
<b>REVENUES</b>										
1130 Sales Tax	2,337.0	2,407.6	2,455.8	2,455.8	2,455.8	2,504.9	2,555.0	2,606.1	2,658.2	2,711.4
1140 Use Tax	61.6	52.5	153.6	153.6	153.6	156.7	158.3	159.8	161.4	163.1
1145 Audit Revenue	.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0
1390 Grants	19.5	125.0	.0	.0	.0	.0	.0	.0	.0	.0
2250 Park Land Fees	76.6	.0	238.1	238.1	238.1	.0	.0	.0	.0	.0
3120 Interest Income	23.9	15.0	15.0	15.0	15.0	15.0	15.0	15.0	15.0	15.0
3130 Miscellaneous	11.3	.3	.3	.3	.3	.3	.3	.3	.3	.3
<b>Total Revenues</b>	<b>\$2,530.0</b>	<b>\$2,604.4</b>	<b>\$2,866.7</b>	<b>\$2,866.7</b>	<b>\$2,866.7</b>	<b>\$2,680.9</b>	<b>\$2,732.5</b>	<b>\$2,785.2</b>	<b>\$2,838.9</b>	<b>\$2,893.7</b>
<b>EXPENDITURES</b>										
<b>EXPENDITURES</b>										
Capital Expenditures	183.7	2,269.5	3,286.2	2,197.5	2,257.5	997.7	915.2	530.2	420.2	420.2
0390 Special Work Activities Team (SWAT)	409.8	437.9	452.8	452.8	452.8	461.8	471.1	480.5	490.1	499.9
7900 Interfund Cost of Service	70.4	79.0	80.5	80.5	80.5	82.1	83.8	85.5	87.2	
<b>Total Expenditures</b>	<b>\$663.8</b>	<b>\$2,786.3</b>	<b>\$3,819.5</b>	<b>\$2,730.8</b>	<b>\$2,790.8</b>	<b>\$1,541.7</b>	<b>\$1,470.1</b>	<b>\$1,096.2</b>	<b>\$997.5</b>	<b>\$920.1</b>
<b>Excess Revenues Over (Under Expenditures)</b>	<b>\$1,866.1</b>	<b>(\$182.0)</b>	<b>(\$952.8)</b>	<b>\$135.9</b>	<b>\$75.9</b>	<b>\$1,139.2</b>	<b>\$1,262.5</b>	<b>\$1,689.1</b>	<b>\$1,841.5</b>	<b>\$1,973.6</b>
<b>TRANSFERS</b>										
<b>Transfers In (Out):</b>										
7500 Water / Sewer Fund	(1,408.0)	(480.0)	(320.0)			(160.0)				
7510 Fleet Service Fund	(525.3)	(473.5)	(483.0)							
XX01 A&I Fund			(500.0)	(500.0)	(500.0)	(500.0)				
7079 DDA Fund for Annual Settlement	(6.8)									
<b>Excess Revenues Over (Under) Expenditures and Transfers</b>	<b>(\$73.9)</b>	<b>(\$1,135.5)</b>	<b>(\$2,255.7)</b>	<b>(\$364.1)</b>	<b>(\$424.1)</b>	<b>\$479.2</b>	<b>\$1,262.5</b>	<b>\$1,689.1</b>	<b>\$1,841.5</b>	<b>\$1,973.6</b>
<b>FUND BALANCE</b>										
<b>Fund Balance - Beginning</b>	<b>\$4,880.7</b>	<b>\$4,700.1</b>	<b>\$3,564.7</b>	<b>\$3,564.7</b>	<b>\$3,564.7</b>	<b>\$3,200.6</b>	<b>\$3,679.8</b>	<b>\$4,942.2</b>	<b>\$6,631.3</b>	<b>\$8,472.7</b>
<b>Fund Balance - Ending</b>	<b>4,700.1</b>	<b>3,564.7</b>	<b>1,308.9</b>	<b>3,200.6</b>	<b>3,140.6</b>	<b>3,679.8</b>	<b>4,942.2</b>	<b>6,631.3</b>	<b>8,472.7</b>	<b>10,446.3</b>
xx02 Restricted - TABOR Reserve	(75.6)	(78.1)	(86.0)	(86.0)	(86.0)	(80.4)	(82.0)	(83.5)	(85.2)	(86.8)
xx03 Committed	(366.0)	(425.2)	(522.9)	(522.9)	(462.9)	(462.9)	(462.9)	(462.9)	(462.9)	(462.9)
xx04 Assigned - Contingency Reserve (25%)	.0	(696.5)	(954.8)	(682.6)	(697.6)	(385.4)	(367.5)	(274.0)	(249.4)	(230.0)
<b>Fund Balance - Unassigned</b>	<b>\$4,258.6</b>	<b>\$2,364.8</b>	<b>(\$254.8)</b>	<b>\$1,909.1</b>	<b>\$1,894.1</b>	<b>\$2,751.0</b>	<b>\$4,029.9</b>	<b>\$5,810.8</b>	<b>\$7,675.3</b>	<b>\$9,666.6</b>
Reserves Available to Council=>	4,258.6	3,061.3	700.0	2,591.7	2,591.7	3,136.5	4,397.4	6,084.8	7,924.7	9,896.6
<b>EQUIPMENT NEEDS</b>										
<b>Capital Expenditure:</b>										
cp1 MOC Structural Repairs		1,250.0	550.0	550.0	550.0					
cp2 City Hall Windows Reseal (BIW70 '17 carryover)		75.0	75.0	75.0	75.0					
cp3 Police Radios (BIW50)		38.0	58.0	58.0	58.0					
cp4 Trail System Fire Mitigation		10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0
cp5 Enterprise Resource Program (ERP) Upgrade			860.0	760.0	760.0	725.0	650.0	300.0	200.0	200.0
cp6 Comm Center Improvements (Itemized below)			768.2	268.0	268.0	52.0	52.0	52.0	52.0	52.0
cp7 IT Equipment (Itemized below)			318.7	214.7	214.7	120.0	120.0	120.0	120.0	120.0
cp8 Irrigation Pump - Parks and Recreation (BIW39)			7.0	7.0	7.0					
cp9 Traffic Counters (BIW21)			5.0	5.0	5.0					
cp10 Asset Management software			50.0	50.0	50.0					
cp11 Roaring Fork Mtn Bike - South Canyon Trails					60.0					
cp12 Ball fence at Glenwood Park field (BIW46)			10.5							
cp13 Chambers audio equipment (BIW31)		15.0	75.0							
cp14 GAB traffic bridge banners			100.0							
cp15 Design of multi-modal transit station on 8th St.			50.0							
cp16 ADA transition plan (BIW16)			50.0							
cp17 Project contingency (10%)			298.7	199.8	199.8	90.7	83.2	48.2	38.2	38.2
<b>Total Capital Expenditures</b>	<b>\$183.7</b>	<b>\$2,198.5</b>	<b>\$3,286.2</b>	<b>\$2,197.5</b>	<b>\$2,257.5</b>	<b>\$997.7</b>	<b>\$915.2</b>	<b>\$530.2</b>	<b>\$420.2</b>	<b>\$420.2</b>

**CAPITAL PROJECTS FUND NOTES**

1130 Sales tax revenue is projected to increase by 2% from the 2017 Budget.

1140 Use tax is estimated to be 2% above 2017 Budget, plus the Capital Project Fund's portion (13.5%) of the Lofts at the Meadows (\$444,000) and Oasis (\$297,480).

1145 Revenue resulting from ammended sales tax returns.

2250 Park Land fees are estimates arising from the Lofts Project at the Meadows.

0390 SWAT team is responsible for repairs and maintenance of City property that can be self-performed.

7900 Cost of service allocation is a 2% increase from 2017 budget. The methodology to reimburse the General Fund for City-wide operational costs will be updated in 2018 for the 2019 budget.

7500 This transfer has been made on a temporary basis to the Water Fund to defray the cost of servicing debt. Because revenue in the Water Fund appears to be sufficient without the subsidy, these funds may be left in the Capital Fund at Council's discretion.

xx01 The Capital Projects Fund may transfer funds to Fleet Services for the cost of replacing fleet assets. Fleet reserves are sufficient in 2018, Council can appropriate these funds to infrastructure projects in the A&I Fund.

xx02 Tabor Reserve is 3% of budgeted revenues.

xx03 Committed Reserves; \$2,290 Water Storage Fees, \$248,383 Parkland Fees, \$3,375 Glenwood Park Fees, \$208,840 Springridge Parkland.

xx04 Assigned Contingency Reserve are funds available to the City Manager to spend on current expenses within the fund. This is a reserve target available to the City Manager to address emergency circumstances within the fund, the funds are not expected to be spent in 2018.

cp1 Approximately \$700,000 of the 2017 budget item can be spent in 2017, the remainder is pushed to 2018.

cp2 Carryover from 2017 budget item.

cp4 Cutting and chipping trees and foliage near City trails to limit a fire's ability to spread; annual maintenance item.

cp5 ERP modules implemented in 2018 include general ledger, payroll, accounts payable and utility billing (BIW24):

Cost of licensed software:	125,000	125,000
Hardware cost:	40,000	40,000
Implementation services by Tyler Technologies:	313,000	313,000
Consulting services from Plante Moran:	238,690	212,950
Project Contingency (10%):	<u>143,338</u>	<u>69,095</u>
	<b>860,028</b>	<b>760,045</b>

**Community Center Improvements**

Exercise Equipment (BIW54)	20,000	20,000
Rock Wall Floor (BIW55)	6,300	0
Building Audit (BIW56)	32,000	0
Boilers (BIW57)	238,000	238,000
Interior Finishes (BIW58)	20,000	0
Floors (BIW60)	80,000	0
CC Carpet (BIW61)	25,000	0
Ice Rink LED (BIW62)	67,631	0
cp6 Swimsuit Water Extractor (BIW63)	5,600	0
Locker Room Floors (BIW64)	90,000	0
Backup Compressor (BIW65)	10,000	10,000
Water slide restoration (BIW66)	10,000	0
Community Center hot tub UV (BIW68)	22,550	0
Activity Pool UV (BIW69)	41,100	0
City Hall Carpet Replacement (BIW71)	<u>100,000</u>	<u>0</u>
Total Community Center Improvements	<b>768,181</b>	<b>268,000</b>

\*Ongoing Community Center expenses include fitness equipment and building audit

**IT Equipment**

PC Replacement Cycle (BIW25)	116,000	116,000
Windows 365 Upgrade (BIW26)	56,320	56,320
Servers (BIW28)	54,360	18,360
Laserfiche Upgrade (BIW29)	56,000	0
cp07 Wireless Upgrades (BIW30)	12,000	0
Network Switch/UPS Replacement (carryover)	14,000	14,000
Helpdesk Software Upgrade (BIW27)	<u>10,000</u>	<u>10,000</u>
Total IT Equipment	<b>318,680</b>	<b>214,680</b>

cp10 BIW16 Consulting service to deveop a compliance plan; was in the 2017 budget but staff was unable to begin and needs budget in 2018 to move forward. ADA Act passed in 2010, fully enforceable 3/15/2012, the City is uncertain what areas do not comply.

cp11 This item reduces the Parkland Reserve

cp12 Netting around soccer field to prevent balls from reaching fenced homeowner properties.

cp13 BIW31 Council Chambers full A/V system replacement is \$75,000; audio only is \$20,000; if not budgeted may need emergency replacement if it fails in 2018.

cp15 Station to catch buses, pedestrian train, taxis, etc.

cp16 BIW17 - Help track and plan routine maintenance and personnel needs for streets, water, stormwater, sewer, electric, signs, street striping, etc. May be included or integrated with Munis.

cp17 Project contingency is available to address change orders or other cost overruns on individual projects on a pooled basis. These funds are expected to be spent in 2018.

## CITY OF GLENWOOD SPRINGS - 2018 BUDGET

FUNCTION	ACTIVITY	DEPARTMENT HEAD	CODE	FUND					
MISCELLANEOUS CAPITAL PROJECTS	SPECIAL WORKS ACTIVITIES	ROBIN MILLIYARD	31.390	CAPITAL PROJECTS					
<b>SUMMARY</b>		<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2018 Budget</b>					
				<b>Department Request</b>	<b>Manager Recommend</b>	<b>Council Approved</b>			
Personal Services		242.8	231.6	223.6	223.6	223.6			
Current Expenses		167.2	206.3	219.2	219.2	219.2			
Capital Outlay		2.3	.0	10.0	10.0	10.0			
<b>Total</b>		<b>\$412.3</b>	<b>\$437.9</b>	<b>\$452.8</b>	<b>\$452.8</b>	<b>\$452.8</b>			
<b>PERSONAL SERVICES</b>									
Personnel Schedule									
Position Title	Employees								
	2017	18-D	18-M	18-C	Position	Grade			
SWAT Superintendent	1	1	1		3601	55			
SWAT Maint. Specialist	1	1	1		3604	40			
SWAT Maint. Worker	1	1	1		3606	30			
Asst. Dir. PW.	0	0	0		3104				
<b>Total Personnel</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>0.0</b>					
6110 Full-Time Salaries					168.3	157.5	146.5	146.5	146.5
6120 Overtime					.2				
6130 Part-Time									
6210 Retirement Contribution					11.8	11.0	10.3	10.3	10.3
6240 FICA					11.9	12.1	11.2	11.2	11.2
6250 Worker's Compensation					6.6	7.4	7.4	7.4	7.4
6260 Health and Life Insurance					43.5	43.1	47.8	47.8	47.8
6270 Unemployment Insurance					.4	.5	.4	.4	.4
<b>Total Personal Services</b>					<b>\$242.8</b>	<b>\$231.6</b>	<b>\$223.6</b>	<b>\$223.6</b>	<b>\$223.6</b>
<b>CURRENT EXPENSES</b>									
7144 Sales & Use Tax Refund						.5			
7145 Sales Tax TIF to DDA					64.6	66.6	67.9	67.9	67.9
7150 Audit Fees					2.5	3.0	3.0	3.0	3.0
7151 Credit Card/ACH Check Fees					1.1	.5	1.0	1.0	1.0
7160 Economic Incentive Rebate					24.1	16.0	20.0	20.0	20.0
7190 Other Professional Services					5.5	18.0	25.5	25.5	25.5
7220 Telephone					.5	1.5	1.5	1.5	1.5
7320 Gas					8.8	11.0	12.1	12.1	12.1
7410 Travel and Subsistence					.0	1.1	1.0	1.0	1.0
7430 Training					.0	2.0	3.0	3.0	3.0
7540 Maintenance and Repair - Vehicle					10.3	10.0	10.0	10.0	10.0
7740 Equipment Rental					.0	2.5	2.5	2.5	2.5
7550 Misc Maintenance					3.6	2.1	2.1	2.1	2.1
7610 Liability Insurance					3.0	3.1	3.1	3.1	3.1
8040 Uniforms					1.1	1.1	1.1	1.1	1.1
8080 Gas, Oil, Lubricants					2.8	8.0	4.0	4.0	4.0
8110 Tires and Tubes					.0	3.0	1.5	1.5	1.5
8090 Other Operating Expense					4.7	3.5	5.0	5.0	5.0
8120 Small Tools and Equipment					1.7	2.0	4.0	4.0	4.0
8130 Material to Maint. Bldg					.0	2.0	2.0	2.0	2.0
9310 Material Costs					32.7	49.0	49.0	49.0	49.0
<b>Total Current Expenses</b>					<b>\$167.2</b>	<b>\$206.3</b>	<b>\$219.2</b>	<b>\$219.2</b>	<b>\$219.2</b>
<b>CAPITAL OUTLAY</b>									
9530 Other Machinery/Equipment					2.3		10.0	10.0	10.0
<b>Total Capital Outlay</b>					<b>\$2.3</b>	<b>\$0</b>	<b>\$10.0</b>	<b>\$10.0</b>	<b>\$10.0</b>

**SWAT FUND NOTES**

7190 Includes \$22.5k in grant writing is included in 4 funds; water, electric, A&I, SWAT

**CITY OF GLENWOOD SPRINGS - 2018 BUDGET**

Summary of Revenues, Expenditures and Equipment (000's)

A&I FUND	2016 Actual	2017 Budget	Initial	Manager	Council	5 Year Forecast				
			Request	Recommend	Approved	2019	2020	2021	2022	2023
			2018			Estimate	Estimate	Estimate	Estimate	Estimate
<b>REVENUES</b>										
1130 Sales Tax	4,674.1	4,815.2	4,911.5	4,911.5	4,911.5	5,109.9	5,212.1	5,316.4	5,422.7	5,531.2
1140 Use Tax	123.1	95.0	297.1	297.1	297.1	98.8	100.8	102.8	104.9	107.0
1145 Audit Revenue		5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0
1392 Grants		3,880.8	800.0	800.0	800.0					
3120 Interest Income	46.4	40.0	40.0	40.0	40.0	40.0	20.0	15.0	7.5	3.8
3140 Other Income - Sale of Library Bldg/9th & Cooper	22.6	.6	1,000.0	1,000.0	1,000.0					
xx01 Bond proceeds from 2018 issue										
<b>Total Revenues</b>	<b>\$4,867.0</b>	<b>\$8,836.6</b>	<b>\$7,053.6</b>	<b>\$7,053.6</b>	<b>\$7,053.6</b>	<b>\$5,253.8</b>	<b>\$5,338.0</b>	<b>\$5,439.2</b>	<b>\$5,540.1</b>	<b>\$5,646.9</b>
<b>CAPITAL EXPENDITURES</b>										
<b>Capital Expenditure:</b>										
Debt Service from 2018 issue (25 years)			.0	.0	.0	.0	.0	.0	.0	.0
1010 Discretionary Grant Awards	143.8	163.7	167.0	167.0	167.0	170.3	173.7	177.2	180.8	184.4
7145 Sales Tax TIF to DDA	129.3	131.9	134.5	134.5	134.5	137.2	139.9	142.7	145.6	148.5
7150 Audit Fees	5.1	5.0	5.5	5.5	5.5	5.5	5.6	5.7	5.8	6.0
7151 Credit Card/ACH Check Fees	2.2	1.5	1.5	1.5	1.5	1.5	1.6	1.6	1.6	1.7
7160 Economic Incentive Rebate	48.3	50.0	50.0	50.0	50.0	50.0	50.0	50.0	50.0	50.0
7170 Arbitrage Compliance		.9	1.0	1.0	1.0					
7190 Grant Writer		15.0	22.5	22.5	22.5	22.5	23.0	23.4	23.9	24.4
7390 Rental Property Expense	.1	25.0	.5	.5	.5	.5	.5	.5	.5	.5
7900 Interfund Cost of Service	300.2	293.5	299.4	299.4	299.4	305.4	311.5	317.7	324.1	330.6
9410a WhiteWater Park RICD	97.2		300.0	300.0	300.0	300.0	300.0	300.0	300.0	300.0
9410b Trail System	36.1	50.0	50.0	50.0	50.0	50.0	50.0	50.0	50.0	50.0
9410c Tree Replacement Projects	.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0
9410d Debris Flow Mitigation WRAP	20.1	10.0	15.0	15.0	15.0	20.0	20.0	20.0	20.0	20.0
River Commission for cleanup (BIW 12 )			2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
ai01 Reudi Acquatics Nuisance Program			5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0
ai02 Downtown Business District Maintenance		164.8	164.8	200.0	200.0	220.0	242.0	266.2	292.8	322.1
ai03 Infrastructure and Improvement Projects			16,965.0	4,610.0	4,610.0	3,750.0	4,000.0	4,000.0	4,100.0	4,200.0
<b>Debt Service:</b>										
7010 2010 Refunding Revenue Bonds - P	1,225.0	1,225.0	2,495.0	2,495.0	2,495.0					
7020 2010 Refunding Revenue Bonds - I	194.4	194.4	113.2	113.2	113.2					
7010 1999 Small Water Bonds - P	337.2	337.2	173.7	173.7	173.7					
7020 1999 Small Water Bonds - I	20.3	20.3	4.7	4.7	4.7					
<b>Total Expenditures</b>	<b>\$3,540.0</b>	<b>\$8,694.9</b>	<b>\$20,980.3</b>	<b>\$8,660.5</b>	<b>\$8,660.5</b>	<b>\$5,049.9</b>	<b>\$5,334.8</b>	<b>\$5,372.1</b>	<b>\$5,512.1</b>	<b>\$5,655.0</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>										
<b>Excess Revenues Over (Under) Expenditures</b>	<b>\$1,326.9</b>	<b>\$141.7</b>	<b>(\$13,926.7)</b>	<b>(\$1,606.9)</b>	<b>(\$1,606.9)</b>	<b>\$203.8</b>	<b>\$3.2</b>	<b>\$67.1</b>	<b>\$28.0</b>	<b>(\$8.1)</b>
<b>TRANSFERS</b>										
<b>Transfers In - (Out)</b>										
xx02 To General Fund for EHOP funding	.0	(80.0)	(80.0)	(100.0)	(100.0)	(100.0)	(100.0)	(100.0)	(100.0)	(100.0)
xx03 To General Fund for CC operations	(1,100.0)	(1,158.2)	(1,075.3)	(1,137.0)	(1,137.0)	(1,137.0)	(1,137.0)	(1,137.0)	(1,137.0)	(1,137.0)
xx04 From DDA Fund for Downtown Improvements			300.0	300.0	300.0	300.0	200.0	200.0	200.0	200.0
xx05 From Cap Proj for Infrastructure/Improvements			500.0	500.0	500.0	500.0				
xx06 Loan from Fleet Fund			500.0	500.0	500.0	.0				
<b>Excess Revenues Over (Under) Expenditures &amp; Transfers</b>	<b>\$213.4</b>	<b>(\$1,096.5)</b>	<b>(\$13,782.0)</b>	<b>(\$1,543.9)</b>	<b>(\$1,543.9)</b>	<b>(\$233.2)</b>	<b>(\$1,033.8)</b>	<b>(\$969.9)</b>	<b>(\$1,009.0)</b>	<b>(\$1,045.1)</b>
<b>FUND BALANCE</b>										
<b>Fund Balance - Beginning</b>	<b>\$5,209.3</b>	<b>\$5,422.8</b>	<b>\$4,326.3</b>	<b>\$4,326.3</b>	<b>\$4,326.3</b>	<b>\$2,782.4</b>	<b>\$2,549.3</b>	<b>\$1,515.5</b>	<b>\$545.6</b>	<b>(\$463.4)</b>
<b>Fund Balance - Ending</b>	<b>\$5,422.8</b>	<b>\$4,326.3</b>	<b>(\$9,455.7)</b>	<b>\$2,782.4</b>	<b>\$2,782.4</b>	<b>\$2,549.3</b>	<b>\$1,515.5</b>	<b>\$545.6</b>	<b>(\$463.4)</b>	<b>(\$1,508.5)</b>
<b>Reserves:</b>										
xx06 Restricted - Tabor Reserve	(106.2)	(148.8)	(187.6)	(187.6)	(187.6)	(157.6)	(160.1)	(163.2)	(166.2)	(169.4)
xx06 Restricted - Bond Reserve	(1,182.5)	(1,182.5)								
xx07 Assigned - Theater	(721.7)	(721.7)	(721.7)	(721.7)	(721.7)	(721.7)	(721.7)	(721.7)	(721.7)	(721.7)
xx08 10% Contingency Reserve	(354.0)	(869.5)	(2,098.0)	(866.1)	(866.1)	(505.0)	(533.5)	(537.2)	(551.2)	(565.5)
<b>Fund Balance - Unreserved</b>	<b>\$3,058.4</b>	<b>\$1,403.9</b>	<b>(\$12,463.0)</b>	<b>\$1,007.1</b>	<b>\$1,007.1</b>	<b>\$1,165.0</b>	<b>\$100.2</b>	<b>(\$876.5)</b>	<b>(\$1,902.5)</b>	<b>(\$2,965.1)</b>
Reserves Available to Council=>	4,134.1	2,995.1	(9,643.3)	2,594.8	2,594.8	2,391.7	1,355.3	382.4	(629.6)	(1,677.9)

**A7&I FUND NOTES:**

- 1010 Grant applications are received from local not-for-profit enterprises. The applications are reviewed by staff and a funding recommendation is made to Council from the Financial Advisory Board. The City is not responsible for the funds once awarded and is not involved in management or governance of any award.
- 1130 Sales Tax assumed to grow at 2% from 2017 Budget.
- 1140 Use tax is estimated to be 2% above 2017 Budget; plus A&I's portion (27%) of the Lofts at the Meadows (\$444,000) and Oasis (\$297,480).
- 7145 The A&I fund contributes a portion of its tax revenue to the DDA to help fund downtown projects.
- 1145 Audit revenue is sales and use tax that was not originally reported and paid until an ammendment was filed in a later fiscal year.
- 1392 Staff will pursue grant funds wherever possible. Grants will be shown as revenue and a supplemental appropriation will be done at the time of award. Grants included here are \$400,000 from DOLA and \$400,000 from FMLD.
- 3140 Other income results from the potential sale of the building that formerly held the Garfield County Public Library.
- 7170 Compliance fees will be paid for the existing bond issue in 2018; once the bond matures there will be no further compliance requirements.
- 7190 The City seeks grant funding from various sources to subsidize major projects. A consultant assists in searching and applying for grants. Includes \$22,500 for grantwriting. \$22.5k in grant writing is budgeted in four funds; Water, electric, A&I, Fire and EMS.
- 7900 Allocation transferred into the General Fund for centralized services provided, in 2018 the cost will be 2% over the 2017 amount. The basis for cost of service will be reviewed by staff in the 2018 calendar year and resulting changes will be proposed in the 2019 budget request.
- 9410a Funds potential legal expense related to whitewater park.
- 9410b Completion of 1998 river trail master plan; connections to the north of 27th street bridge, ped bridge from 23rd to Atkinson; connection from Two Rivers Park to Whitewater Park and related maintenance.
- 9410c Trees in the downtown area are maintained and periodically replaced; this line item funds the trees and supplies.
- 9410d Debris flow basins above Meadows mall need to be cleaned.
- ai01 Reudi Acquatics Nuisance Program was previously funded in the Non-Departmental section of the General Fund and moved here to be paid with other grants and intergovernmental awards.
- ai02 Maintenance of downtown business district, increased from prior years to accommodate improvements related to the completion of the GAB.
- ai03 Funded projects may include 6th Street Gateway to Glenwood, 7th Street Improvements, 8th Street Connection, South Midland improvements, Southbridge, 27th Street bridge or other projects that Council determines to be important. Some projects may be funded in whole or in part with a bond issue in 2018. Funding decisions will be made throughout the 2018 fiscal year depending on currently unknown factors including the availability of grant funding, strength of rebounding sales and use tax revenues, available bonding terms and project bid results.
- xx01 The City may issue a bond in 2018. If it does the bond proceeds will be shown as revenue in this fund and a supplemental appropriation will be done at the time of award.
- xx02 Funds the employee housing assistance program.
- xx03 By ballot measure the A&I fund allocates capital for the support and maintenance of the Community Center.
- xx04 DDA contribution to Downtown improvements.
- xx05 This transfer has been made in the past to the Fleet Fund for capital purchases and fleet replacement. The 2018 amount will be allocated to the A&I Fund to subsidize needed infrastructure projects as the Fleet Fund has sufficient reserves.
- xx06 Restricted Reserves are funds accrued for obligations imposed by an external entity; examples are TABOR and debt service. The debt service reserve will be released upon final payment of the existing bonds in October 2018.
- xx07 Assigned Reserves are funds available to the City Manager to spend on current expenses within the fund. Transferring these reserves to another fund requires a resolution from Council.
- xx08 Contingency reserve is utilized for emergency situations and not expected to be spent in 2018.

**CITY OF GLENWOOD SPRINGS - 2018 BUDGET**

Summary of Expenditures and Rural Fire District's Share of Costs (000's)

FIRE DEPARTMENT EQUIPMENT REPLACEMENT FUND	2016 Actual	2017 Budget	Request	Approved	Five-Year Projection				
			2018	2019 Estimate	2020 Estimate	2021 Estimate	2022 Estimate	2023 Estimate	
<b>REVENUES</b>									
<b>Revenue</b>									
Capital Improvement Mill Levy Proceeds									
City of Glenwood Springs	184.2	184.3	184.4	184.4	184.4	184.4	184.4	184.4	184.4
Glenwood Springs Rural Fire District	65.4	65.6	65.5	65.5	65.5	65.5	65.5	65.5	65.5
Grant Revenues									
Insurance Reimbursement									
Interest	6.2	4.5	4.5	4.5	4.5	2.5	2.5	2.5	2.5
1400 Impact Fees	109.4	15.0	249.8	249.8	10.0	3.0	3.0	3.0	3.0
Sale of Assets					50.0	.0	.0	.0	.0
Other					.0	.0	.0	.0	.0
<b>Total Revenues</b>	<b>\$365.2</b>	<b>\$269.3</b>	<b>\$504.2</b>	<b>\$504.2</b>	<b>\$314.5</b>	<b>\$255.5</b>	<b>\$255.5</b>	<b>\$255.5</b>	<b>\$255.5</b>
<b>EXPENDITURES</b>									
<b>Expenditures</b>									
Fire Engine Refurbishment	211.5				262.5			300.0	
Ambulance Re-chassis						125.0	125.0		135.0
Brush Engine		135.0	135.0	135.0					
* Aerial Truck		1,200.0	1,200.0	1,200.0					
Command Vehicle	46.1						50.0		
Trail Rescue			45.0	45.0					
Utility/Staff Vehicle		45.0			47.3	47.3		50.0	
Lighting/misc upgrades					10.0		10.3		10.6
SCBA Equipment							150.0		
Power Load/power Cots									
Extrication Equipment replacement	26.9	30.0							
Radio Equipment Replacement		80.0							
Miscellaneous Hose and Equipment			30.0	30.0	25.0	25.0	25.0	25.0	25.0
<b>Total Expenditures</b>	<b>\$284.5</b>	<b>\$1,490.0</b>	<b>\$1,410.0</b>	<b>\$1,410.0</b>	<b>\$319.8</b>	<b>\$172.3</b>	<b>\$335.3</b>	<b>\$350.0</b>	<b>\$145.6</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>									
Excess Revenues Over (Under) Expenditures	\$80.7	(\$1,220.7)	(\$905.8)	(\$905.8)	(\$5.3)	\$83.2	(\$79.8)	(\$94.5)	\$109.9
<b>FUND BALANCE</b>									
Fund Balance - Beginning	\$1,634.9	\$1,715.6	\$494.9	\$494.9	(\$410.9)	(\$416.1)	(\$332.9)	(\$412.8)	(\$507.3)
Fund Balance - Ending	\$1,715.6	\$494.9	(\$410.9)	(\$410.9)	(\$416.1)	(\$332.9)	(\$412.8)	(\$507.3)	(\$397.5)
Less: Restricted - Tabor Reserve	(11.0)	(8.1)	(15.1)	(\$15.1)	(9.4)	(7.7)	(7.7)	(7.7)	(7.7)
Fund Balance - Unreserved	\$1,704.6	\$486.8	(\$426.0)	(\$426.0)	(\$425.6)	(\$340.6)	(\$420.5)	(\$515.0)	(\$405.2)

1400 Includes \$15,000 plus \$234,780 from the Lofts project at The Meadows  
 \* Aerial Truck was budgeted in 2017 and will carry over for purchase in 2018

## CITY OF GLENWOOD SPRINGS - 2018 BUDGET

Summary of Revenues, Expenditures and Fund Balance (000's)

FLEET SERVICE FUND	2017 Budget	2018 Budget		
		Department Request	Manager Recommend	Council Approved
<b>REVENUES</b>				
<b>SERVICE CHARGES</b>				
General Government	4.2	4.2	4.2	4.2
Public Transportation	7.0	7.2	7.2	7.2
Public Safety	125.2	127.7	127.7	127.7
Community and Economic Development	1.8	1.8	1.8	1.8
Public Works	181.3	184.9	184.9	184.9
Culture and Recreation	83.1	84.7	84.7	84.7
Water/Sewer Enterprise Fund	155.0	158.0	158.0	158.0
Electric Enterprise Fund	54.1	55.2	55.2	55.2
Airport Enterprise Fund	2.6	2.7	2.7	2.7
Landfill Enterprise Fund	14.2	14.5	14.5	14.5
<b>EQUIPMENT REPLACEMENT CHARGES</b>				
General Government	7.5	7.6	7.6	7.6
Public Transportation				
Public Safety	143.1	146.0	146.0	146.0
Community and Economic Development				
Public Works	225.6	230.1	230.1	230.1
Culture and Recreation	97.3	99.2	99.2	99.2
Water/Sewer Enterprise Fund	131.3	133.9	133.9	133.9
Electric Enterprise Fund	116.5	118.9	118.9	118.9
Airport Enterprise Fund				
Landfill Enterprise Fund	5.9	6.1	6.1	6.1
<b>OTHER REVENUES</b>				
Grants				
Insurance Reimbursement				
Interest	47.0	47.0	47.0	47.0
Sale of Assets	30.0	30.0	30.0	30.0
Miscellaneous Income	.1	.1	.1	.1
Contributed Capital				
<b>Total Revenues</b>	<b>\$1,432.8</b>	<b>\$1,459.9</b>	<b>\$1,459.9</b>	<b>\$1,459.9</b>
<b>EXPENDITURES</b>				
Fleet Maintenance Operations	1,381.9	1,445.6	1,445.6	1,445.6
Equipment Needs	1,694.8	967.3	967.3	967.3
<b>Total Expenditures</b>	<b>\$3,076.7</b>	<b>\$2,412.9</b>	<b>\$2,412.9</b>	<b>\$2,412.9</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>				
<b>Excess Revenues Over (Under) Expenditures</b>	<b>(\$1,643.9)</b>	<b>(\$953.0)</b>	<b>(\$953.0)</b>	<b>(\$953.0)</b>
<b>TRANSFERS</b>				
From Capital Projects Fund - seed money	.0	.0	.0	.0
Transfer to Other funds - A&I (MOC)	.0	.0	.0	.0
Loan to A&I for Infrastructure and Improvements		(500.0)	(500.0)	(500.0)
From Other Funds	.0	.0	.0	.0
<b>Excess Revenues Over (Under) Expenditures &amp; Transfers</b>	<b>(\$1,643.9)</b>	<b>(\$1,453.0)</b>	<b>(\$1,453.0)</b>	<b>(\$1,453.0)</b>
<b>Fund Balance - Beginning</b>	<b>\$6,195.1</b>	<b>\$4,551.2</b>	<b>\$4,551.2</b>	<b>\$4,551.2</b>
<b>Fund Balance - Ending</b>	<b>\$4,551.2</b>	<b>\$3,098.3</b>	<b>\$3,098.3</b>	<b>\$3,098.3</b>

Available Reserves=>      4,551,224      3,098,266      3,098,266      3,098,266

## CITY OF GLENWOOD SPRINGS - 2018 BUDGET

FUNCTION	ACTIVITY	DEPARTMENT HEAD	CODE	FUND			
INTERNAL SERVICE	FLEET MAINTENANCE	ROBIN MILLYARD	64.110	GENERAL			
<b>SUMMARY</b>		<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2018 Budget</b>			
				<b>Department Request</b>	<b>Manager Recommend</b>	<b>Council Approved</b>	
Personal Services		356.0	360.9	345.7	345.7	345.7	
Current Expenses		827.9	991.2	1,070.0	1,070.0	1,070.0	
Capital Outlay		11.4	29.8	29.8	29.8	29.8	
<b>Total</b>		<b>\$1,195.3</b>	<b>\$1,381.9</b>	<b>\$1,445.6</b>	<b>\$1,445.6</b>	<b>\$1,445.6</b>	
<b>PERSONAL SERVICES</b>							
Personnel Schedule							
Position Title	Employees					Position	Grade
	2017	18-D	18-M	18-C			
Fleet Maint. Superintendent	1	1	1		3501	96	
Tech/Welder IV	0	0	0		3505	89	
Tech/Welder III	2	1	1		3506	81	
Tech/Welder II	1	2	2		3506	80	
Asst. Dir. PW	0.22	0	0		3104	108	
<b>Total Personnel</b>	<b>4.22</b>	<b>4.00</b>	<b>4.00</b>	<b>0.00</b>			
6110 Full-Time Salaries		233.7	233.3	219.3	219.3	219.3	
6120 Overtime		3.5					
6130 Part-Time		.0					
6210 Retirement Contribution		14.0	16.3	15.3	15.3	15.3	
6240 FICA		17.0	17.8	16.8	16.8	16.8	
6250 Worker's Compensation		4.4	5.6	5.6	5.6	5.6	
6260 Health and Life Insurance		82.8	87.1	88.1	88.1	88.1	
6270 Unemployment Insurance		.6	.7	.7	.7	.7	
<b>Total Personal Services</b>		<b>\$356.0</b>	<b>\$360.9</b>	<b>\$345.7</b>	<b>\$345.7</b>	<b>\$345.7</b>	
<b>CURRENT EXPENSES</b>							
7190 Other Professional Services		9.0	11.0	11.0	11.0	11.0	
7220 Telephone		.2	1.5	1.5	1.5	1.5	
7310 Electricity		5.5	11.0	11.0	11.0	11.0	
7320 Gas		3.3	6.6	6.6	6.6	6.6	
7330 Water		.2	.7	.7	.7	.7	
7350 Disposal Costs		2.2	2.5	2.5	2.5	2.5	
7410 Travel and Subsistence		1.9	5.5	5.5	5.5	5.5	
7430 Training		2.5	5.0	5.0	5.0	5.0	
7520 Maintenance & Repair - Building		9.2	10.0	10.0	10.0	10.0	
7540 Maintenance and Repair - Machinery and Equipment		3.4	5.0	5.0	5.0	5.0	
7570 Depreciation		430.9	438.2	517.0	517.0	517.0	
7610 Liability Insurance		3.9	3.1	3.1	3.1	3.1	
7620 Property Insurance		4.9	5.3	5.3	5.3	5.3	
7650 Deductibles Paid		1.0	.0	.0	.0	.0	
7810 Subscriptions and Memberships		1.2	1.5	1.5	1.5	1.5	
7900 Interfund Cost of Service		44.3	45.9	45.9	45.9	45.9	
8020 Educational Supplies		.3	1.0	1.0	1.0	1.0	
8040 Uniforms		6.0	7.5	7.5	7.5	7.5	
8060 Office Supplies		.3	1.2	1.2	1.2	1.2	
8080 Gas, Oil, Lubricants Supplies		1.7	2.8	2.8	2.8	2.8	
8090 Other Operating Supplies		2.3	3.5	3.5	3.5	3.5	
8120 Small Tools and Equipment		1.0	2.0	2.0	2.0	2.0	
8140 Material - Vehicle Maintenance		.0	.5	.5	.5	.5	
8160 Other Materials and Supplies		134.6	150.0	150.0	150.0	150.0	
8170 Gas, Oil, Lubricants Parts		155.2	270.0	270.0	270.0	270.0	
9400 Shop Tools		2.8				.0	
<b>Total Current Expenses</b>		<b>\$827.9</b>	<b>\$991.2</b>	<b>\$1,070.0</b>	<b>\$1,070.0</b>	<b>\$1,070.0</b>	
<b>CAPITAL OUTLAY</b>							
9400 Equipment							
Shop Tools		.0	8.8	8.8	8.8	8.8	
Air Conditioning Equip		.0	9.0	9.0	9.0	9.0	
Truck diagnostic equipment		.0	9.5	9.5	9.5	9.5	
Transmission flush/refill equipment		.0	2.5	2.5	2.5	2.5	
<b>9400 Total Capital Outlay</b>		<b>\$11.4</b>	<b>\$29.8</b>	<b>\$29.8</b>	<b>\$29.8</b>	<b>\$29.8</b>	



**CITY OF GLENWOOD SPRINGS - 2018 BUDGET**

FLEET SERVICE EQUIPMENT ACQUISITION NEEDS		2017 Budget	Request	Approved	Five-Year Projection				
			2018		2019 Estimate	2020 Estimate	2021 Estimate	2022 Estimate	2023 Estimate
<b>Total Equipment</b>		<b>\$1,694.8</b>	<b>\$967.3</b>	<b>\$967.3</b>	<b>\$1,233.3</b>	<b>\$1,313.0</b>	<b>\$994.0</b>	<b>\$180.0</b>	<b>\$63.0</b>
EQUIPMENT NEEDS									
Unit	2	Engineering down valley van - CH							
Unit	81	Bldg. Insp. Small SUV/Hybrid Elect.							
Unit	16	Streets large tandem dump w/plow							
Unit	151	Parks small 4x4 tractor w/blade							
Unit	30	Water Admin. 3/4 T 4x4 X-cab w/plow	59.0	59.0					
Unit	67	1997 Ford F-350 Dually 4x4 Utility							
Unit	705	2009 Chevy Colorado (Police)							
Unit	153	2001 John Deere 4400 Tractor w/Plow (Parks)	40.0						
Unit	25	2004 Ford F-350SD 4x4 Dually Utility (Water)							
Unit	801	2006 GMC ¾ ton ext. cab P/U (Electric)							
Unit	68	1996 Ford Cargo 7000 Elgin (Streets)	335.0						
Unit	964	2002 Ford F-350 SD Crew Cab 4x4 Pickup (Fire)							
Unit	817	1996 Chev. Kodiak Tandem Crane Truck (Electric)							
Unit	735	2009 Chevy Impala (Police)	65.0						
Unit	737	Police 4X4 SUV K9 Unit							
Unit	740	2010 Chevrolet Tahoe (Police)							
Unit	65	2002 Zamboni Ice Resurfacers (Recreation)							
Unit	127	Backhoe with concrete breaker	120.0						
Unit	129	Streets 35 CZTS mini-excavator	60.0						
Unit	819	2008 Ford F550 Bucket Truck						180.0	
Unit	748	2011 Chevrolet Tahoe	65.0						
Unit	751	2013 Ford Explorer	65.0						
Unit	703	2012 Ford Taurus SEL			62.0				
Unit	739	2013 Ford Taurus interceptor		75.0	75.0				
Unit	603	2001 Ford F-350 Super Duty Ambulance	35.0						
Unit	85	1998 Haulin 4700 Message Display Trailer	30.0						
Unit	36	2009 Ford E250 Van	36.0						
Unit	41	2008 Ford F-250 w/util body & plow				60.0			
Unit	42	2008 Ford F-250 w/util body & plow				60.0			
Unit	115	2005 Bobcat Toolcat 5600 Work Machine	80.0						
Unit		Loftness 72" Flail Mower attachment	8.8						
Unit	116	1999 (2002) Cushman 4W Classic Turf Trk.	25.0						
Unit	18	2007 Ford Econoline Van E-350			40.0				
Unit	220	1996 Grimmer Schmidt 185 DRDA Comp.	28.0						
Unit	4	2008 Ford F-350 SD truck w/utility body	55.0						
Unit	808	2010 Dodge Ram 2500 3/4T 4x4 w/utility			59.5				
Unit	818	2009 Dodge 2500 Util.		59.0	59.0				
Unit	823	2007 JD 35D Mini-Excavator	65.0						
Unit	752	2012 Ford Taurus SEL			62.0				
Unit	69	2004 Chev. ¾ Ton 4x4 Ext. Cab Pickup							
Unit	55	1997 Ford LT9513 Vactor Jet/Vac Truck	450.0						
Unit	172	1997 John Deere F-932 Mower with 72" deck	32.0						
Unit	700	2014 Ford Explorer		75.0	75.0				
Unit	736	2014 Ford Explorer		75.0	75.0				
Unit	750	2014 Ford Interceptor				76.5			
Unit	778	2014 Ford Interceptor				76.5			
Unit	58	2006 Chevy 1ton Dually 4x4 utility PU					62.0		
Unit	60	2002 Elgin Geo-Vac Sweeper							
Unit	125	2008 JD Loader 544J	208.0	208.0					
Unit	29A	2008 Ford F-250 4X4					62.0		
Unit	44	2009 Chevy Colorado					44.0		
Unit	56A	2008 Ford F-250 4X4					62.0		
Unit	64A	2008 Ford F-250 4X4					62.0		
Unit	181	2006 John Deere 777 Z-Trak Mower	15.0	15.0					
Unit	183	1600 Turbo mower	60.0	60.0					
Unit	19	2005 Dodge ¾ ton 4x4 Quad Cab Pickup					62.0		
Unit	75	2008 Ford F-250 4X4	59.0	59.0					
Unit	126	2003 Case 590SM Backhoe						135.0	
Unit	816	2008 Ford F-250	50.0						
Unit	820	2002 Chev. ¾ ton 4x4 Utility w/Plow		59.0	59.0				
Unit	95	2009 Ford Escape Hybrid				44.8			
Unit	8	2009 Dodge Ram 2500 PU w/plow (Streets)				46.0			
Unit	128	2009 Bobcat S160 Skidsteer (Streets)				35.0			

Continued on next page:

**CITY OF GLENWOOD SPRINGS - 2018 BUDGET**

FLEET SERVICE EQUIPMENT ACQUISITION NEEDS		2017 Budget	Request	Approved	Five-Year Projection				
			2018		2019 Estimate	2020 Estimate	2021 Estimate	2022 Estimate	2023 Estimate
<b>Total Equipment</b>		<b>\$1,694.8</b>	<b>\$967.3</b>	<b>\$967.3</b>	<b>\$1,233.3</b>	<b>\$1,313.0</b>	<b>\$994.0</b>	<b>\$180.0</b>	<b>\$63.0</b>
<b>EQUIPMENT NEEDS</b>									
Unit	28	2009 Dodge Dakota (Parks)			24.0				
Unit	34	2009 Dodge Dakota			24.0				
Unit	91	2009 Dodge 2500 w/util&plow			62.0				
Unit	45	2009 Chevy Colorado 4x4 PU			30.0				
Unit	10	2009 Dodge 2500 quad cab/plow			44.0				
Unit	35	2009 Chevy Express Cargo Van	40.0	40.0					
Unit	118	2009 Bobcat Skidsteer			35.0				
Unit	93	2005 International 7500 Manure Spreader (W/W)			158.0				
Unit	803	2009 Chevy Colorado (Electric)			30.0				
Unit	809	2004 Ford F-250SD 4x4 Utility (Electric)	50.0						
Unit	821	2009 Bobcat Skidsteer			35.0				
Unit	813	1999 Chev. C-7500 Dump Truck			92.0				
Unit	21	2004 Chev. ½ ton 4x4 Ext. Cab Pickup			46.0				
Unit	70	1995 Chev. Kodiak Dump Truck			92.0				
Unit	749	2012 Ford Expedition			59.0				
Unit	57A	2009 IH Flatbed 4x4				210.0			
Unit	163	2004 John Deere 717A Mower with 48" deck			15.0				
Unit	806	2010 Bobcat Mini Excavator E35-M							63.0
Unit	406	2011 Ford F250 4x4 supercab PU				48.0			
Unit	99	2005 Chev. Colorado 4x4 Ext. Cab Pickup				42.0			
Unit	22	2001 Freightliner FLD112SD Dump Truck				155.0			
Unit	24	2001 Freightliner FLD112SD Dump Truck				155.0			
Unit	122	2000 Case 621C Loader				139.0			
Unit	31	2000 Chev 1T 4X4 utility				75.0			
Unit	124	2000 Case 580SL Backhoe Series 2	112.0	112.0					
Unit	123	2011 JD 544K Wheel Loader					240.0		
Unit	47	2012 Ford F250 w/plow					65.0		
Unit	51	2012 Ford F250 w/plow					65.0		
Unit	117	2001 John Deere 310 SG Backhoe					140.0		
Unit	26	2010 Ford Escape Hybrid 4x4 SUV					49.0		
Unit	49	2010 Ford E350 XLT Econloine 15 psg Van					44.0		
Unit	150	1996 Cat CB-214-C Asphalt Roller					75.0		
Unit	59	2001 Freightliner FLD112SD Dump Truck					181.0		
		Mower Trailer - Parks and Rec (BIW38)	7.0	7.0					
		Service truck w/ plow Parks and Rec (BIW40)	52.0	52.0					
		Utility vehicle - Parks and Rec (BIW42)	12.3	12.3					
<b>Total</b>		<b>\$1,694.8</b>	<b>\$967.3</b>	<b>\$967.3</b>	<b>\$1,233.3</b>	<b>\$1,313.0</b>	<b>\$994.0</b>	<b>\$180.0</b>	<b>\$63.0</b>

## CITY OF GLENWOOD SPRINGS - 2018 BUDGET

Summary of Revenues, Expenditures and Retained Earnings Balance - Utility Enterprise Fund (000's)

WATER AND SEWER SYSTEM	2016 Actual	2017 Budget	2018 Budget		
			Department Request	Manager Recommend	Council Approved
<b>REVENUES</b>					
<b>OPERATING REVENUE</b>					
Grants	4.6				
Water User Fees	2,739.2	2,726.5	2,794.6	2,794.6	2,794.6
Sewer User Fees	3,296.8	3,300.0	3,382.5	3,382.5	3,382.5
Water Tap Fees		.5	.5	.5	.5
Sewer Tap Fees		.5	.5	.5	.5
Meter Sales	13.7	10.0	10.0	10.0	10.0
Interest Income	40.0	40.0	40.0	40.0	40.0
Other Income	1.7	5.0	5.0	5.0	5.0
Service Connect Fees	3.3	3.4	3.4	3.4	3.4
4758 Water System Improvement Fees	128.3	60.0	458.7	458.7	458.7
4759 Sewer System Improvement Fees	441.0	70.0	498.6	498.6	498.6
<b>Total Operating Revenues</b>	<b>\$6,668.4</b>	<b>\$6,215.9</b>	<b>\$7,193.8</b>	<b>\$7,193.8</b>	<b>\$7,193.8</b>
<b>EXPENSES</b>					
<b>OPERATING EXPENSES</b>					
Administration	750.9	769.8	882.4	905.0	905.0
Water Treatment - Operation	633.7	605.9	724.8	736.1	736.1
Water Transmission and Distribution	391.8	477.4	573.5	573.5	573.5
Wastewater Treatment - Operation	790.3	768.4	853.1	853.1	853.1
Wastewater Collection and Transmission	315.9	398.5	454.0	454.0	454.0
Customer Accounts	166.3	178.5	181.9	181.9	181.9
Depreciation	1,722.6	1,771.3	1,755.2	1,755.2	1,755.2
Interfund Franchise Fees	164.1	180.8	185.3	185.3	185.3
Nonreciprocal Interfund Activity	164.1	180.8	185.3	185.3	185.3
Bond Interest	780.3	749.7	714.3	714.3	714.3
<b>Total Operating Expenses</b>	<b>\$5,879.8</b>	<b>\$6,081.3</b>	<b>\$6,509.7</b>	<b>\$6,543.7</b>	<b>\$6,543.7</b>
<b>OPERATING INCOME (LOSS)</b>					
<b>Operating Income (Loss)</b>	<b>\$788.6</b>	<b>\$134.6</b>	<b>\$684.1</b>	<b>\$650.1</b>	<b>\$650.1</b>
<b>OTHER ADDITIONS (DEDUCTIONS)</b>					
<b>Other Additions (Deductions)</b>					
5160 Transfer In - From Capital Projects Fund	640.0	640.0			
7020 Transfer Out - to Fleet Service Fund	(48.5)	(131.3)			
7071 Transfer Out - to Capital Projects Fund for debt service					
7071 Transfer Out - to Capital Projects Fund for WWTF Costs					
<b>Increase (Decrease) in Retained Earnings</b>	<b>\$1,380.1</b>	<b>\$643.3</b>	<b>\$684.1</b>	<b>\$650.1</b>	<b>\$650.1</b>
<b>RETAINED EARNINGS</b>					
<b>Retained Earnings (Deficit) - Beginning</b>	<b>\$33,867.8</b>	<b>\$35,247.9</b>	<b>\$35,891.2</b>	<b>\$35,891.2</b>	<b>\$35,891.2</b>
<b>Retained Earnings (Deficit) - Ending</b>	<b>\$35,247.9</b>	<b>\$35,891.2</b>	<b>\$36,575.3</b>	<b>\$36,541.3</b>	<b>\$36,541.3</b>
Less 25% Contingency Reserve	.0	(1,520.3)	(1,627.4)	(1,635.9)	(1,635.9)
<b>Retained Earnings (Deficit) - Ending Unreserved</b>	<b>\$35,247.9</b>	<b>\$34,370.9</b>	<b>\$34,947.9</b>	<b>\$34,905.4</b>	<b>\$34,905.4</b>

4758 Includes \$60,000 plus \$398,702 from The Lofts project at the Meadows

4759 Includes \$70,000 plus \$428,583 from The Lofts project at the Meadows

**CITY OF GLENWOOD SPRINGS - 2018 BUDGET**

FUNCTION	ACTIVITY	DEPARTMENT HEAD	CODE	FUND				
WATER AND SEWER SYSTEM	ADMINISTRATION	ROBIN MILLYARD	21.211	UTILITY ENTERPRISE FUND				
<b>SUMMARY</b>		<b>2016</b>	<b>2017</b>	<b>2018 Budget</b>				
		<b>Actual</b>	<b>Budget</b>	<b>Department Request</b>	<b>Manager Recommend</b>	<b>Council Approved</b>		
Personal Services		237.2	228.4	319.7	342.4	342.4		
Current Expenses		513.6	541.5	562.6	562.6	562.6		
			.0	.0	.0	.0		
<b>Total</b>		<b>\$750.9</b>	<b>\$769.8</b>	<b>\$882.4</b>	<b>\$905.0</b>	<b>\$905.0</b>		
<b>PERSONAL SERVICES</b>								
<b>Personnel Schedule</b>								
Position Title	Employees							
	2017	18-D	18-M	18-C	Position	Grade		
Public Works Director	0.5	0.5	0.5		3101			
Water/Wastewater Super.	1	1	1		3301			
GIS Administrator	0.25	0.25	0.25		1407			
Admin Assist I	0.25	0	0		TBD			
Water Trtm Op (Reclass, BIW7	0	1	1					
<b>Total Personnel</b>	<b>2.00</b>	<b>2.75</b>	<b>2.75</b>	<b>0.00</b>				
6110 Full-Time Salaries	180.2		164.0		237.6		260.2	260.2
6120 Overtime								
6130 Part-Time								
6210 Retirement Contribution	11.6		11.5		16.6		16.6	16.6
6240 FICA	12.2		12.5		18.2		18.2	18.2
6250 Worker's Compensation	2.6		3.2		3.2		3.2	3.2
6260 Health and Life Insurance	30.3		36.7		43.4		43.5	43.5
6270 Unemployment Insurance	.4		.5		.7		.7	.7
<b>Total Personal Services</b>	<b>\$237.2</b>		<b>\$228.4</b>		<b>\$319.7</b>		<b>\$342.4</b>	<b>\$342.4</b>
<b>CURRENT EXPENSES</b>								
7150 Credit Card Fees	13.7		14.0		14.0		14.0	14.0
7190 Other Professional Services	21.4		30.0		31.2		31.2	31.2
7220 Telephone	.6		.7		.7		.7	.7
7230 Printing and Binding	.0		.1		.1		.1	.1
7280 Advertising and Publications	.1		1.2		1.2		1.2	1.2
7410 Travel and Subsistence	.0		.5		.5		.5	.5
7430 Training	.4		3.0		5.0		5.0	5.0
7540 Maintenance and Repair - vehicles	11.1		5.0		15.0		15.0	15.0
7572 Loss on Asset Disposal	.0		.0		.0		.0	.0
7610 Liability Insurance	15.3		16.0		16.0		16.0	16.0
7620 Property Insurance	44.2		53.6		53.6		53.6	53.6
7650 Deductibles Paid	.0		.0		.0		.0	.0
7660 Safety Program	.1		.6		.1		.1	.1
7810 Subscriptions and Memberships	2.1		.9		2.9		2.9	2.9
7820 Water Assessments	29.2		31.2		31.5		31.5	31.5
7900 Interfund Cost of Service	344.4		371.3		378.7		378.7	378.7
8020 Educational Supplies	.0		.1		.1		.1	.1
8040 Uniforms	.4		.4		.4		.4	.4
8060 Office Supplies	.4		.5		.5		.5	.5
8080 Gas, Oil, Lubricants	2.2		2.5		3.2		3.2	3.2
8090 Other Operating Expense	28.1		10.0		8.0		8.0	8.0
<b>Total Current Expenses</b>	<b>\$513.6</b>		<b>\$541.5</b>		<b>\$562.6</b>		<b>\$562.6</b>	<b>\$562.6</b>

**CITY OF GLENWOOD SPRINGS - BUDGET 2018**

FUNCTION	ACTIVITY	DEPARTMENT HEAD	CODE	FUND					
WATER AND SEWER SYSTEM	WATER TREATMENT	ROBIN MILLIYARD	21.410	UTILITY ENTERPRISE FUND					
<b>SUMMARY</b>		<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2018 Budget</b>					
				<b>Department Request</b>	<b>Manager Recommend</b>	<b>Council Approved</b>			
Personal Services		343.5	331.2	371.5	382.9	382.9			
Current Expenses		290.2	274.8	336.2	336.2	336.2			
Capital Outlay		.0	.0	17.0	17.0	17.0			
<b>Total</b>		<b>\$633.7</b>	<b>\$605.9</b>	<b>\$724.8</b>	<b>\$736.1</b>	<b>\$736.1</b>			
<b>PERSONAL SERVICES</b>									
<b>Personnel Schedule</b>									
Position Title	Employees								
	2017	18-D	18-M	18-C	Position	Grade			
W/WW Asst. Superint.	1.0	0.0	0.0		3302				
W/WW Treatment Op. II (A)	2.0	2.0	2.0		3308				
W/WW Treatment Op. II (C)	0.0	0.0	0.0		3322				
W/WW Treatment Op. (D)	1.0	0.0	0.0		3326				
W/WW Treatment Op. (B)	0.0	0.0	0.0		3328				
W/WW Treatment Op. (I-IV)	0.0	1.0	1.0		3328				
Chief Operator - Water Treatment	0.0	1.0	1.0						
<b>Total Personnel</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	<b>0.0</b>					
6110 Full-Time Salaries					257.3	238.6	235.2	246.5	246.5
6120 Overtime					2.4	5.0	5.0	5.0	5.0
XXXX Standby Time							19.4	19.4	19.4
6130 Part-Time					.0	.0	.0	.0	.0
6210 Retirement Contribution					18.0	17.1	18.2	18.2	18.2
6240 FICA					19.1	18.6	19.9	19.9	19.9
6250 Worker's Compensation					7.3	9.2	9.2	9.2	9.2
6260 Health and Life Insurance					38.7	41.9	63.9	64.0	64.0
6270 Unemployment Insurance					.7	.7	.8	.8	.8
<b>Total Personal Services</b>					<b>\$343.5</b>	<b>\$331.2</b>	<b>\$371.5</b>	<b>\$382.9</b>	<b>\$382.9</b>
<b>CURRENT EXPENSES</b>									
7190 Other Professional Services					17.7	18.5	20.8	20.8	20.8
7191 Grizzly Creek Expense					.0	.0	.0	.0	.0
7210 Postage					.8	.6	1.0	1.0	1.0
7220 Telephone					8.1	8.0	8.2	8.2	8.2
7310 Electricity					68.3	70.0	71.0	71.0	71.0
7320 Gas, Oil, Lubricants					22.3	24.0	25.0	25.0	25.0
7330 Water/Sewer					16.0	21.0	21.0	21.0	21.0
7350 Trash					.6	.5	.6	.6	.6
7410 Travel and Subsistence					.7	1.1	.9	.9	.9
7430 Training					.9	1.5	2.7	2.7	2.7
7520 Maintenance and Repair - Building and Tanks					8.4	12.0	18.0	18.0	18.0
7540 Maintenance and Repair - Machinery and Equipment					30.7	23.2	33.5	33.5	33.5
7660 Safety Program					5.3	6.4	2.6	2.6	2.6
7840 Equipment Rental					.0	1.0	1.0	1.0	1.0
8030 Chemicals					84.6	66.0	106.3	106.3	106.3
8031 Lab Supplies					5.6	4.0	5.0	5.0	5.0
8040 Uniforms					1.4	1.4	1.4	1.4	1.4
8060 Office Supplies					.9	1.0	2.7	2.7	2.7
8080 Gas, Oil, Lubricants					4.6	6.5	6.5	6.5	6.5
8090 Other Operating Expense					11.4	5.9	6.1	6.1	6.1
8120 Small Tools and Equipment					1.9	2.3	2.0	2.0	2.0
<b>Total Current Expenses</b>					<b>\$290.2</b>	<b>\$274.8</b>	<b>\$336.2</b>	<b>\$336.2</b>	<b>\$336.2</b>
<b>CAPITAL OUTLAY</b>									
XXXX Capital Outlay					.0	.0	17.0	17.0	17.0
<b>Total Capital Outlay</b>					<b>\$0.0</b>	<b>\$0.0</b>	<b>\$17.0</b>	<b>\$17.0</b>	<b>\$17.0</b>

XXXX Capital outlay includes flocculation chains (\$3,500), raw water valve actuator (\$4,500), valve actuator installation (\$4,500) and filter pressure transducer installation

## CITY OF GLENWOOD SPRINGS - BUDGET 2018

FUNCTION	ACTIVITY	DEPARTMENT HEAD	CODE	FUND					
WATER AND SEWER SYSTEM	WATER TRANSMISSION AND DISTRIBUTION	ROBIN MILLYARD	21.420	UTILITY ENTERPRISE FUND					
<b>SUMMARY</b>		<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2018 Budget</b>					
				<b>Department Request</b>	<b>Manager Recommend</b>	<b>Council Approved</b>			
Personal Services		224.3	248.0	300.1	300.1	300.1			
Current Expenses		167.5	229.4	259.2	259.2	259.2			
Capital Outlay				14.2	14.2	14.2			
<b>Total</b>		<b>\$391.8</b>	<b>\$477.4</b>	<b>\$573.5</b>	<b>\$573.5</b>	<b>\$573.5</b>			
<b>PERSONAL SERVICES</b>									
Personnel Schedule									
Position Title	Employees								
	2017	18-D	18-M	18-C	Position	Grade			
W/WW Utility Maint Coor II	1.0	1.0	1.0		3310				
W/WW Utility Maint Coor I	0.0	0.0	0.0		3313				
W/WW Utility Worker	2.0	1.0	1.0		3331				
W/WW Utility Worker I	1.0	0.0	0.0		3332				
W/WW Utility Worker II	0.0	1.0	1.0		3324				
W/WW Utility Worker III (IW77)	0.0	1.0	1.0		3320				
W/WW Utility Maint Coor III									
<b>Total Personnel</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	<b>0.0</b>					
6110 Full-Time Salaries					159.3	173.3	200.1	200.1	200.1
6120 Overtime					5.2	6.0	4.0	4.0	4.0
XXXX Standby							9.7	9.7	9.7
6130 Part-Time									
6210 Retirement Contribution					5.3	12.5	15.0	15.0	15.0
6240 FICA					12.0	13.7	16.4	16.4	16.4
6250 Worker's Compensation					4.9	6.8	6.8	6.8	6.8
6260 Health and Life Insurance					37.1	35.2	47.6	47.6	47.6
6270 Unemployment Insurance					.4	.5	.6	.6	.6
<b>Total Personal Services</b>					<b>\$224.3</b>	<b>\$248.0</b>	<b>\$300.1</b>	<b>\$300.1</b>	<b>\$300.1</b>
<b>CURRENT EXPENSES</b>									
7190 Other Professional Services					5.5	5.7	9.5	9.5	9.5
7220 Telephone					2.9	6.2	7.4	7.4	7.4
7350 Trash					.0	1.3	1.0	1.0	1.0
7410 Travel and Subsistence					.2	1.0	1.2	1.2	1.2
7430 Training					1.4	1.6	5.3	5.3	5.3
7540 Maintenance and Repair - Machinery and Equipment					22.8	46.5	32.5	32.5	32.5
7550 Maintenance and Repair - Fire Hydrants					7.7	6.0	8.0	8.0	8.0
7651 Damage Claims					.0	3.0	3.0	3.0	3.0
7660 Safety Program					1.7	4.0	7.4	7.4	7.4
7740 Equipment Rental					1.6	2.5	4.0	4.0	4.0
7903 Interfund - Force Construction					23.3	11.4	23.3	23.3	23.3
8040 Uniforms					1.7	1.4	1.4	1.4	1.4
8060 Office Supplies					.8	1.0	1.8	1.8	1.8
8080 Gas, Oil, Lubricants					6.3	12.0	12.0	12.0	12.0
8090 Other Operating Expense					1.8	4.6	4.6	4.6	4.6
8120 Small Tools and Equipment					3.8	2.9	4.5	4.5	4.5
8130 Material - System Maintenance					34.1	40.0	54.0	54.0	54.0
9120 Fire Hydrant Replacement					5.9	20.0	20.0	20.0	20.0
9130 Leak Detection					4.6	8.5	8.5	8.5	8.5
9140 System Water Modeling					.0	.0	.0	.0	.0
9620 Water Meters					41.5	50.0	50.0	50.0	50.0
<b>Total Current Expenses</b>					<b>\$167.5</b>	<b>\$229.4</b>	<b>\$259.2</b>	<b>\$259.2</b>	<b>\$259.2</b>
<b>CAPITAL OUTLAY</b>									
XXXX Capital Outlay					.0	.0	14.2	14.2	14.2
<b>Total Capital Outlay</b>					<b>\$0</b>	<b>\$0</b>	<b>\$14.2</b>	<b>\$14.2</b>	<b>\$14.2</b>

Capital Outlay includes replacement demolition saw (\$2,000), Sampling Station upgrade (\$2,500), Impact wrenches and sockets XXXX (\$650), replacement jumping jack and jackhammer (\$4,000), pneumatic chipper/hammer (\$500) and replacement of a leak detection listening device (\$4,500).

## CITY OF GLENWOOD SPRINGS - 2018 BUDGET

FUNCTION	ACTIVITY	DEPARTMENT HEAD	CODE	FUND					
WATER AND SEWER SYSTEM	WASTEWATER TREATMENT	ROBIN MILLYARD	21.430	UTILITY ENTERPRISE FUND					
<b>SUMMARY</b>		<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2018 Budget</b>					
				<b>Department Request</b>	<b>Manager Recommend</b>	<b>Council Approved</b>			
Personal Services		312.0	307.2	376.2	376.2	376.2			
Current Expenses		478.2	461.2	464.3	464.3	464.3			
Capital Outlay				12.7	12.7	12.7			
<b>Total</b>		<b>\$790.3</b>	<b>\$768.4</b>	<b>\$853.1</b>	<b>\$853.1</b>	<b>\$853.1</b>			
<b>PERSONAL SERVICES</b>									
Personnel Schedule									
Position Title	Employees								
	2017	18-D	18-M	18-C	Position	Grade			
W/WW Treat Op II (A)/Chief	1.0	1.0	1.0		3308				
W/WW Treatment Op I (C)	1.0	1.0	1.0		3322				
W/WW Treatment Op I (D)	0.0	0.0	0.0		3326				
W/WW Treatment Op II (B)	1.0	1.0	1.0		3316				
W/WW Lab Tech	1.0	1.0	1.0		3323				
<b>Total Personnel</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	<b>0.0</b>					
6110 Full-Time Salaries					223.4	211.8	224.8	224.8	224.8
6120 Overtime					8.7	8.5	9.0	9.0	9.0
6110 Standby					.0		19.4	19.4	19.4
6130 Part-Time					.0	.0	.0		
6210 Retirement Contribution					15.6	15.4	17.7	17.7	17.7
6240 FICA					17.5	16.9	19.4	19.4	19.4
6250 Worker's Compensation					5.2	6.5	6.5	6.5	6.5
6260 Health and Life Insurance					41.1	47.5	78.6	78.6	78.6
6270 Unemployment Insurance					.6	.7	.8	.8	.8
<b>Total Personal Services</b>					<b>\$312.0</b>	<b>\$307.2</b>	<b>\$376.2</b>	<b>\$376.2</b>	<b>\$376.2</b>
<b>CURRENT EXPENSES</b>									
7190 Other Professional Services					13.7	12.6	16.3	16.3	16.3
7220 Telephone					4.8	5.2	5.8	5.8	5.8
7310 Electricity					146.3	156.0	156.0	156.0	156.0
7320 Gas					32.8	60.0	43.0	43.0	43.0
7340 Water					16.2	11.5	17.0	17.0	17.0
7350 Trash					1.8	2.5	3.0	3.0	3.0
7410 Travel and Subsistence					.6	.6	.6	.6	.6
7430 Training					2.6	4.6	4.6	4.6	4.6
7520 Maintenance and Repair - Buildings					54.3	34.5	36.7	36.7	36.7
7540 Maintenance and Repair - Machinery and Equipment					110.0	80.0	84.1	84.1	84.1
7740 Equipment Lease					.0	2.0	2.0	2.0	2.0
7660 Safety Program					5.3	3.0	4.6	4.6	4.6
8030 Chemicals					27.2	32.5	36.0	36.0	36.0
8031 Lab Supplies					37.2	31.5	28.9	28.9	28.9
8040 Uniforms					1.4	1.4	1.4	1.4	1.4
8060 Office Supplies					2.8	2.0	4.6	4.6	4.6
8080 Gas, Oil, Lubricants					9.8	15.0	15.0	15.0	15.0
8090 Other Operating Expense					3.6	1.7	1.7	1.7	1.7
8120 Small Tools and Equipment					7.8	4.6	3.0	3.0	3.0
<b>Total Current Expenses</b>					<b>\$478.2</b>	<b>\$461.2</b>	<b>\$464.3</b>	<b>\$464.3</b>	<b>\$464.3</b>
XXXX Capital Outlay					.0	.0	12.7	12.7	12.7
<b>Total Capital Outlay</b>					<b>\$0</b>	<b>\$0</b>	<b>\$12.7</b>	<b>\$12.7</b>	<b>\$12.7</b>

Capital Outlay includes valve exerciser (\$4,000), clarifier neoprene waders (\$2,000), gravimetric balance (\$4,900), anaerobic selector mixer (\$750), spare motor (\$1,000). Back up gear box originally included in this line item has moved to the Water Equipment Fund.

**CITY OF GLENWOOD SPRINGS - 2018 BUDGET**

FUNCTION	ACTIVITY	DEPARTMENT HEAD	CODE	FUND		
WATER AND SEWER SYSTEM	WASTEWATER COLLECTION AND TRANSMISSION	ROBIN MILLYARD	21.440	UTILITY ENTERPRISE FUND		
<b>SUMMARY</b>		<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2018 Budget</b>		
				<b>Department Request</b>	<b>Manager Recommend</b>	<b>Council Approved</b>
Personal Services		236.1	258.8	328.9	328.9	328.9
Current Expenses		79.8	139.7	117.6	117.6	117.6
Capital Outlay				7.5	7.5	7.5
<b>Total</b>		<b>\$315.9</b>	<b>\$398.5</b>	<b>\$454.0</b>	<b>\$454.0</b>	<b>\$454.0</b>
<b>PERSONAL SERVICES</b>						
Personnel Schedule						
Position Title	Employees					
	2017	17-D	17-M	17-C	Position	Grade
W/WW Util. Maint. Coor III	1	0	0		3306	88
W/WW Utility Worker IV	1	1	1		3311	82
W/WW Utility Worker II	1	0	0		3324	80
W/WW Equip Op II	0	1	1		3318	30
W/WW Ut Maint Cord I	0	1	1		3313	
New Position Request	0	1	1			
<b>Total Personnel</b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>0</b>		
6110 Full-Time Salaries					170.0	176.2
6120 Overtime					3.8	6.5
XXXX Standby						192.8
6130 Part-Time						8.5
6210 Retirement Contribution					11.7	12.8
6240 FICA					12.6	14.0
6250 Worker's Compensation					4.2	5.4
6260 Health and Life Insurance					33.3	43.4
6270 Unemployment Insurance					.5	.5
<b>Total Personal Services</b>					<b>\$236.1</b>	<b>\$258.8</b>
<b>CURRENT EXPENSES</b>						
7190 Other Professional Services					3.2	4.4
7220 Telephone					.8	2.8
7340 Water - Jetting					5.8	9.5
7350 Trash					.0	1.0
7410 Travel and Subsistence					.0	.2
7430 Training					.7	1.0
7540 Maintenance and Repair - Machinery and Equipment					39.7	54.0
7572 Loss on Asset Disposal					.0	2.0
7651 Sewer Drainage Claims					.0	1.0
7660 Safety Program					1.0	4.0
7740 Equipment Rental					.0	1.5
7903 Interfund - Force Construction					.3	11.1
8040 Uniforms					1.1	1.1
8060 Office Supplies					.8	.8
8080 Gas, Oil, Lubricants					10.2	13.0
8090 Other Operating Expense					1.1	4.4
8120 Small Tools and Equipment					.4	2.0
8130 Materials - System and Maintenance					8.4	11.0
8460 Backflow Grant Program					1.9	7.0
9100 Devereaux Sewer Line					.0	.0
9110 Root Control					4.6	8.0
<b>Total Current Expenses</b>					<b>\$79.8</b>	<b>\$139.7</b>
<b>CAPITAL OUTLAY</b>						
XXXX Capital Outlay					.0	.0
<b>Total Capital Outlay</b>					<b>\$0</b>	<b>\$0</b>

Capital Outlay includes \$3,000 for a replacement tamper and \$4,500 for a camera truck computer upgrade



## CITY OF GLENWOOD SPRINGS - 2018 BUDGET

Summary of Revenues, Expenditures and Improvement Fee Balances (000's)

WATER AND SEWER EQUIPMENT ACQUISITION NEEDS	Request	Approved	5 Year Projection				
	2018		2019 Estimate	2020 Estimate	2021 Estimate	2022 Estimate	2023 Estimate
<b>EXPENDITURES SUMMARY</b>							
<b>Operating Cash</b>							
<b>EXPENDITURES SUMMARY</b>							
Equipment	87.0	87.0	190.0	113.0	45.0	7.5	10.0
Capital Improv. - Sewer Restricted Cash							
Capital Improv. - Water Restricted Cash							
Water Improvement Projects	1,478.0	1,478.0	3,580.0	2,670.0	4,150.0	995.0	3,040.0
Sewer Improvement Projects	1,118.0	1,118.0	374.0	841.0	120.0	2,470.0	3,770.0
<b>TOTAL EXPENDITURES</b>	<b>\$2,683.0</b>	<b>\$2,683.0</b>	<b>\$4,144.0</b>	<b>\$3,624.0</b>	<b>\$4,315.0</b>	<b>\$3,472.5</b>	<b>\$6,820.0</b>
<b>EQUIPMENT NEEDS</b>							
<b>EQUIPMENT NEEDS</b>							
Bulk Water Dispenser Upgrades (WMaint.)							10.0
SCADA Computer Replacement (WWTP)							
Sewer Camera LED Lights (WWMaint)							
Chemical Feed Pump (Alum) (WTP)							
Flood Gate Valve (No Name Intake)							
Benchtop Turbidimeter (WTP)							
Confined Space Gas Meter (WTP)							
Leak Detect. Equip. (Acoustic) (WMaint.)							
Muffle Furnace (WWTP)							
Trash Pump (WWTP)							
Low Voltage Ohm Meter (WWTP)							
Gearbox for oxidation mixer (WWTP)							
Level Indicators (Lift Stations)							
WWTF SCADA Computer Replacement (430)	10.0	10.0					
Muffle Furnace (430)	6.0	6.0					
Replace Service Water Pumps (410)	25.0	25.0					
UPS (Filter Bldg) (410)	9.0	9.0					
Turbidimeter Replacement WTP (410)	12.0	12.0	24.0				
Sewer Video Camera (for pipe <6") (440)	12.0	12.0					
Motor for Ox. Ditch Drum Mixers (430)	7.0	7.0					
Backup Gear Box	6.0	6.0					
Garage Door Openers (Biosolids Bldg) (430)			7.0				
Bulk Water Dispenser Upgrades (410)			33.0				
Blower Rebuild (430)			25.0				
PLCs for Level Control at Lift Stations (430)			17.0				
Spare pump for LS 14,000 (430)			10.0				
Shoring Equip. (420 & 440)			10.0				
Replace Line Locator (410)			9.0				
Sampling Station Upgrades (420)			5.0				
Sodium Hydroxide Feed Pumps (410)			30.0				
UPS (Pre-treatment Bldg) (410)			20.0				
Rebuild Drum Mixer Gearboxes (430)				25.0			
Enclosure for LS 15,000 (430)				20.0			
GPS unit (420 & 440)				15.0			
Flow monitoring equip. (No Name) (410)				20.0			
Pump Station #1 - Replace Pumps (410)				25.0			
Vactor Truck Video Display (440)				8.0			
Pump Station #2 - Replace Pumps (410)					25.0		
Flow monitoring equip. (Grizzly) (410)					20.0		
Sewer Camera Truck Computer Upgrade (440)						7.5	
<b>TOTAL EQUIPMENT NEEDS</b>	<b>\$87.0</b>	<b>\$87.0</b>	<b>\$190.0</b>	<b>\$113.0</b>	<b>\$45.0</b>	<b>\$7.5</b>	<b>\$10.0</b>

**CITY OF GLENWOOD SPRINGS - 2018 BUDGET**

WATER AND SEWER EQUIPMENT ACQUISITION NEEDS (CONTINUED)	Request	Approved	5 Year Projection				
	2018		2019	2020	2021	2022	2023
			Estimate	Estimate	Estimate	Estimate	Estimate
<b>WATER IMPROVEMENT PROJECTS</b>							
<b>Water Improvement Projects</b>							
Admin							
Subsequent Year Project Designs	20.0	20.0	20.0	20.0	20.0	20.0	20.0
Water System Modeling	20.0	20.0	20.0	20.0	20.0	20.0	20.0
SCADA Master Plan (split w/ Sewer)	15.0	15.0					
SCADA Improvements (WTP and Distribution)			70.0				
Water System Master Plan				50.0			
Old WWTF Demo. (incl. in Sewer Improvements)							
Permanent W/WW Maint. Equip. Storage Bldg. (split with sewer)							3,000.0
Water Treatment Facility							
Chlorine Scrubber Repairs	80.0	80.0					
Disinfection/Filtration engineering eval			50.0				
Disinfection/Filtration System Improvements				200.0	2,000.0	.0	
Red Mountain Service Road Resurface			120.0				
Raw Water System							
Colorado River crossing pipe stabilization			15.0				
Install Redundant Colorado River Crossing						750.0	
Water Tanks							
Highlands Tank Rockfall Mitigation	250.0	250.0					
Telemetry Upgrades - 12th Street Tanks; Highlands Tank	20.0	20.0					
Canyon Tanks Cleaning and Re-coating							
Water Tank Inspection and Cleaning						30.0	
Cardif Glen Tank (new)			35.0	300.0			
Glenwood Highlands Tank (new)				30.0	300.0		
Telemetry Upgrades - Red Mountain Tank				10.0			
Oasis Tank Re-coating				175.0			
West Glenwood Tank Altitude Valve				40.0			
Red Mountain Tank Altitude Valve				15.0			
Glenwood Highlands Tank re-coating						175.0	
Water Main Repair/Replacement							
River Crossing Bleeder Valve Mitigation	50.0	50.0	200.0				
22nd Street (Grand Ave. east to end-of-road)	250.0	250.0					
Cedar Crest Area							
* Ptarmigan Dr. (Cedar Crest to Tanager)							
* Cedar Crest (Donegan to Tanager)	92.0	92.0	1,300.0				
* Tanager Dr. (Cedar Crest to Ptarmigan)							
* Cardinal Ln. (Cedar Crest to Tanager)							
Red Mtn./Riverview Area (Phase 1)							
* Red Mtn Drive (Yampah School to 10th)							
* W. 9th Pl.	450.0	450.0					
* W. 9th St.							
* W. 10th Ave. (Midland to Red Mtn.)							
Red Mtn./Riverview Area (Phase 2)							
* W. 11th Place							
* W. 12th St.							
* W. 13th St.			100.0	1,250.0			
* Walz Ave (W. 11th to W. 13th)							
* Riverview Dr. (W. 11th to W. 13th)							
* Red Mtn Drive (Riverview to W. 11th St.)							
Red Mtn./Riverview Area (Phase 3)							
* Riverview Ave.				50.0	550.0		
* Oak Way							
* Walz Ave. (S. of 13th St.)							
9th Street Loop (Pitkin to Colorado)	70.0	70.0					
South Highland Park Drive (Grand Av to Blake)	20.0	20.0	250.0				
12" Transmission Line (Ramada to Devereux)				55.0	750.0		
8th Street Waterline Relocation				400.0			
Juniper				30.0	260.0		
Bennett Ave (23rd to 24th)			100.0				
Midland water main replacement (Phase 1)	91.0	91.0	1,300.0	25.0	250.0		
Midland water main replacement (Phase 2)							
Meadowlark/Oriole Area							
Pump Stations							
Rebuild Pumps Roaring Fork Station	50,000	50,000					
<b>Total Water Improvements</b>	<b>\$1,478.0</b>	<b>\$1,478.0</b>	<b>\$3,580.0</b>	<b>\$2,670.0</b>	<b>\$4,150.0</b>	<b>\$995.0</b>	<b>\$3,040.0</b>

**CITY OF GLENWOOD SPRINGS - 2018 BUDGET**

WATER AND SEWER EQUIPMENT ACQUISITION NEEDS	Request	Approved	5 Year Projection				
	2018		2019 Estimate	2020 Estimate	2021 Estimate	2022 Estimate	2023 Estimate
<b>SEWER IMPROVEMENT PROJECTS</b>							
<b>Sewer Improvement Projects</b>							
<b>Admin</b>							
Subsequent Year Project Designs	20.0	20.0	20.0	20.0	20.0	20.0	20.0
SCADA Master Plan (split w/ Water)	15.0	15.0					
Old WWTF Demolition	500.0	500.0					
SCADA Improvements (WWTF & Collections)			70.0				
Sewer System Master Plan			25.0				
Permanent W/WW Maint. Bldg. (split with Water)							3,000.0
<b>Wastewater Treatment Facility</b>							
Hydrogen Sulfide Mitigation			30.0	300.0			
<b>Gravity Collection Main Repair/Replacement</b>							
22nd St	250.0	250.0					
Red Mtn./Riverview Area (Phase 1)	260.0	260.0					
Red Mtn./Riverview Area (Phase 2)			28.0				
Red Mtn./Riverview Area (Phase 3)				20.0			
Lincoln Ave (B-13 to B-13A)			20.0	200.0			
Safeway Line (H-4 to H-1)			80.0				
Glenwood High School Line (E6 to E5)	48.0	48.0					
Mountain Market (I-26-E to I-26)			26.0				
19th St (Grand to Blake) (E-11 to E-11-1)					13.0	180.0	
23rd St. (E-19 to E-19-3-1)					11.0		
33rd St, Blake Ct., Cooper Ct.							
S. Grand Ave				115.0			
Davis/Overlin Area				81.0			
Hyland park (L-2 to L-4-2)					65.0		
Williams St (D-5-4-2 to Olive)					11.0		
Glenwood Park Interceptor						270.0	
8th Street Improvements				100.0			
<b>Manhole Replacement/Rehabilitation</b>							
11th St & Blake Alley (MH B-8-8 & B-8-7)			15.0				
9th and School St (A-6 & A-7)			15.0				
Hotel Denver Alley (B-5 & B-6)			15.0				
W. 10th St (C-11)			10.0				
Davis/Overlin Area							
<b>Lift Stations and Force Mains</b>							
Lift Station 14,000 - Install Access Road	25.0	25.0					
Lift Station 14,000 - Install Security Fencing			20.0				
Lift Station 18,000 - Install Security Fencing				5.0			
Lift Station 11,000 - Additional Wetwell							50.0
14,000 Redundant Force Main Under River							700.0
<b>Biosolids</b>							
Land Acquisition						2,000.0	
<b>Total Sewer Improvements</b>	<b>\$1,118.0</b>	<b>\$1,118.0</b>	<b>\$374.0</b>	<b>\$841.0</b>	<b>\$120.0</b>	<b>\$2,470.0</b>	<b>\$3,770.0</b>

**CITY OF GLENWOOD SPRINGS - 2018 BUDGET**

FUNCTION	ACTIVITY	DEPARTMENT HEAD	CODES	FUND		
WATER AND SEWER SYSTEM	CUSTOMER ACCOUNTS	ROBIN MILLYARD	21.240/241/243	UTILITY ENTERPRISE FUND		
<b>SUMMARY</b>		<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2018 Budget</b>		
				<b>Department Request</b>	<b>Manager Recommend</b>	<b>Council Approved</b>
<b>CURRENT EXPENSES</b>						
<b>Current Expenses:</b>						
Meter Reading						
7197	Contract Meter Reading	10.6	9.0	9.0	9.0	9.0
8090	Other Operating Expense	.0				
Customer Records and Collections						
7901	Interfund Billing Expense	155.6	167.0	170.4	170.4	170.4
7195	Collection Expense	.0				
7060	Uncollectible Accounts	.0	2.5	2.5	2.5	2.5
8090	Other Operating Expense (Park East Stipend)	.0				
<b>Total Current Expenses</b>		<b>\$166.3</b>	<b>\$178.5</b>	<b>\$181.9</b>	<b>\$181.9</b>	<b>\$181.9</b>
FUNCTION	ACTIVITY	DEPARTMENT HEAD	CODES	FUND		
WATER AND SEWER SYSTEM	OTHER DEDUCTIONS	ROBIN MILLYARD	21.250/260/270	UTILITY ENTERPRISE FUND		
<b>SUMMARY</b>		<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2018 Budget</b>		
				<b>Department Request</b>	<b>Manager Recommend</b>	<b>Council Approved</b>
<b>CURRENT EXPENSES</b>						
<b>Current Expenses:</b>						
7570 Depreciation - Water System:						
	Depreciation - Water System-Vehicles	4.9	4.9	4.9	4.9	4.9
	Depreciation - Water System - Plant	181.5	179.7	187.3	187.3	187.3
	Depreciation - Water System - Distribution	411.6	430.4	429.7	429.7	429.7
	Depreciation - Water System - Equipment	22.8	22.8	23.7	23.7	23.7
7570 Depreciation - Wastewater System						
	Depreciation - Wastewater System-Vehicles	.0		.0		
	Depreciation - Wastewater System-Plant	745.1	739.4	745.1	745.1	745.1
	Depreciation - Wastewater System-Distribution	343.2	382.0	350.9	350.9	350.9
	Depreciation - Wastewater System-Equipment	13.5	12.1	13.5	13.5	13.5
<b>Total Depreciation</b>		<b>\$1,722.6</b>	<b>\$1,771.3</b>	<b>\$1,755.2</b>	<b>\$1,755.2</b>	<b>\$1,755.2</b>
7500	Interfund Franchise Fee - Water System	77.5	81.8	83.8	83.8	83.8
7500	Interfund Franchise Fee - Wastewater System	86.6	99.0	101.5	101.5	101.5
<b>Total Interfund Franchise Fees</b>		<b>\$164.1</b>	<b>\$180.8</b>	<b>\$185.3</b>	<b>\$185.3</b>	<b>\$185.3</b>
7502	Allocated Organizational Costs - Water System	77.5	81.8	83.8	83.8	83.8
7502	Allocated Organizational Costs - Wastewater System	86.6	99.0	101.5	101.5	101.5
<b>Total Allocated Organizational Costs</b>		<b>\$164.1</b>	<b>\$180.8</b>	<b>\$185.3</b>	<b>\$185.3</b>	<b>\$185.3</b>
7020	Interest on Long Term Debt-Sewer	780.3	749.7	714.3	714.3	714.3
<b>Total Interest</b>		<b>\$780.3</b>	<b>\$749.7</b>	<b>\$714.3</b>	<b>\$714.3</b>	<b>\$714.3</b>
7580	Amortization - Bond Issuance Costs					
<b>Total Amortization</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## CITY OF GLENWOOD SPRINGS - 2018 BUDGET

Summary of Revenues, Expenditures and Retained Earnings Balance - Utility Enterprise Fund (000's)

ELECTRIC SYSTEM	2016 Actual	2017 Budget	2018 Budget		
			Department Request	Manager Recommend	Council Approved
<b>REVENUES</b>					
<b>REVENUES</b>					
<b>Electric Revenues:</b>					
Commercial	9,205.8	9,755.6	10,694.4	10,694.4	10,694.4
Residential	3,943.6	3,932.0	4,310.4	4,310.4	4,310.4
Municipal	121.2	135.3	138.6	138.6	138.6
Security Lighting	13.0	13.6	14.0	14.0	14.0
Broadband Revenue	539.7	479.1	491.1	491.1	491.1
<b>Total Electric Revenues</b>	<b>\$13,823.3</b>	<b>\$14,315.6</b>	<b>\$15,648.4</b>	<b>\$15,648.4</b>	<b>\$15,648.4</b>
<b>Other Revenues</b>					
Grants					
Vendors Fee	7.2	8.0	8.0	8.0	8.0
Joint Pole Use	2.8	2.8	2.8	2.8	2.8
Interest Income	26.9	20.0	20.0	20.0	20.0
Sale of Assets	1.4	2.0	2.0	2.0	2.0
Other Income	207.6	25.0	25.0	25.0	25.0
Service Connect Fees	12.9	13.7	13.7	13.7	13.7
Other Lease Revenue	.2	.2	.2	.2	.2
Bad Debt Recovery	1.9	2.0	2.0	2.0	2.0
Bond Proceeds					
Developer Contributions	42.6	200.0	200.0	200.0	200.0
<b>Total Operating Revenues</b>	<b>\$14,126.8</b>	<b>\$14,589.3</b>	<b>\$15,922.2</b>	<b>\$15,922.2</b>	<b>\$15,922.2</b>
<b>EXPENSES</b>					
<b>EXPENSES</b>					
General and Administrative	858.0	1,019.6	1,022.4	1,032.5	1,032.5
Maintenance - Distribution	877.8	922.5	963.0	1,039.4	1,039.4
Community Broadband Network	466.6	753.0	1,122.7	1,122.7	1,122.7
Customer Accounts	385.1	502.2	538.7	545.9	545.9
Interest	.1	.2	.2	.2	.2
Nonreciprocal Interfund Activity	408.1	429.5	469.5	469.5	469.5
Interfund Franchise Fee	408.1	429.5	469.5	469.5	469.5
Depreciation	947.0	1,082.8	970.8	970.8	970.8
Amortization					
Purchases Power	9,475.1	10,020.0	10,020.0	10,020.0	10,020.0
<b>Total Operating Expenses</b>	<b>\$13,826.0</b>	<b>\$15,159.1</b>	<b>\$15,576.8</b>	<b>\$15,670.3</b>	<b>\$15,670.3</b>
<b>Operating Income (Loss)</b>	<b>\$300.8</b>	<b>(\$569.9)</b>	<b>\$345.4</b>	<b>\$251.8</b>	<b>\$251.8</b>
<b>OTHER ADDITIONS (DEDUCTIONS)</b>					
<b>Other Additions (Deductions)</b>					
Transfers (Out) to Fleet Service Fund	(184.4)	(116.5)	.0	.0	.0
<b>Increase (Decrease) in Retained Earnings</b>	<b>\$116.4</b>	<b>(\$686.4)</b>	<b>\$345.4</b>	<b>\$251.8</b>	<b>\$251.8</b>
<b>RETAINED EARNINGS</b>					
<b>Retained Earnings (Deficit) - Beginning</b>	<b>\$28,777.1</b>	<b>\$28,709.0</b>	<b>\$27,906.1</b>	<b>\$27,906.1</b>	<b>\$27,906.1</b>
<b>Retained Earnings (Deficit) - Ending</b>	<b>\$28,709.0</b>	<b>\$27,906.1</b>	<b>\$28,251.5</b>	<b>\$28,251.5</b>	<b>\$28,251.5</b>
Less 25% Contingency Reserve	(3,456.5)	(3,789.8)	(3,894.2)	(3,917.6)	(3,917.6)
<b>Retained Earnings (Deficit) - Ending</b>	<b>\$25,252.5</b>	<b>\$24,116.3</b>	<b>\$24,357.3</b>	<b>\$24,333.9</b>	<b>\$24,333.9</b>

**CITY OF GLENWOOD SPRINGS - 2018 BUDGET**

FUNCTION	ACTIVITY	DEPARTMENT HEAD	CODE	FUND					
ELECTRIC SYSTEM	GENERAL AND ADMINISTRATION	ROBIN MILLIYARD	24.220	UTILITY ENTERPRISE FUND					
<b>SUMMARY</b>		<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2018 Budget</b>					
				<b>Department Request</b>	<b>Manager Recommend</b>	<b>Council Approved</b>			
Personal Services		172.3	184.5	170.6	180.7	180.7			
Current Expenses		685.7	835.0	851.7	851.7	851.7			
<b>Total</b>		<b>\$858.0</b>	<b>\$1,019.6</b>	<b>\$1,022.4</b>	<b>\$1,032.5</b>	<b>\$1,032.5</b>			
<b>PERSONAL SERVICES</b>									
<b>Personnel Schedule</b>									
<b>Position Title</b>	<b>Employees</b>								
	<b>2017</b>	<b>18-D</b>	<b>18-M</b>	<b>18-C</b>	<b>Position</b>	<b>Grade</b>			
Public Works Director	0.5	0.5	0.5		3101				
Elec Dept. Admin Asst. II	1	1	1		5106				
Admin Asst II (PW)	0	0	0		5119				
GIS Administrator	0.25	0.25	0.25		1407				
Admin Asst I	0.25	0.25	0		TDB				
<b>Total Personnel</b>	<b>2.00</b>	<b>2.00</b>	<b>1.75</b>	<b>0.00</b>					
6110 Full-Time Salaries					138.3	142.2	134.6	143.3	143.3
6120 Overtime Standby									
6130 Part-Time									
6210 Retirement Contribution					9.2	10.0	9.4	10.0	10.0
6240 FICA					9.8	10.9	10.3	11.0	11.0
6250 Worker's Compensation					.2	.3	.3	.3	.3
6260 Health and Life Insurance					14.4	20.7	15.6	15.6	15.6
6270 Unemployment Insurance					.3	.4	.4	.4	.4
<b>Total Personal Services</b>					<b>\$172.3</b>	<b>\$184.5</b>	<b>\$170.6</b>	<b>\$180.7</b>	<b>\$180.7</b>
<b>CURRENT EXPENSES</b>									
7030 Debt Service Fees					.0	.0	.0	.0	.0
7110 Architectural and Engineering					.0	2.0	2.0	2.0	2.0
7140 Legal and Other Professional Services					2.9	20.0	20.4	20.4	20.4
7150 Credit Card Fees					28.7	28.0	28.6	28.6	28.6
7190 Professional Services Contract - Geothermal					9.0	134.0	136.7	136.7	136.7
7194 Regulatory Expenses					6.0	5.0	5.1	5.1	5.1
7200 C.O.R.E.					.0	.0	.0	.0	.0
7210 Postage, Printing and Reproduction					.0	.5	.5	.5	.5
7220 Telephone					2.7	3.2	3.3	3.3	3.3
7280 Advertising and Publications					1.1	2.0	2.0	2.0	2.0
7310 Electricity					11.1	15.0	15.3	15.3	15.3
7320 Natural Gas					3.3	6.5	6.6	6.6	6.6
7330 Water					.2	.5	.5	.5	.5
7350 Trash disposal					2.1	2.2	2.2	2.2	2.2
7410 Travel and Subsistence					2.5	2.5	2.6	2.6	2.6
7430 Training and Conferences					.1	1.0	1.0	1.0	1.0
7510 Investment Costs					.0	.2	.2	.2	.2
7572 Loss on Asset Disposition					3.0	5.0	5.1	5.1	5.1
7610 Liability Insurance					13.9	15.7	16.0	16.0	16.0
7620 Property Insurance					40.7	41.9	42.8	42.8	42.8
7650 Deductibles Paid					.0	1.0	1.0	1.0	1.0
7740 Equipment Rental, Office					.0	.5	.5	.5	.5
7810 Subscriptions and Memberships					13.5	13.5	13.8	13.8	13.8
7900 Interfund Cost of Service					351.1	312.7	319.0	319.0	319.0
7903 Interfund - Force Construction					6.1	3.6	3.6	3.6	3.6
8060 Office Supplies and Expenses					1.1	7.5	7.7	7.7	7.7
8090 Other Operating Expense					22.7	5.0	5.1	5.1	5.1
8200 Energy Conservation					163.9	205.0	209.1	209.1	209.1
8800 Refund of Electric Fees					.0	1.0	1.0	1.0	1.0
<b>Total Current Expenses</b>					<b>\$685.7</b>	<b>\$835.0</b>	<b>\$851.7</b>	<b>\$851.7</b>	<b>\$851.7</b>
<b>CAPITAL OUTLAY</b>									
9520 Office Equipment									
<b>Total Capital Outlay</b>					<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**CITY OF GLENWOOD SPRINGS - 2018 BUDGET**

FUNCTION		ACTIVITY				DEPARTMENT HEAD	CODE	FUND			
ELECTRIC SYSTEM		MAINTENANCE DISTRIBUTION				ROBIN MILLYARD	24.380	UTILITY ENTERPRISE FUND			
<b>SUMMARY</b>						<b>2016</b>	<b>2017</b>	<b>2018 Budget</b>			
						<b>Actual</b>	<b>Budget</b>	<b>Department Request</b>	<b>Manager Recommend</b>	<b>Council Approved</b>	
Personal Services						652.0	606.7	647.3	723.6	723.6	
Current Expenses						225.9	315.7	315.7	315.7	315.7	
<b>Total</b>						<b>\$877.8</b>	<b>\$922.5</b>	<b>\$963.0</b>	<b>\$1,039.4</b>	<b>\$1,039.4</b>	
<b>PERSONAL SERVICES</b>											
<b>Personnel Schedule</b>											
Position Title		Employees					Position	Grade			
		2017	18-D	18-M	18-C						
Electric Line Superintendent		1.0	1.0	1.0		3201					
Electric Crew Leader		3.0	3.0	3.0		3204					
Electric Journeyman Lineman (BIW74)		0.0	1.0	1.0		3206					
Electric Apprentice Lineman		4.0	3.0	3.0		3207					
<b>Total Personnel</b>		<b>8.0</b>	<b>8.0</b>	<b>8.0</b>	<b>0.0</b>						
6110	Full-Time Salaries	494.9	561.5	589.5			655.6	655.6			
	Standby										
6120	Overtime	7.4	7.5	7.5			7.5	7.5			
	Less: Capitalized Labor		(115.0)	(115.0)			(115.0)	(115.0)			
	Total Salaries and Labor	502.3	454.0	482.0			548.1	548.1			
6210	Retirement Contribution	37.6	39.8	41.8			46.4	46.4			
6240	FICA	44.8	43.5	45.7			50.7	50.7			
6250	Worker's Compensation	8.5	10.2	10.2			10.2	10.2			
6260	Health and Life Insurance	85.0	92.0	100.4			100.7	100.7			
6270	Unemployment Insurance	1.6	1.7	1.8			2.0	2.0			
6290	Less: Allocated to Capital Improvements	(27.8)	(34.5)	(34.5)			(34.5)	(34.5)			
<b>Total Personal Services</b>		<b>\$652.0</b>	<b>\$606.7</b>	<b>\$647.3</b>			<b>\$723.6</b>	<b>\$723.6</b>			
<b>CURRENT EXPENSES</b>											
7100	Safety and Training										
7110	Other Professional Services	10.4	30.7	30.7			30.7	30.7			
7410	Travel and Subsistence	2.2	3.5	3.5			3.5	3.5			
7430	Training and Conferences	4.6	5.6	5.6			5.6	5.6			
7510	Janitorial	2.6	2.9	2.9			2.9	2.9			
7520	Building Maintenance	3.2	2.6	2.6			2.6	2.6			
7540	Maintenance and Repair of Vehicles	44.8	31.6	31.6			31.6	31.6			
7550	Miscellaneous Maintenance and Repair	.4	1.0	1.0			1.0	1.0			
7651	Damage Claims		1.0	1.0			1.0	1.0			
7800	Community Affairs	15.0	15.5	15.5			15.5	15.5			
7830	Landfill Fees	.0	.8	.8			.8	.8			
8040	Uniforms	6.6	9.5	9.5			9.5	9.5			
8080	Gas, Oil, Lubricants	15.0	40.0	40.0			40.0	40.0			
8090	Miscellaneous Maintenance Expense	4.9	4.1	4.1			4.1	4.1			
8120	Small Tools and Equipment	5.2	11.0	11.0			11.0	11.0			
8160	Other Maintenance Material	.0	.5	.5			.5	.5			
8210	Supervision and Engineering	.0	.0	.0			.0	.0			
8215	SCADA System	.0	10.0	10.0			10.0	10.0			
8245	Transformer Testing	.0	5.0	5.0			5.0	5.0			
8220	Substation Maintenance	18.8	20.5	20.5			20.5	20.5			
8225	Fiber System Maintenance	.6	.0	.0			.0	.0			
8230	Overhead Line Maintenance	46.8	60.0	60.0			60.0	60.0			
8240	Underground Maintenance	23.0	25.0	25.0			25.0	25.0			
8250	Street Light Maintenance	11.9	25.0	25.0			25.0	25.0			
8265	Service Maintenance	6.3	5.0	5.0			5.0	5.0			
8260	Meter Maintenance	3.6	5.0	5.0			5.0	5.0			
<b>Total Current Expenses</b>		<b>\$225.9</b>	<b>\$315.7</b>	<b>\$315.7</b>			<b>\$315.7</b>	<b>\$315.7</b>			

## CITY OF GLENWOOD SPRINGS - 2018 BUDGET

FUNCTION	ACTIVITY	DEPARTMENT HEAD	CODE	FUND		
ELECTRIC SYSTEM	CUSTOMER ACCOUNTS	ROBIN MILLIYARD	24.240	UTILITY ENTERPRISE FUND		
<b>SUMMARY</b>		<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2018 Budget</b>		
				<b>Department Request</b>	<b>Manager Recommend</b>	<b>Council Approved</b>
Personal Services		109.2	166.8	165.5	172.6	172.6
Current Expenses		275.9	335.4	373.3	373.3	373.3
<b>Total</b>		<b>\$385.1</b>	<b>\$502.2</b>	<b>\$538.7</b>	<b>\$545.9</b>	<b>\$545.9</b>
<b>PERSONAL SERVICES</b>						
<b>Personnel Schedule</b>						
<b>Position Title</b>	<b>Employees</b>					
	<b>2017</b>	<b>18-D</b>	<b>18-M</b>	<b>18-C</b>	<b>Position</b>	<b>Grade</b>
Electric Meter Technician	1	1	1		3208	46
Asst. Meter Technician	1	1	1		3210	35
<b>Total Personnel</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0</b>		
6110 Full-Time Salaries					76.6	99.2
6120 Overtime Standby					.5	1.0
6130 Part Time						101.4
6210 Retirement Contribution					7.2	7.6
6240 FICA					4.1	7.6
6250 Worker's Compensation					4.0	8.3
6260 Health and Life Insurance					.8	1.8
6270 Unemployment Insurance					23.0	46.0
<b>Total Personal Services</b>					<b>\$109.2</b>	<b>\$166.8</b>
<b>CURRENT EXPENSES</b>						
7060 Bad Debts					11.9	15.0
7190 Elster						15.0
7197 Contract Meter Reading					29.5	29.5
7901 Interfund - Billing					6.8	7.3
8040 Uniforms					257.1	312.7
8090 Other Operating Expense					.2	2.0
					.0	.5
<b>Total Current Expenses</b>					<b>\$275.9</b>	<b>\$335.4</b>
<b>CAPITAL OUTLAY</b>						
9520 Office Equipment						
<b>Total Capital Outlay</b>					<b>\$0.0</b>	<b>\$0.0</b>



**CITY OF GLENWOOD SPRINGS - 2018 BUDGET**

FUNCTION	ACTIVITY	DEPARTMENT HEAD		CODE	FUND	
ELECTRIC SYSTEM	OTHER EXPENSES	ROBIN MILLYARD		24.270	UTILITY ENTERPRISE FUND	
<b>SUMMARY</b>		<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2018 Budget</b>		
				<b>Department Request</b>	<b>Manager Recommend</b>	<b>Council Approved</b>
<b>Total Other Expenses</b>		<b>\$11,238.3</b>	<b>\$11,961.7</b>	<b>\$11,929.9</b>	<b>\$11,929.9</b>	<b>\$11,929.9</b>
<b>OTHER EXPENSES</b>						
<b>Current Expenses:</b>						
7020	Bond Interest					
7022	Customer Deposit Interest	.1		.2	.2	.2
7023	Other Interest Expense					
<b>Total Interest</b>		<b>\$.1</b>	<b>\$.0</b>	<b>\$.2</b>	<b>\$.2</b>	<b>\$.2</b>
7502	Nonreciprocal Interfund Activity	408.1	429.5	469.5	469.5	469.5
7510	Interfund Franchise Fee	408.1	429.5	469.5	469.5	469.5
7570	Depreciation	947.0	1,082.8	970.8	970.8	970.8
7580	Amortization					
8050	Purchased Power	9,475.1	10,020.0	10,020.0	10,020.0	10,020.0

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**CITY OF GLENWOOD SPRINGS - 2017 BUDGET**

ELECTRIC SYSTEM EQUIPMENT AND EQUIPMENT NEEDS	2016 Actual	2017 Budget	2018 Budget		5 Year Estimate				
			Requested	Approved	2019 Estimate	2020 Estimate	2021 Estimate	2022 Estimate	2023 Estimate
<b>REVENUES AND EXPENDITURES SUMMARY</b>									
<b>REVENUES (Cash Basis)</b>									
From Operations (Net of Bond Proceeds/Dev. Contrib.) excludes Depreciation Expense	512.7	512.7	523.0	523.0	920.0	705.0	590.0	590.0	590.0
Bond Proceeds	.0	.0	.0	.0	.0	.0	.0	.0	.0
Developer Contributions	200.0	200.0	200.0	200.0	200.0	200.0	200.0	200.0	200.0
<b>Total Revenues</b>	<b>\$712.7</b>	<b>\$712.7</b>	<b>\$723.0</b>	<b>\$723.0</b>	<b>\$1,120.0</b>	<b>\$905.0</b>	<b>\$790.0</b>	<b>\$790.0</b>	<b>\$790.0</b>
<b>EXPENDITURES</b>									
Equipment	415.0	415.0	415.0	415.0	415.0	415.0	415.0	415.0	415.0
Buildings and Improvements	.0	.0	.0	.0	.0	.0	.0	.0	.0
Capital Improvements	1,432.0	1,432.0	1,795.5	1,795.5	705.0	490.0	375.0	375.0	375.0
<b>Total Expenditures</b>	<b>\$1,847.0</b>	<b>\$1,847.0</b>	<b>\$2,210.5</b>	<b>\$2,210.5</b>	<b>\$1,120.0</b>	<b>\$905.0</b>	<b>\$790.0</b>	<b>\$790.0</b>	<b>\$790.0</b>
<b>Excess Revenues Over (Under) Expenditures</b>	<b>(\$1,134.3)</b>	<b>(\$1,134.3)</b>	<b>(\$1,487.5)</b>	<b>(\$1,487.5)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EQUIPMENT NEEDS</b>									
<b>EQUIPMENT NEEDS</b>									
Office Equipment	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
Tools and Work Equipment	12.0	12.0	12.0	12.0	12.0	12.0	12.0	12.0	12.0
Advanced Meter Infrastructure	400.0	400.0	400.0	400.0	400.0	400.0	400.0	400.0	400.0
<b>TOTAL EQUIPMENT NEEDS</b>	<b>\$415.0</b>	<b>\$415.0</b>	<b>\$415.0</b>	<b>\$415.0</b>	<b>\$415.0</b>	<b>\$415.0</b>	<b>\$415.0</b>	<b>\$415.0</b>	<b>\$415.0</b>

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**CITY OF GLENWOOD SPRINGS - 2018 BUDGET**

Summary of Revenues, Expenditures and Improvement Fee Balances (000's)

ELECTRIC SYSTEM EQUIPMENT AND EQUIPMENT NEEDS	2016 Actual	2017 Budget	2018 Budget		2019 Estimate	2020 Estimate	2021 Estimate	2022 Estimate	2023 Estimate
			Department Request	Approved					
<b>SYSTEM IMPROVEMENTS</b>									
<b>SYSTEM IMPROVEMENTS</b>									
Upgrade & Replacement	75.0	75.0	75.0	75.0	75.0	75.0	75.0	75.0	75.0
New Aerial Spun					75.0	75.0			
Mountain Shadows Dr - Rebuild O/H			50.0	50.0					
Mel Ray Rd - Mtn Shadows Dr to Ponderosa Circle									
Red Mtn Dr - 7th to 10th St (Includes Water Plant)			75.0	75.0					
Hospital to 23rd Street	125.0	125.0	125.0	125.0					
19th St-New Spun Aerial Cable & Dead End Towers	150.0	150.0	150.0	150.0					
10th St-New Spun Aerial Cable & dead End Towers									
Downtown Conversion	75.0	75.0	75.0	75.0	75.0	75.0	75.0	75.0	75.0
Sunlight View New UG	100.0	100.0	100.0	100.0	100.0				
Downtown Cable Replacement	30.0	30.0			30.0	30.0			
Recloser upgrade	100.0	100.0	100.0	100.0	100.0				
GAB Ped Bridge to Blake	50.0	50.0	100.0	100.0					
Midland/Rock wall to 156 Rd			50.0	50.0					
GAB Ped Bridge to N.G. Substation			150.0	150.0					
130 Road West End			50.0	50.0					
Advanced Meter Infrastructure	400.0	400.0	400.0	400.0					
GPS/GIS Equipment	10.0	10.0							
<b>Total System Improvements Electric</b>	<b>\$1,115.0</b>	<b>\$1,115.0</b>	<b>\$1,500.0</b>	<b>\$1,500.0</b>	<b>\$455.0</b>	<b>\$255.0</b>	<b>\$150.0</b>	<b>\$150.0</b>	<b>\$150.0</b>
<b>BROADBAND SYSTEM IMPROVEMENTS</b>									
<b>SYSTEM IMPROVEMENTS BROADBAND</b>									
Network Switches			50.0	50.0	5.0	15.0	5.0	5.0	5.0
VoIP Servers and Telephone Equipment				.0					
Network Routers			15.0	15.0					
Servers			10.5	10.5					
Upgrade and Replacement			20.0	20.0	20.0	20.0	20.0	20.0	20.0
CH Data Center UPS					25.0				
Fiber Optic Splicing Trailer w/Tent	30.0	30.0							
VoIP Router	12.0	12.0							
Generator	60.0	60.0							
Security and Camera System Upgrade	15.0	15.0							
<b>Total System Improvements Broadband</b>	<b>\$117.0</b>	<b>\$117.0</b>	<b>\$95.5</b>	<b>\$95.5</b>	<b>\$50.0</b>	<b>\$35.0</b>	<b>\$25.0</b>	<b>\$25.0</b>	<b>\$25.0</b>
<b>TOTAL SYSTEM IMPROVEMENTS</b>									
<b>TOTAL SYSTEM IMPROVEMENTS</b>	<b>\$1,232.0</b>	<b>\$1,232.0</b>	<b>\$1,595.5</b>	<b>\$1,595.5</b>	<b>\$505.0</b>	<b>\$290.0</b>	<b>\$175.0</b>	<b>\$175.0</b>	<b>\$175.0</b>
<b>CUSTOMER PROJECTS</b>									
<b>CUSTOMER PROJECTS</b>									
Other Projects	200.0	200.0	200.0	200.0	200.0	200.0	200.0	200.0	200.0
<b>TOTAL CUSTOMER PROJECTS</b>	<b>\$200.0</b>	<b>\$200.0</b>	<b>\$200.0</b>	<b>\$200.0</b>	<b>\$200.0</b>	<b>\$200.0</b>	<b>\$200.0</b>	<b>\$200.0</b>	<b>\$200.0</b>
<b>TOTAL PROJECTS</b>									
<b>TOTAL PROJECTS</b>	<b>\$1,432.0</b>	<b>\$1,432.0</b>	<b>\$1,795.5</b>	<b>\$1,795.5</b>	<b>\$705.0</b>	<b>\$490.0</b>	<b>\$375.0</b>	<b>\$375.0</b>	<b>\$375.0</b>

**CITY OF GLENWOOD SPRINGS - 2018 BUDGET**

FUNCTION	ACTIVITY	DEPARTMENT HEAD	CODE	FUND		
ELECTRIC SYSTEM	COMMUNITY BROADBAND NETWORK	ERIC ARNETTE	24.227	UTILITY ENTERPRISE FUND		
<b>SUMMARY</b>		<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2018 Budget</b>		
				<b>Department Request</b>	<b>Manager Recommend</b>	<b>Council Approved</b>
Personal Services		199.5	405.6	401.7	401.7	401.7
Current Expenses		267.1	347.4	721.0	721.0	721.0
<b>Total</b>		<b>\$466.6</b>	<b>\$753.0</b>	<b>\$1,122.7</b>	<b>\$1,122.7</b>	<b>\$1,122.7</b>
<b>PERSONAL SERVICES</b>						
Personnel Schedule						
Position Title	Employees					
	2015	16-D	16-M	16-C	Position	Grade
Broadband Service Tech	0	1	1		TBD	94
Broadband Systems Tech	1	1	1		3904	100
Asst Director Broadband	0	1	1		3905	103
IT Director	0.5	0.5	0.5		1701	108
<b>Total Personnel</b>	<b>1.5</b>	<b>3.5</b>	<b>3.5</b>	<b>0.0</b>		
6110 Full-Time Salaries			141.6	270.8	260.9	260.9
6120 Overtime						
Standby					18.3	18.3
6130 Part Time			6.9	8.0	8.0	8.0
6210 Retirement Contribution			9.6	19.0	20.1	20.1
6240 FICA			10.8	20.7	22.0	22.0
6250 Worker's Compensation			.4	.6	.6	.6
6260 Health and Life Insurance			29.8	85.8	71.1	71.1
6270 Unemployment Insurance			.4	.8	.9	.9
<b>Total Personal Services</b>			<b>\$199.5</b>	<b>\$405.6</b>	<b>\$401.7</b>	<b>\$401.7</b>
<b>CURRENT EXPENSES</b>						
7110 Engineering and Consulting			36.6	41.6	27.7	27.7
7190 Other Professional Services			3.1	1.8	1.8	1.8
7210 Postage, Printing and Reproduction			.0	.2	.2	.2
7220 Telephone			3.1	5.6	5.6	5.6
7225 Interconnection Fees			106.2	115.1	139.1	139.1
7280 Advertising and Publications			4.0	11.5	12.4	12.4
7310 Electricity			.0		.0	.0
7410 Travel and Subsistence			1.5	2.5	3.5	3.5
7430 Training and Conferences			2.2	11.5	11.5	11.5
7520 Maintenance- Building			.8	1.5	1.5	1.5
7540 Maintenance, and Repair - Vehicle			1.3	1.5	1.5	1.5
7550 Maintenance and Repair - Equipment			.0	21.0	22.0	22.0
7760 Canopy Equipment			.2	.0	.0	.0
7780 Fiber & Fiber Equipment			47.9	84.0	84.0	84.0
7810 Subscriptions and Memberships			.0	.0	.0	.0
7900 Interfund Cost of Service			11.6	11.6	15.0	15.0
8060 Office Supplies and Expenses			.0	.3	.3	.3
8080 Gas, Oil & Lube			.9	2.1	2.1	2.1
8090 Other Operating Expense			5.0	.5	.5	.5
8120 Small Tools & Equipment			5.3	5.0	6.0	6.0
8160 Maintenance Contracts			37.4	38.0	39.9	39.9
City Hall A/C					15.0	15.0
Firewall Replacement					11.5	11.5
Broadband Strategic Plan					320.0	320.0
<b>Total Current Expenses</b>			<b>\$267.1</b>	<b>\$355.3</b>	<b>\$721.0</b>	<b>\$721.0</b>

## CITY OF GLENWOOD SPRINGS - 2018 BUDGET

Summary of Revenues, Expenditures and Retained Earnings Balance (000's)

AIRPORT ENTERPRISE FUND	2016 Actual	2017 Budget	2018 Budget		
			Department Request	Manager Recommend	Council Approved
<b>REVENUES</b>					
<b>OPERATING REVENUE</b>					
State Fuel Tax Refund	.6	.5	.5	.5	.5
Grants	.0	.0	.0	.0	.0
Annual User Fees	1.9	3.0	3.0	3.0	3.0
Long Term Tie Downs	8.7	7.2	7.2	7.2	7.2
Transient Tie Down Fees	.7	.8	.8	.8	.8
Fuel Sales	108.5	102.0	102.0	102.0	102.0
Interest Income	.1	.1	.1	.1	.1
Other Income					
Airport Lease (CAP)					
Building Leases	12.1	13.0	13.0	13.0	13.0
Land Leases	15.6	15.0	15.0	15.0	15.0
<b>Total Revenues</b>	<b>\$148.2</b>	<b>\$141.6</b>	<b>\$141.6</b>	<b>\$141.6</b>	<b>\$141.6</b>
<b>EXPENSES</b>					
<b>OPERATING EXPENSES</b>					
Administration	98.1	13.6	17.7	17.7	17.7
Operations	24.4	122.7	140.4	140.4	140.4
Depreciation	16.1	20.0	17.5	17.5	17.5
Capital Outlay					
<b>Total Expenses</b>	<b>\$138.7</b>	<b>\$156.3</b>	<b>\$175.6</b>	<b>\$175.6</b>	<b>\$175.6</b>
<b>OPERATING INCOME (LOSS)</b>					
Operating Income (Loss)	\$9.5	(\$14.7)	(\$34.0)	(\$34.0)	(\$34.0)
<b>RETAINED EARNINGS</b>					
<b>Other Additions (Deductions)</b>					
Capital Contributions	.0	.0	.0	.0	.0
Transfer Out - to Fleet Service Fund	.0	.0	.0	.0	.0
<b>Increase (Decrease) in Retained Earnings</b>	<b>\$9.5</b>	<b>(\$14.7)</b>	<b>(\$34.0)</b>	<b>(\$34.0)</b>	<b>(\$34.0)</b>
<b>Retained Earnings (Deficit) - Beginning</b>	<b>\$436.9</b>	<b>\$446.4</b>	<b>\$431.7</b>	<b>\$431.7</b>	<b>\$431.7</b>
<b>Retained Earnings (Deficit) - Ending</b>	<b>\$446.4</b>	<b>\$431.7</b>	<b>\$397.7</b>	<b>\$397.7</b>	<b>\$397.7</b>
Less: 25% Contingency Reserve	.0	(39.1)	(43.9)	(43.9)	(43.9)
<b>Retained Earnings (Deficit) - Ending</b>	<b>\$446.4</b>	<b>\$392.6</b>	<b>\$353.7</b>	<b>\$353.7</b>	<b>\$353.7</b>

**CITY OF GLENWOOD SPRINGS - 2018 BUDGET**

FUNCTION		ACTIVITY				DEPARTMENT HEAD	CODE	FUND		
AIRPORT		ADMINISTRATION				TERRI PARTCH	27	AIRPORT ENTERPRISE FUND		
SUMMARY						2016 Actual	2017 Budget	2018 Budget		
								Department Request	Manager Recommend	Council Approved
Personal Services						18.3	13.5	17.7	17.7	17.7
Current Expenses						120.4	142.7	140.4	140.4	140.4
Capital Outlay						.0	.0	.0	.0	.0
<b>Total</b>						<b>\$138.7</b>	<b>\$156.2</b>	<b>\$158.1</b>	<b>\$158.1</b>	<b>\$158.1</b>
<b>PERSONAL SERVICES</b>										
Personnel Schedule										
Position Title		Employees				Position	Grade			
		2017	18-D	18-M	18-C					
Airport Manager (Part Time)		0.15	0.15	0.15		400	55			
Asst. Dir. PW Ops		0.00	0.00	0.00		3104	71			
<b>Total Personnel</b>		<b>0.15</b>	<b>0.15</b>	<b>0.15</b>	<b>0.00</b>					
6110	Full-Time Salaries					2.6				
6120	Overtime									
6130	Part-Time					13.4	12.5	16.4	16.4	16.4
6210	Retirement Contribution					.2				
6240	FICA					1.2	1.0	1.3	1.3	1.3
6250	Worker's Compensation					.0				
6260	Health and Life Insurance					.7				
6270	Unemployment Insurance					.0				
<b>Total Personal Services</b>						<b>\$18.3</b>	<b>\$13.5</b>	<b>\$17.7</b>	<b>\$17.7</b>	<b>\$17.7</b>
<b>CURRENT EXPENSES</b>										
7190	Other Professional Services					.1	1.0	1.0	1.0	1.0
7220	Telephone					1.4	1.6	2.2	2.2	2.2
7280	Advertising & Publication					.0	.6	.6	.6	.6
7310	Electricity					1.3	1.4	1.3	1.3	1.3
7320	Gas									
7330	Water									
7350	Trash					.9	1.0	1.1	1.1	1.1
7410	Travel and Subsistence									
7420	Business Conferences									
7540	Maintenance - Machinery & Equipment					3.3	5.0	5.0	5.0	5.0
7570	Depreciation					16.1	20.0	17.5	17.5	17.5
7620	Liability Insurance					3.5	4.5	4.5	4.5	4.5
7740	Rent/Lease Expense					4.4	6.3	5.0	5.0	5.0
7900	Interfund Cost of Service					6.0	2.4	2.4	2.4	2.4
8060	Office Supplies					.1	.3	.4	.4	.4
8070	Fees and Charges					2.2	1.8	2.0	2.0	2.0
8071	Contract Services					.0	10.0	8.0	8.0	8.0
8080	Aviation Fuel					79.2	85.0	87.5	87.5	87.5
8090	Other Operating Expense					1.9	1.8	2.0	2.0	2.0
8100	Master Plan									
8110	Storm Water Management									
9400	Grant Costs									
<b>Total Current Expenses</b>						<b>\$120.4</b>	<b>\$142.7</b>	<b>\$140.4</b>	<b>\$140.4</b>	<b>\$140.4</b>
<b>CAPITAL OUTLAY</b>										
9530	Fuel depot renovation - Grant Runway - Resurface - Grant Super UNICOM replacement grant									
<b>Total Capital Outlay</b>						<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## CITY OF GLENWOOD SPRINGS - 2018 BUDGET

Summary of Revenues, Expenditures and Retained Earnings Balance (000's)

LANDFILL ENTERPRISE FUND	2016 Actual	2017 Budget	2018 Budget		
			Department Request	Manager Recommend	Council Approved
<b>REVENUES</b>					
<b>OPERATING REVENUE</b>					
Concrete	89.7	100.0	102.0	102.0	102.0
Recyclebles	2.2	1.5	1.5	1.5	1.5
Animals	1.0	1.3	1.3	1.3	1.3
Non-friable Asbestos	.4	.9	.9	.9	.9
Appliances	9.7	8.0	8.2	8.2	8.2
Brush & Wood	42.0	42.0	42.8	42.8	42.8
City of Glenwood Springs	30.4	45.2	46.1	46.1	46.1
Construction Waste Mixed	516.5	525.0	535.5	535.5	535.5
Contaminated Soil	11.9	20.0	20.4	20.4	20.4
Municipal Waste	917.2	1,200.0	1,224.0	1,224.0	1,224.0
Residential Waste	79.6	65.7	67.0	67.0	67.0
Sludge	19.8	25.0	25.5	25.5	25.5
Car Wash Sludge	56.4	63.0	64.3	64.3	64.3
Septic Sludge	431.5	325.0	331.5	331.5	331.5
Tires Cut and Uncut	16.6	14.7	15.0	15.0	15.0
Compost Fee	54.9	54.0	55.1	55.1	55.1
Scrap Metal/Recycle fee	.1	1.0	1.0	1.0	1.0
Clean Out Fee	.3	.0	.0	.0	.0
Electronics	46.6	44.2	45.1	45.1	45.1
Interest	58.3	52.6	53.6	53.6	53.6
Sale of Assets	.0	.0	.0	.0	.0
Other Income	5.3	6.6	6.7	6.7	6.7
Bad Debt Recovery	.0	.0	.0	.0	.0
Finance Charge	2.5	20.0	58.3	58.3	58.3
Vender Fee	1.4	1.2	1.2	1.2	1.2
<b>Total Operating Revenues</b>	<b>\$2,394.2</b>	<b>\$2,616.8</b>	<b>\$2,707.1</b>	<b>\$2,707.1</b>	<b>\$2,707.1</b>
<b>EXPENDITURES</b>					
<b>OPERATING EXPENSES</b>					
Administration	3,500.6	3,503.2	3,438.4	3,439.0	3,439.0
Interest					
Depreciation	40.4	45.0	45.0	45.0	45.0
Landfill Closure Costs	54.7	69.0	69.0	69.0	69.0
<b>Total Expenses</b>	<b>\$3,595.8</b>	<b>\$3,617.2</b>	<b>\$3,552.4</b>	<b>\$3,553.0</b>	<b>\$3,553.0</b>
<b>OPERATING INCOME (LOSS)</b>					
<b>Operating Income (Loss)</b>	<b>(1,201.6)</b>	<b>(1,000.4)</b>	<b>(845.3)</b>	<b>(845.9)</b>	<b>(845.9)</b>
<b>TRANSFERS</b>					
<b>Other Additions (Deductions)</b>					
Transfers In					
DDA			79.7	79.7	79.7
<b>Transfers Out</b>					
Fleet Service Fund	(5.9)	(5.9)			
<b>Increase (Decrease) in Retained Earnings</b>	<b>(1,207.5)</b>	<b>(1,006.3)</b>	<b>(765.5)</b>	<b>(766.1)</b>	<b>(766.1)</b>
<b>RETAINED EARNINGS</b>					
<b>Retained Earnings (Deficit) - Beginning</b>	<b>\$5,304.9</b>	<b>\$4,097.4</b>	<b>\$3,091.1</b>	<b>\$3,091.1</b>	<b>\$3,091.1</b>
<b>Retained Earnings (Deficit) - Ending</b>	<b>\$4,097.4</b>	<b>\$3,091.1</b>	<b>\$2,325.5</b>	<b>\$2,324.9</b>	<b>\$2,324.9</b>
Less 25% Contingency Reserve	(898.9)	(904.3)	(888.1)	(888.2)	(888.2)
<b>Retained Earnings (Deficit) - Ending</b>	<b>\$3,198.5</b>	<b>\$2,186.8</b>	<b>\$1,437.4</b>	<b>\$1,436.7</b>	<b>\$1,436.7</b>

**CITY OF GLENWOOD SPRINGS - 2018 BUDGET**

FUNCTION	ACTIVITY	DEPARTMENT HEAD	CODE	FUND		
LANDFILL	ADMINISTRATION	ROBIN MILLYARD	29.610	LANDFILL ENTERPRISE FUND		
<b>SUMMARY</b>		<b>2016</b>	<b>2017</b>	<b>2018 Budget</b>		
		<b>Actuals</b>	<b>Budget</b>	<b>Department Request</b>	<b>Manager Recommend</b>	<b>Council Approved</b>
Personal Services		274.6	284.6	292.5	293.0	293.0
Current Expenses		3,226.1	3,218.6	3,145.9	3,145.9	3,145.9
Interest Expense		.0	.0	.0	.0	.0
Depreciation		40.4	45.0	45.0	45.0	45.0
Compliance and Closure Costs		54.7	69.0	69.0	69.0	69.0
<b>Total</b>		<b>\$3,595.8</b>	<b>\$3,617.2</b>	<b>\$3,552.4</b>	<b>\$3,553.0</b>	<b>\$3,553.0</b>
<b>PERSONAL SERVICES</b>						
<b>Personnel Schedule</b>						
<b>Position Title</b>	<b>Employees</b>					
	<b>2017</b>	<b>18-D</b>	<b>18-M</b>	<b>18-C</b>	<b>Position</b>	<b>Grade</b>
Landfill Superintendent	1	1	1		3701	96
Equip Op I - Landfill	1	1	1		3802	76
Acct. Tech/Cashier - Landfill	1	1	1		3704	74
Equip. Op II/Mech-Landfill	0	0	0		3801	79
Recycling Tech	0.56	1	1		600	72
<b>Total Personnel</b>	<b>3.56</b>	<b>4</b>	<b>4</b>	<b>0</b>		
6110 Full-Time Salaries		174.8	195.5		203.6	204.1
6120 Overtime		7.3	5.0			
6130 Part Time		20.6				
6210 Retirement Contribution		12.0	14.0		14.3	14.3
6240 FICA		17.5	15.3		15.6	15.6
6250 Worker's Compensation		7.4	9.7		9.7	9.7
6260 Health and Life Insurance		34.2	44.4		48.7	48.7
6270 Unemployment Insurance		.6	.6		.6	.6
<b>Total Personal Services</b>		<b>\$274.6</b>	<b>\$284.6</b>		<b>\$292.5</b>	<b>\$293.0</b>
<b>CURRENT EXPENSES</b>						
7060 Bad Debts		9.7	5.0		5.0	5.0
7110 Engineering Services		167.0	160.0		150.0	150.0
7130 Professional Services/Operations Contract		1,985.0	1,985.0		1,985.0	1,985.0
7155 Septic and Car Wash Water		344.8	450.0		410.0	410.0
7190 Other Professional Services		45.5	60.0		60.0	60.0
7200 Colorado Disposal Fees						
7210 Recycle/Compost		2.2	20.0		15.0	15.0
7220 Telephone		1.7	2.0		2.0	2.0
7280 Advertising and Publications		2.6	2.0		2.0	2.0
7310 Electricity		4.3	4.0		4.6	4.6
7320 Gas		.0	.1		.2	.2
7410 Travel and Subsistence		2.5	1.7		1.7	1.7
7430 Training		.6	1.2		1.2	1.2
7540 Maintenance and Repair - Machinery and Equipment		15.6	12.0		10.0	10.0
7572 Loss on Asset Disposal						
7610 Liability Insurance		49.8	52.4		55.0	55.0
7620 Property Insurance		.3	.3		.3	.3
7740 Equipment Rental		1.1	4.0		3.0	3.0
7810 Subscriptions and Memberships		.4	.6		.6	.6
7830 Tire Disposal		9.1	20.0		18.0	18.0
7850 Concrete Crushing & Recycling		28.7	40.0		25.0	25.0
7870 Weed Control		.8	1.0		1.0	1.0
7900 Interfund Cost of Service		167.5	130.6		133.2	133.2
7901 Interfund Billing and Accounting		4.1	4.3		4.4	4.4
7903 Interfund - Force Construction		.6	.9		.9	.9
8040 Uniforms		1.4	1.5		1.8	1.8
8060 Office Supplies		3.1	2.0		2.0	2.0
8080 Gas, Oil, Lubricants		2.0	6.0		5.0	5.0
8090 Other Operating Expense		9.3	10.0		15.0	15.0
8092 Recycle Program/VRM Membership		.0	20.0		20.0	20.0
8140 Landfill Expansion		.0	.0		.0	.0
8150 Road Maintenance Materials		.8	5.0		4.0	4.0
8170 Hazardous Household Waste		20.9	30.0		30.0	30.0
8180 Recycle Center Operations		103.8	187.0		180.0	180.0
8190 Trash Disposal Cell phone		240.5				
<b>Total Current Expenses</b>		<b>\$3,226.1</b>	<b>\$3,218.6</b>		<b>\$3,145.9</b>	<b>\$3,145.9</b>



**CITY OF GLENWOOD SPRINGS - 2018 BUDGET**

FUNCTION	ACTIVITY	DEPARTMENT HEAD		CODE	FUND	
LANDFILL	OTHER DEDUCTIONS	ROBIN MILLYARD		29.610	LANDFILL ENTERPRISE FUND	
<b>SUMMARY</b>		<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2018 Budget</b>		
				<b>Department Request</b>	<b>Manager Recommend</b>	<b>Council Approved</b>
<b>OTHER DEDUCTIONS</b>						
7520	Interest					
	Total Interest	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
7570	Depreciation	40.4	45.0	48.5	48.5	48.5
	Total Depreciation	\$40.4	\$45.0	\$48.5	\$48.5	\$48.5
7580	Amortization - Financing Costs					
	Total Amortization	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
7590	Landfill Closure Costs	30.9	39.0	39.0	39.0	39.0
7592	Landfill Postclosure Costs	23.8	30.0	30.0	30.0	30.0
	Total Compliance and Closure Costs	\$54.7	\$69.0	\$69.0	\$69.0	\$69.0

- 7110 CD permits, compost lagoon, quarterly groundwater reports.
- 7130 Operations contract with Heartland.
- 7155 Cost of Heartland for compost operations and maintaining septage ponds.
- 7190 Process and analyze groundwater samples.
- 7210 Cost of Heartland to blend compost and soil for resale.
- 7220 Landline.
- 7280 Newspaper legal ads to sell compost and blended soils.
- 7310 Service.
- 7320 Tank fee.
- 7410 CDPHE meetings and seminars for certification maintenance.
- 7430 Maintain operator's certification.
- 7540 Truck, hoe and utility vehicle.
- 7810 Annual fees to certifying agency SWANA.
- 8090 Potable water for office, toilet, plumbing, satellite internet service.
- 8092 Regional organization for recycling.
- 8170 Annual drop off day service

**CITY OF GLENWOOD SPRINGS - 2018 BUDGET**

Summary of Revenues, Expenditures and Equipment (000's)

LANDFILL	2017 Budget	Request	Approved	Five-Year Projection				
		2018		2019 Estimate	2020 Estimate	2021 Estimate	2022 Estimate	2023 Estimate
<b>REVENUES AND CAPITAL EXPENDITURES SUMMARY</b>								
<b>REVENUES</b>								
From Operations	2,616.8	2,616.8	2,616.8	2,643.0	2,669.4	2,696.1	2,723.1	2,750.3
<b>Total Revenues</b>	<b>\$2,616.8</b>	<b>\$2,616.8</b>	<b>\$2,616.8</b>	<b>\$2,643.0</b>	<b>\$2,669.4</b>	<b>\$2,696.1</b>	<b>\$2,723.1</b>	<b>\$2,750.3</b>
<b>CAPITAL EXPENSES</b>								
Equipment	.0	.0	.0	.0	.0	.0	.0	.0
Buildings and Improvements	536.0	1,164.0	1,164.0	769.0	400.0	400.0	400.0	400.0
<b>Total Expenses</b>	<b>\$536.0</b>	<b>\$1,164.0</b>	<b>\$1,164.0</b>	<b>\$769.0</b>	<b>\$400.0</b>	<b>\$400.0</b>	<b>\$400.0</b>	<b>\$400.0</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENSES</b>								
<b>Excess Revenues Over (Under) Expenses</b>	<b>\$2,080.8</b>	<b>\$1,452.8</b>	<b>\$1,452.8</b>	<b>\$1,874.0</b>	<b>\$2,269.4</b>	<b>\$2,296.1</b>	<b>\$2,323.1</b>	<b>\$2,350.3</b>
<b>EQUIPMENT NEEDS</b>								
<b>EQUIPMENT NEEDS</b>								
<b>Total Equipment</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>
<b>BUILDINGS AND IMPROVEMENTS</b>								
<b>BUILDINGS AND IMPROVEMENTS</b>								
Paved Road								
Concrete Compost Lagoon	146.0	146.0	146.0					
Recycle Center Relocation								
Electric Stormwater Pump					400.0	400.0	400.0	400.0
Cell Expansion								
Replace Septic Pond liners	390.0	390.0	390.0	390.0				
Phase 4C Cell Construction		628.0	628.0					
Compost Facility Construction				282.0				
Phase 5 Berm for Slope Correction				97.0				
<b>Total Buildings and Improvements</b>	<b>\$536.0</b>	<b>\$1,164.0</b>	<b>\$1,164.0</b>	<b>\$769.0</b>	<b>\$400.0</b>	<b>\$400.0</b>	<b>\$400.0</b>	<b>\$400.0</b>