

City of Glenwood Springs Airport Commission
Regular Monthly Meeting Minutes
Thursday February 20, 2020
7:30 a.m. – Glenwood Springs Municipal Airport Office

**These notes are representations of this meeting, and may not have
been approved by the Commission.**

1. Attendance:

Commissioners present: Rich Backe, David Merritt, David Brown, Alan Arnold

Council Members present: Jonathan Godes

City Staff present: Amy Helm, Airport Manager; Tim Hasselman, Airport Assistant Manager;
Linda DuPriest, Transit Planning & Development Lead; Terri Partch, City Engineer

Guests present: Corey Hale, Tim Blake

2. Acceptance of January Minutes

The Commission approved the January minutes without changes or additions.

3. CAO winter Conference Update

Ms. Helm attended the Colorado Airport Operators Winter Conference in Denver, which included a special workshop for airport managers, plus various technical and networking sessions. Due to manager's attendance at workshop, her travel expenses were covered by CDOT. Ms. Helm felt the event valuable for expanding her knowledge of municipal airport management and is interested in attending the summer conference in Telluride. Commission suggested she come back to them with a budget figure and they will consider it at a future meeting. At the conference CDOT announced it will be installing web cams at 13 mountain stations including locally at Sunlight.

4. CDOT Aeronautics Economic Impact Study

Ms. Helm reported on the just released result of the Colorado Dept. of Transportation Division of Aeronautics Economic Impact Study (CEIS), which showed an 835.56% increase over the last study published in 2013, for a total of \$36.67 million in both on- and off-airport economic activity. In 2013 the total was \$3.92 million. Some of the increase is due to Classic Medical Services coming to Glenwood since 2013, bringing jobs and revenue generated from medivac services not just in Glenwood area but also to other communities including Aspen and Vail. Commissioners discussed the possibility of giving a formal presentation to the City Council on the report; Ms. Helm reported that Colorado Aeronautics would assist with a presentation should it be requested. Commissioners also discussed requesting a work session with the City Council to go over the report.

5. Crack Seal Grant

The airport received a grant from CDOT to perform crack sealing on the runway. The grant is for \$10,000, with the City putting up a \$1,000 match. The work should be scheduled for after the snow melts but when temperatures are still cool, preferably sometime in April, and could be accomplished in small sections so the runway and ramps would not have to closed all at the same time.

5. Professional services contract with Armstrong Consultants

Ms. Helm introduced the idea of retaining a consultant to assist with basic municipal airport operational questions/issues as well as assistance with planning, grant writing and other projects. Options for the contract would include the consultants acting on an on-call basis for which they would not receive payment unless they were successful in securing funding for a particular project. In the on-call arrangement the consultant might help with simple information requests at no charge until funding was secured. Ms. Helm expressed the value in having a source for help with various aspects of running the airport, such as grant writing, and would do further research on the City's procurement rules on securing such an arrangement.

7. M3000 Fuel Pedestal

The manufacturer of the fuel pedestal announced that it will no longer offer tech or parts support after July 2020. The fuel pedestal is old and breaks down often enough to warrant total replacement, at an estimated cost of \$17,000. Ms. Helm spoke with other airport managers about this at the conference and learned that the manager of the Granby and Kremmling airports is offering an older system to GWS to use for parts. This would be a good stopgap measure, but sooner rather than later we will need an entirely new pedestal. It is on the Airport manager's list of capital needs but funding must be identified.

8. 2020 Event Calendar

Ms. Helm suggested that last year's event calendar was too full, and to do fewer events this year to stay within budget and devote more energy to the most popular and beneficial events such as the Expo. Improvements to that event were discussed, particularly the need to manage the public's expectations on airplane and helicopter rides which were oversold in the morning, and due to weather developing in the afternoon many had to be canceled and money refunded (and children disappointed). Commissioners agreed a better system is needed for this year, and several volunteered to help more in upfront organization for the event. In addition, an annual workday, cleanup and potluck event will happen sometime in May, and one fly-in event that will largely be organized by an outside entity requiring minimal involvement from City staff and Commissioners.

9. Manager's Report

Miscellaneous items in the Airport Manager's report: 1) how to deal with abandoned planes and one not flown in over ten years and whose owner was not happy with it being moved to an out of the way location on the property; 2) Cub Scouts would like to come back again for their regatta

held in one of the hangars; 3) a desire to purchase recording software for the webcams. This was prompted by an incident wherein someone flew in and parked his plane blocking the fuel pumps for an entire weekend, depriving the City of fuel sales. This person also took the free loaner vehicle and kept it out for two days. Recording software would help Manager deal with incidences like this in a timelier manner.

10. Other Business:

Corey Hale from Classic Air Medical was introduced. He discussed the need for a new hangar so they could bring in a bigger asset, a Bell 429 helicopter. They are grateful to be able to work out of GWS airport and are interested in additional investment in the community if we are open to expanding our FBO and working with Classic to build a larger hangar. Terri Partch asked if Classic or the hospital might be able to help out with the cost of the South Bridge tunnel, as a new hangar and FBO expansion would have to occur at the south end of the property.

Commissioners discussed details and logistics of further development at this end of the property; Ms. Partch noted that the Public Works Department had been reviewing the airport leases to get a better understanding of the property in general. It was agreed to have further discussions about possible FBO expansion as well as the options involved with the South Bridge project.

Commissioners discussed how they might be helpful with the South Bridge project issues. Ms. Partch will arrange a meeting between the project consultants, Jacobs, and members of the Airport Commission in the next month or so.

10: Adjournment:

Meeting was adjourned at 9:02 a.m.