



MINUTES

City of Glenwood Springs Parks and Recreation Commission
Glenwood Springs Community Center

March 4, 2020 6:00 P.M.

1. Roll Call: 6:08pm
 - a. Commission: Laura Speck, Jasmin Ramirez, Bill Coleman, Andrea Johnson, Dawn Randolph
 - b. Staff: Brian Smith, Karstin Moser, Pat Miller, Dan Roper
 - c. City Council Representative:
2. Citizen Comments:
 - a. Glenwood Grizzly Hockey Program (Kristin Clifford, Peter Martin, Anna Lorenson)
 - i. Grievances with Ice Rink this season:
 1. November 1st open date
 - a. Group recalls being on the ice earlier (mid-October) in prior years
 - b. Feels community program should take precedence over Hanging Lake/tourist activity
 2. Morning games at 7:45am, teams like to get there at 7:00am
 - a. 5 times rink was opened late (after 7:00am). The last time they called the mayor, dispatch, fire in an attempt to get the ice rink opened
 3. GSHS Demon hockey crowds
 - a. Too many fans result in excess trash
 - b. They feel that the ice rink staff do not act like it is their job to clean up
 4. Zamboni broke down during GSHS Demon hockey against Aspen
 5. Pigeon problem in rink

6. Large crowds, equipment out creating trip hazard, ice outside of rink, wrong benches for rink, rowdy fans creating safety issues
 - ii. Group would like to see dedicated Ice Rink Manager
 - iii. There has been work on compiling proposal for second sheet of ice
3. Approval of February Minutes:
 - a. Dawn moved to approve. Bill second. All in favor, none opposed. So moved.
4. Mark Feinsinger – Facility Superintendent Introduction
 - a. Came to COGS from Pitkin County
 - b. Connected to community, family moved here in 1973
 - c. Wants to develop and grow the facilities department to provide better service
 - i. Increase skill set of staff, bring in skilled laborers
 - d. Served on River Commission before
 - e. 12 years of experience
 - f. Enjoys volunteering – Youth Zone
 - i. Facilities department is relatively new (about 3 years old) and was created as a result of growing deferred maintenance that had accrued over the years which necessitated a Facilities point person/department for organization and oversight
 - g. Currently Facilities consists of Mark, 4 full-time staff, 1 part-time staff
 - h. Oversees Community Center, City Hall, Arts Center, Parking Garage, Downtown Elevators, Wastewater Elevator, and soon Fire Houses
 - i. Will start pursuing Performance Contracting
5. Earth Day Ideas – Laura Speck
 - a. Tree City USA
 - i. Glenwood Springs not listed on Tree City USA on website
 - ii. Tree stumps near Tree City USA sign (near pizza hut on 82) looks poor
 - iii. Laura requested the Roaring Fork Tree List from Lisa DiNardo
 - iv. 8th Street connection trees – plan was for every tree taken two would be planted
 - b. 6th Street landing
 - i. Laura plans to go to council to propose movement on 6th Street Landing plans
 - ii. Laura likes the idea of making 6th Street Landing a planting area with one big tree for lighting during holidays
 - c. Earth Day
 - i. Laura would like to help Al at farmer’s market giving out trees or seed on June 16th

1. Same day will be Bob Ross Paint event – “Happy Little Trees”
 2. Andrea will get Pat a phone number for a certified Bob Ross painting instructor
 - ii. Business owners downtown do an alley clean-up (Glen-a-polusa)
 - iii. Pat will support additional involvement by the downtown business owners
 - iv. Andrea – proposes a “no plastic day” in shops downtown
 - v. Dan Roper coordinating an Earth Day Clean-Up on April 22nd with Treads and Toad & Co and Roaring fork outdoor volunteers
 - vi. For Arbor Day Lisa DiNardo is coordinating an art contest at GSES
 - vii. Dan Roper coordinating a service day for Glenwood Middle School the following week
 - viii. Jasmin suggested Dan also reach out to school board for support
6. 2019 Budget Analysis
- a. 2019 Highlights
 - i. 2019 Department Restructure
 1. Department structure was flat so Recreation, Community Center, Facilities, and four Parks Districts were broken out.
 - ii. Hanging Lake Shuttle Service operating in Ice Rink during off-season
 1. Facility rental \$30k and 10% concessions cut to City
 - iii. New A/V in the Community Center
 1. Projectors, TVs, audio
 - iv. Council Chambers upgrades
 1. Computer and software
 2. A/V
 - v. Switch over to high efficiency boilers at Community Center
 - vi. Arts Center Improvements - HVAC
 - vii. Downtown maintenance added to Parks (lighting, trees, elevators)
 1. Security added through Citadel and PD downtown
 - viii. Performance Contracts – sustainability projects
 - ix. Grant Funding
 1. *\$104k Fishing is Fun*
 2. *\$800k FMLD – infrastructure and landscaping, 6th Street and roundabout, south Midland to 27th roundabout, planning for south bridge, 7th Street*
 3. *EPA Technical Assistant Program for Hanging Lake Shuttle System and Confluence planning*
 4. *NEA Grant for art piece at North Landing*
 5. *Pitkin County two totaling \$75k – Three Mile Park area*

- x. Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award and GFOA certificate of Excellence in Financial Reporting Program (CAFR)
 - xi. Parks moved out of MOC to new Parks building on Soccer Field Road
 - xii. MOC sale going to public vote
 - xiii. 6th Street roundabout landscaping started
 - xiv. Two River Park river front improvement project
 - xv. Added \$150k for Special Events
 - xvi. Community Center window replacements above gym to protect new floor
 - xvii. Sayre Park plan
 - xviii. City Hall improvements - RTUs, LED upgrades
 - xix. Pool repairs and improvements – UV addition, drain line repair
 - xx. Art Plan started with Designing Local
 - xxi. South Canyon trail system completed
 - xxii. Shoreline restorations at Three Mile beach and Veltus Park
 - xxiii. New fitness equipment at the Community Center
 - xxiv. Program expansion – arts, skating, sports, fitness
 - xxv. Software upgrades – Enterprise Resource Program, Asset Management Program, TimeClock Plus
- b. 2019 Budget Points of Interest
- i. Total appropriation across all funds was \$5,474,372.50
 - ii. Increased Revenue Projections by 20%
 - iii. Added 3 FTEs with downtown maintenance being added to Parks
 - iv. \$758k spent on Capital Improvement Projects
- c. 2019 Revenue Breakdown - \$1.53 million, increase of \$317k over 2018
- i. 12% from Rentals
 - ii. 14% from Recreation Programs
 - iii. 2% from Art Programs
 - iv. Almost 60% from Community Center Memberships, Day Passes
 - v. Almost 5% from Other Community Center Fees (i.e. pro shop sales)
 - vi. 11% from Ice Rink
- d. Cost recovery in 2019 was 72% - most Recreation Center operate at 50%, council and this commission recommended 60%
- e. Arts Program Budget
- i. Arts Programming – 16 programs with 113 participants
 - 1. \$106k budgeted, aimed for break-even
 - 2. 2019 Actuals - \$35k in expenditures, \$21k in revenue

- ii. Facility Services – 15 facility improvement and code compliance projects completed since acquiring the building, goal is to rent out space and house staff
 - 1. \$101k budgeted
 - 2. 2019 Actuals – \$43k in expenditures, projecting \$25k in revenue through rental fees once habitable
 - iii. Special Events and Administration – two full-time staff, 27 city hosted events, 10 partnership events
 - 1. \$150k budgeted
 - 2. 2019 Actuals - \$73k in expenditures, \$60k in revenues (sponsorships)
 - f. Downtown Maintenance
 - i. Brought inhouse in 2019
 - ii. \$21,140 budget reduction from 2018
 - g. MOC Replacement for Parks
 - i. Parks portion of MOC facility costs – split between 5 departments \$43,205.96
 - ii. Additional Appropriation for new building – Parks to bear all expenses \$80,600.00.
- 7. Director’s Report
 - a. Two Rivers Project Site Visit on March 5th at 9:00am
 - i. Open date possibly May 9th or 10th
 - 1. Jasmin thinks it being on Mother’s Day would be a great draw for the Latino community
 - 2. Commission thinks theming the ribbon cutting Mother’s Day like would be beneficial
 - b. Sayre Park project
 - i. Getting contracts getting in place for the work not being completed by Grand River who is supplying about 60% of the project
 - c. New Aquatics Supervisor, John Volk, and Athletics Supervisor, Andrew Coe coming on soon
 - d. Council has an executive session on land sales
 - i. Commission’s suggestion regarding the White Water Boat Ramp parcel extended lease agreement passed onto council
 - ii. Council did not want to pursue anything with boat ramp at this time, would require public vote
 - e. VMC passes again for Spring Break
 - i. 6th-12th graders in Glenwood free passes
- 8. April Agenda Items

- a. Earth Day Ideas Firm Up
 - b. Ribbon Cutting and Opening Date of Two Rivers Park
9. Adjourn at 7:48pm.